



**Public Works Department  
Monthly Council Report**

**February 2013**

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1. Able to get in contact with Asian Alliance. They had a contractor remove the downed Oak tree and Poison Oak brush from the dirt road at top of Upper Road West
2. Finished planting the Daffodil bulbs provided by the Ross Property Owners Association (RPOA). The bulbs' from last year are ready to begin blooming and this year's bulbs should begin blooming by the time last years have finished
3. Hired Van Midde Concrete Company to repair some broken stair tiles and end caps in front of Town Hall
4. Removed a dead tree from the creek bank behind Town Hall. Also removed a large Elm from Lagunitas Road near Willow Avenue due to major decay in the trunk that had made the tree a hazard
5. Sent over a year's worth of Building Plans in to be electronically scanned for our files
6. The Public Works Superintendent met with Mrs. Beth Minick about the condition the roadway on Wellington Ave. A section of Wellington Ave. from Garden Ave. to Fallen Leaf Ave. has been in our budget for a few years to be overlaid. Mrs. Minick has volunteered to help contact the homeowners about the repairs they need to make to the sidewalks, curb, and gutters before any public work could possibly be done to the street
7. Town Manager, Senior Planner and Public Works Superintendent met with Terri Fashing and staff from Marin County Storm Water Pollution Protection Program (MCCSTOPPP). Terri talked about the Phase II permit and some of its implications. The new permit was be finalized February 5 2013
8. Worked with Chuck Nerviani and his crew and dug out a long section of drainage ditch on Sir Francis Drake (SFD) from Winship Avenue past El Camino Bueno.

9. Building permits, business licenses and resale inspections (Income report attached)

In the month of January, 19 building permits were issued with valuation of \$1,192,907 and thirteen plan-check permits with a future valuation of \$2,239,800. \$11,292 in business license fees and \$1,125 in resale inspection fees were received

Town of Ross  
Public Works Department/Building Department  
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