



**Public Works Department
Monthly Town Council Report
May 2013**

1. It is spring and we have been doing a lot of trimming back of brush, blackberries and trees from the edge of our roadways and signage. Citizens are reminded it is their responsibility to maintain their property to the edge of the roadway. They are asked to cut back the native growth and landscape plantings preventing the safe passage of pedestrians on the road shoulders and sidewalks.
2. The homeowner at the corner of Glenwood and Bolinas Avenues completed the removal of all the hedges and plantings from the right-of-way. There is now a clear line of sight for cars exiting from Glenwood Ave onto Bolinas Ave. There is also room for pedestrians to walk on the edge of the roadway.
3. Received a citizen complaint about a hedge growing over the roadway on Fernhill Ave. The Superintendent of Public works contacted the homeowner and requested they cut back their hedge 3' behind the edge of the roadway. The homeowner was cooperative and had the work done in less than a week. There is now room for pedestrians to walk on the shoulder of the roadway.
4. On April 2nd the Town Manager and Superintendent of Public Works met with staff from the Marin County Public Works Dept. and discussed the new Phase II Storm Water Permit and some of the financial and personnel impacts it will place on municipalities.
5. On April 9th Town Manager and Superintendent of Public Works took our preliminary Plans for the City Hall Parking Lot Stabilization project to the Marin County Project Coordination meeting. We discussed what the Town is planning to do to stabilize the parking lot. The consensus of opinion of the agencies at the meeting is the Town will not need any permits because we are not working in the creek. It is planned to plant some native trees and shrubs along the bank to help stabilize the bank and improve the habitat.
6. On April 10th we worked with an engineer from Miller Pacific (geotechnical design engineering company for the parking lot stabilization project) to shoot grades along the creek bank behind Town Hall.
7. On April 17th Town Manager and Superintendent of Public Works went to the quarterly Ross Common field meeting with the Ross School Superintendent and representatives, a Ross Recreation representative and Marizco (company that does the Common landscape maintenance) and discussed ongoing maintenance of the common.

8. The Ross Property Owners Association (RPOA) has donated two new benches for the Allen Park tennis courts. We are storing them in the Corporation Yard until we receive and install the donation plaques.
9. Work has been done to clean, adjust sprinkler heads, and set irrigation schedules for Town Hall and the United States. Post Office park sprinkler systems.
10. Building permits, business licenses and resale inspections (Income report attached)
In the month of April, 12 building permits were issued with a valuation of \$1,371,686.70 and 7 plan-check permits with a future valuation of \$3,365,000. \$1002 in business license fees and \$4,350 in resale inspection fees were received

Town of Ross
Public Works Department/Building Department
415.453.1453
www.townofross.org