



**Public Works Department
Monthly Town Council Report
April 2013**

1. Doing our usual catch basin and ditch cleaning. We had to hand dig out the catch basin at the top of Woodside Way again. We removed approximately 5 yards of dirt and rock.
2. On March 12th and 19th our Superintendent of Public Works (SPW) and staff worked with Ross school 4th and 8th graders on a Murphy Creek restoration project behind the water tank on Ross Common. On the 12th, the students removed invasive ivy, blackberries, weeds and brush. Our staff hauled away three large pickup loads of debris. The students returned a week later to do more removal and plant willow cuttings. Our SPW discussed the importance of the creeks and showed the kids how to make willow cuttings and plant them properly. The homeowner that lives across the creek from the project has volunteered to water the new cuttings until they are established trees.
3. Received estimates for the Morrison and Walnut Ave culvert replacements. John Moe's office is working with SPW and the contractors to work out the details. We are in the process of compiling the final bid documents. Once we get them signed we will schedule the work to be done when the weather is good and during the current FY13 period.
4. Repaired and painted the interior front wall in Town Hall after an electrician corrected the wiring to the lights.
5. Repaired two of three exit signs in Town Hall. The third is going to be replaced with a newer model.
6. Started to re-paint some of the worn out "Stop's and bars" on the roadways.
7. The new California National Pollution Discharge Elimination System (NPDES) Phase II permit for stormwater recently went into effect. The Marin County Stormwater Pollution Prevention Program (MCSTOPPP) is having monthly meetings to keep all member agencies informed. A special committee was formed to work out what permit tasks MCSTOPPP will be doing for the entire group of agencies and what each agency will be doing for themselves. Our Superintendent of Public Works (SPW) has been selected along with representatives of San Rafael, Novato, Larkspur and Sausalito to be on this special committee. We are fortunate 20 years ago Marin County and all of its Towns and Cities had the foresight to form MCSTOPPP. MCSTOPPP has saved its member agencies a lot of staff time, paperwork and expense during the entire Phase I permit term. The new Phase II permit will require more staff time and be even more costly to comply. All member agencies pay a yearly fee to MCSTOPPP. San Rafael, Novato and Marin County pay the greatest share of the MCSTOPPP budget. Our SPW is a founding member of MCSTOPPP and is its longest standing agency representative.

8. The Ross Parks and Recreation Department (RPRD) removed the shed from the Common and we removed the floor and piers.
9. The winter banners have been taken down and the spring banners have been put up.
10. Will be placing a section fence in front of the tall ivy covered cyclone fence on Ross Common at the recommendation of the Health & Safety Committee that met March 27.
11. Working with the homeowner to remove the hedge from the right of way on the corner of Glenwood Ave and Bolinas Ave. The process has been slow but they have cut back approximately one-half of the hedge and have started removing a section.
12. Building permits, business licenses and resale inspections (Income report attached)
In the month of March, 6 building permits were issued with valuation of \$714,014 and 19 plan-check permits with a future valuation of \$3,829,546. \$1,134 in business license fees and \$5,425 in resale inspection fees were received

Town of Ross
Public Works Department/Building Department
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