



Public Works and Building Department Report
Council Meeting, April 5, 2012

SIR FRANCIS DRAKE INTERSECTION PROJECT

Project's 60% progress set of drawings was reviewed and Coastland is working towards the 95% completed set. All the required paperwork has been sent to Caltrans and we are awaiting their response/approval.

BOLINAS AVENUE DRAINAGE

The formation of a joint San Anselmo/Ross committee is being proposed. Ross and San Anselmo are working with the Seminary Project consultants/designers for optimum drainage solutions.

TOWNWIDE BRIDGE MAINTENANCE

Consultant proposals were received and reviewed. The Town is in the process of selecting the most qualified responsive firms to start the project.

AROUND TOWN

- Because of the heavy rain this month our crew had to do more ditch, catch basin and culvert cleaning that they usually do in March. We asked Roto-Rooter to come out twice to jet and vactor the culvert in front of #81 Sir Francis Drake Boulevard that runs to the creek. We may have to replace the pipe in the near future. Roto-Rooter also had to clean twice the two culverts that run under El Camino Bueno and Sir Francis Drake Boulevard. These pipes may also need to be replaced.
- We also cleaned up fallen branches around town, which is usual during storms.
- We hired a worker from the Tree Man to trim and shape the new trees that we planted along Sir Francis Drake Boulevard and Fernhill Avenue. We need to trim these trees while they are young so they grow properly.
- We moved the baseball storage box from the corporation yard to the Common. We placed it on the east side of the Ross Rec. storage shed.
- The drinking fountain at the Allen Park tennis courts is back in service. The plumber had to order specific parts from the factory. We are going to restore the electrical outlet at the entrance of the courts that was removed during the park remodel

- We now have eleven garbage containers on the Common. On Thursday, March 29, we added six recycle cans for a three-week trial. Marin Sanitary loaned us the same type of cans used for curbside pickups. We are hoping the public will use them properly. We will be monitoring the cans to see that only recyclables are placed in the cans. Marin Sanitary will not accept contaminated cans at their facility. If the cans are used properly, we will purchase our own containers. We are also looking into using grant money to replace our existing containers. Crows have been getting into our cans and spreading garbage all over the Common.
- We installed the new “No Idle Zone” sign at Natalie Coffin Greene Park.
- We installed two new “No Smoking” signs in Allen Park near the tennis courts. The cigarette butts have become a big problem.

BUILDING PERMITS, RESALE INSPECTIONS AND BUSINESS LICENSES

In the month of March we issued 14 building permits with a valuation of \$213,082 and 7 plan check permits with a future valuation of \$337,500. We scheduled 9 new resale inspections and processed 8. We collected \$1,065 in business license fees.

BUILDING DEPARTMENT INCOME FOR MARCH 2012: Copy attached.