



**Public Works Department
Monthly Town Council Report
October 2014**

1. On October 6th Staff walked the creek from Natalie Coffin Greene Park to the Lagunitas Bridge to make sure debris and obstructions found during the July creek walk had been removed by homeowners. All but one large tree had been removed. The Public Works Superintendent assisted the homeowner in coordinating with Marin County Flood Control District to provide homeowner permission to remove the tree and debris.
2. On October 29th Public Works Superintendent represented Ross at a Low Impact Development (LID) workshop sponsored by MCSTOPPP. Staff from Sonoma, Napa, Marin Counties and cities as well as private architects and engineers attended. There was not an empty seat in the room. The training was an overview of the new Bay Area Stormwater Management Agencies Association (BASMAA) (BASMAA) Post Construction Manual. The manual was prepared for (BASMAA) Phase II Committee with funding from the North Bay Watershed Association. The manual is to be used as "Design Guidance for Stormwater Treatment and Control; for Projects in Marin, Sonoma, Napa, and Solano Counties."
3. Public Works Superintendent and John Moe contract engineer are working with contractor to improve the Guardrails on Canyon Rd and Winding way. The guardrails on Canyon Rd are too low for car bumpers because of the recent roadway overlay. They are also not tall enough to protect pedestrians from the steep canyon drop off. The Winding Way guardrail needs to be replaced because of deterioration due to age.
4. Staff received a complaint from a resident of the apartments to the south of the Post Office parking lot with concerns the lighting around the Post Office is too bright and on all night. Staff changed all of the front chandelier lights from 65-watt bulbs to 25-watt bulbs. In addition staff changed the loading dock 65-watt halogen bulb to a 23-watt fluorescent bulb. The Post Office Postmaster and the night mail delivery driver will be advising us on how effective the lesser light is for working on the dock. If there is not sufficient lighting we will have to increase the wattage. We have told the complainant resident the lights in front of and around the Post Office are on all night because the Post Office lobby is open to the public all night. The lighting is also there for public access safety and use of the Post Office and parking lots.
5. Staff is doing usual fall ditch and storm drain catch basin cleaning in preparation for rain events.

6. Staff worked with Roy's Sewer to clean/vactor out Town Hall driveway and parking lot storm drain catch basins. Also cleaned Fire Department wash area drainage and sump pump catch basin and cleaned Public Safety catch basins.
7. Staff, John Moe contract engineer, worked with Maggiora Ghilotti which completed the road pavement projects on Ames, Canyon, Upper Rd and various street patching locations in Town.
8. Staff have been following up on the 11 letters to homeowners to remove DED trees from the right of way in front of their homes. Some of the homeowners had removed the trees promptly. Some residents were awaiting the outcome of the Council discussion at the Council Oct 30th workshop. Staff will be contacting the homeowners that have not yet removed the dead trees in the right-of-way in front of their property and inform them it is the homeowners responsibly to maintain all trees in the right of way and remove dead trees.
9. Staff helped the contractor install new Town Hall and the Public safety wood signs.
10. Building Permits and Resale Inspections (Income report attached).

Town of Ross
Public Works Department/Building Department
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