



Public Works and Building Department Report
Council Meeting, June 9, 2011

LAUREL GROVE CREEK BANK SLIDE REPAIR AND CULVERT REPLACEMENT PROJECT

MMWD is in the process of rerouting their water main on Laurel Grove so we can proceed with our slide repair. On June 6, 2011 we will receive the bids for the slide repair and the culvert replacement.

SIR FRANCIS DRAKE INTERSECTION PROJECT

- John Moe completed the RFP (Request For Proposal) for the Sir Francis Drake Intersection Project. The due date is June 10, 2011.
- Robert and John Moe met with some of the MAGC board members to discuss their issues with respect to the design plans for the Sir Francis Drake /Lagunitas Intersection.

SHADY LANE AND SIR FRANCIS DRAKE PATHWAY REPAIRS

We are in the process of receiving bids to repair and resale the Shady Lane pathway and repaint the Sir Francis Drake Boulevard pathway. We should have the bid results by June 3, 2011.

PAVEMENT MANAGEMENT SYSTEM

Gary, John Moe and Robert met with Harris Associates update our Pavement Management System for next year.

BUDGET MEETINGS FOR PUBLIC WORKS PROJECTS FOR THE FISCAL YEAR 2011/2012

Gary, John and Robert have been meeting to budget for the upcoming PW projects for the fiscal year 2011/2012.

SOUTHWOOD AVENUE OVERLAY

Nerviani Paving will be overlaying Southwood Avenue and the project cost is \$34,500.

BOLINAS AVENUE DRAINAGE STUDY

We discussed the idea of developing an RFP for a more detailed hydrology and hydraulic study.

SOUTH POST OFFICE PARKING LOT

We are looking into a cheaper way to improve the looks of the South Post Office parking lot. We might remove the junipers and all the sick trees. Replace them, add a few more planters and trees, some new landscaping and install a watering system. In order to keep cost down to the minimum, we would have to do most of the work in-house.

STREET TREES ON SIR FRANCIS DRAKE BOULEVARD AND FERNHILL AVENUE.

We have had to start watering the new street trees on Sir Francis Drake Boulevard and Fernhill Avenue. We rebuilt the water wells around the trees. We are working on enlarging them and installing mulch around the base. Very few homeowners have installed watering systems to the trees in front of their homes. Maybe the Council could do some outreach to homeowners to encourage them to water the trees. Trees this large need watering two or three times a week, and our small staff needs the homeowners' cooperation.

TREE TRIMMING ON SHADY LANE

We started trimming the Elm trees on Shady Lane to remove low hanging branches over the roadway. So far, we trimmed from Lagunitas Road to Southwood Avenue.

AROUND TOWN

- We have been cleaning graffiti again around town. They seem to appear as quickly as we cover them up.
- We straightened bent and damaged signs, and replaced missing ones.
- We installed two new yellow curb signs on Sir Francis Drake Boulevard near Winship Avenue as suggested by our traffic engineer. We also had white diagonal lines painted on the curves.
- We cleaned up the Sir Francis Drake medians by Bolinas Avenue. Nerviani Paving hauled a truckload of top soil donated by Marin Sanitary.
- Marin Sanitary also donated a truckload of compost to the Town. We have been using it around our newly planted trees. Lyn Langford used it also for a project she organized for Ross School children.
- We had Nerviani Paving help us clean up a small slide on Canyon Road and another one on Upper Road.

BUILDING PERMITS, RESALE INSPECTIONS AND BUSINESS LICENSES

In the month of May we issued 11 building permits with an actual valuation of \$640,900 and 3 with a future valuation of \$425,000. We scheduled six new resale inspections and processed 8. We processed 11 business licenses and collected \$970 in business license fees.

BUILDING DEPARTMENT INCOME FOR MAY 2011: Copy attached.

