



**Public Works Department
Monthly Town Council Report
March 2013**

1. The new California National Pollution Discharge Elimination System (NPDES) Phase II permit for stormwater recently went into effect. The Town will be required to do many new tasks to comply with the permit. The Marin County Stormwater Pollution Protection Program (MCSTOPPP) will be helping members but The Town will also need to be doing much more on our own.

MCSTOPPP has asked for volunteers to decide what tasks MCSTOPPP will be doing for all its member agencies and what The Town would do on their own. The Public Works Superintendent (PWS) will be a member of this committee.

The State has added many new regulations and the local and State agency representatives are taking on a major amount of new work and enforcement obligations. They are asking the North Bay Counties, cities, towns and districts to help them prioritize the goals and implementation of the new permit. The State local representative asked MCSTOPPP to join with other North Bay Counties through the North Bay Watershed Association or a new association of all North Bay Counties to work with the state board as one group. This is done in the East Bay by Bay Area Stormwater Management Agencies Association (BASMAA).

MCSTOPPP believes member agencies may need to go to the voters or create a new fee to comply with the new State regulations. Work on implementing the new regulations will begin in 2013 with full implementation in 2014 and 2015. State permit fees for next year have increased. MCSTOPPP has been able to offset the increases through use of reserves.

2. The Town Manager and Public Works Superintendent met with Miller Pacific Engineering (MPE) to discuss the creek bank stabilization needed behind Town Hall to protect the Town parking lot. MPE is preparing a proposal for the engineering and a rough estimate of the construction cost. The Town is considering sheet piles behind the Redwood trees and next to the AC berm along the parking area. Approximately 100' would be installed this year and the Town would have the option to add more if necessary at a later date if more of the bank fails. The Town should be able to do all of the installation without affecting the creek.
3. The Town worked with Roto Rooter to video four culverts. The Town will be repairing two and only need to have the others cleaned. The PWD has been meeting with Moe Engineering on the design and specifications for the culvert repair projects on Morrison Rd. and Walnut Ave.

4. Spring is here by the beautiful daffodils blooming on Lagunitas Road by the bridge. The Town has been doing our usual spring-cleaning including mowing, trimming and weeding. Also work has been done removing brush from the edge of the roadway and away from signs.
5. The Post office furnace has been giving us trouble. The Town had to have the burners cleaned a few times and changed the controller. It seems to be functioning properly now.
6. The PWS has met with the homeowner at the corner of Glenwood Ave and Bolinas Ave to work out the details of removing a hedge from the right of way. So far they have removed the northerly most section of the hedge. This has improved the line of sight for cars exiting Glenwood Ave on to Bolinas Ave. They are now working on trimming the section along Glenwood Ave. back far enough to make a 12' roadway with 4' of shoulder for pedestrians.
7. The Town Manager, PWS and Senior Planner have been working on the design area in front of Town Hall that will be connected to the construction of the Sir Francis Drake/Lagunitas pedestrian safety project. The Town worked with a professional landscape architectural firm. The planned design took into account design suggestions made by the Advisory Design Review Committee, the former landscape designer of the space, previous comments made by council members and the professional design firm. Water and maintenance requirements will be minimal.
8. The Town worked with Nerviani Company to repair a small slide on Chestnut Ave started by a fallen native tree. The Town was able to stabilize the road edge before the road was undermined.
9. The Town is working on getting our rental property at #6 Redwood Rd painted, some windows repaired and the back door replaced.
10. Building permits, business licenses and resale inspections (Income report attached)

In the month of February, 8 building permits were issued with valuation of \$871,243 and five plan-check permits with a future valuation of \$728,000. \$2,288 in business license fees and \$1,125 in resale inspection fees were received

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Public Works Department/Building Department
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