



Town of Ross
31 Sir Francis Drake Boulevard
P.O. Box 320
Ross, CA 94957

Town Fee Schedule
(Effective January 1, 2025)

Administration and Finance

	2025 Fee
Business License (<i>fee depends on type of business</i>)	\$51 - \$151
Business License duplication/replacement	\$42
Business License application nonpayment	25% penalty*

(Business does not pay tax on time; the business is subject to 25% penalty. If not paid within 30 days, the penalty jumps up to 40%)

Business license tax (*)	gross receipts
\$1,000 - \$2,000	\$15/quarter + 7.50
\$2,001 - \$4,000	\$25/qtr. + 10.50
\$4,001 - \$10,000	\$45/qtr. + 16.50
\$10,001 - \$100,000	\$75/qtr. + 25.50

(*) Senate Bill 1186 (passed in 2012) added a \$1 state fee on any applicant for a local business license or similar instrument to pay for purposes of increasing disability access and compliance with construction related accessibility requirements. Local agencies retain 70% of the fees imposed.

Fee program administration 5% of impact fees

Records Requests (1)

Building records	\$.10/page
Document printing and copying/paper	\$.10/page
Records Research Services	\$.10/page

Returned check processing

First one (1)	\$25
Each additional (2)	\$35

Film Permit - Still or Video

Monday through Friday 8 a.m. to 5 p.m.	\$1,557
Film Permit - each additional hour	\$203

Technology surcharge 6.3% of eligible costs

(1) CA Government Code §6253

(2) CA Civil Code §1719

Building

	<u>Fee</u>
Administrative	
Construction penalty appeal	\$2,137
Work started without a permit	\$20% project value+ (4)
Technology Surcharge Fee	6.3% of eligible costs
Building Records	
Document retention/sheet	
<p>(4) For work started without a permit, an investigation fee will be collected whether or not a permit application is then or subsequently approved. The investigation fee shall be equal to the amount of the application fee required.</p>	
General and miscellaneous	
Certificate of Use and Occupancy (Finals)	\$538
Code enforcement hourly fee	\$268
Inspections investigation for which no fee is specifically indicated (2-hr minimum)	\$268 2-hour min.
Inspections outside of normal business hours (2-hr minimum)	\$268 2-hour min.
Reroofing Roof Area <=1,500 sf	\$538
Reroofing 1,500 SF < Roof Area < 3,000 SF	\$810
Reroofing Roof Area > 3,000 SF	\$1,148
Building Permit Fee (based on Valuation and new ranges)	
\$1 to \$10,000	\$579
\$10,001 to \$25,000	\$579
For each \$1,000 (above \$10,000 to \$25,000)	\$46.37
\$25,001 to \$50,000	\$1,273
For each \$1,000 (above \$25,000 to \$50,000)	\$31.14
\$50,001 to \$100,000	\$2,053
For each \$1,000 (above \$50,000 to \$100,000)	\$25.91
\$100,001 to \$250,000	\$3,350
For each \$1,000 (above \$100,000 to \$250,000)	\$17.31
\$250,001 to \$500,000	\$5,949
For each \$1,000 (above \$250,000 to \$500,000)	\$15.45
\$500,001 to \$1,000,000	\$9,817
For each \$1,000 (above \$500,000 to \$1,000,000)	\$13.32

\$1,000,001 to \$2,000,000	\$16,492
For each \$1,000 (above \$1,000,000 to \$2,000,000)	\$11.11
\$2,000,000 and up	\$27,608
For each \$1,000 (above \$2,000,000)	\$8.86

Building Plan Review Fee 70% of Building Permit Fee

Additional plan review required by changes, additions, or revisions to plans and methods,	\$268 per hour
	\$252 per hour

Electrical, Mechanical, and Plumbing Permits

Hourly rate for inspections, plan reviews, re-inspections	\$268 per hour
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Elevator permits Valuation

Resales

Resale inspection(2,500' or <=)	\$800
Resale inspection between 2,500' - 5,000'	\$984
Resale inspection (5,000' or >)	\$1,230

Over the Counter Bldg. Permit w/o Plan Check

New Furnace or A/C Replacement	\$268
New Electrical Service Panel or Replacement	\$268
New Water Heater or Replacement	\$268
1 Inspections	\$337
2 Inspections	\$471
3 Inspections	\$677

Well permit fees based on the number of inspections required.

PV Solar Plan Review and Inspection (OTC)

Residential PV System <= 15kW	\$450
Residential PV System > 15kW	\$450 + \$15 per kW for kW above 15kW
Residential Thermal System	\$450 + \$15 per kWth above 10kWth
Commercial PV System <= 50kW	\$1,000
Commercial PV System > 50kW & <=250kW	\$1,000 + \$7 per kW for kW above 50kW
Commercial PV System > 250kW	\$2,400 + \$5 per kW for kW above 250kW
Commercial Thermal System	\$1,000 for systems up to 30kWth + \$7 per kWth above 30kWth + \$5 per kWth above 260kWth

Additional Fees as Applicable to Some Permits

ESCP/MCSTOPPP Compliance	\$2,733
Graywater System - Laundry to Landscape	\$404
Graywater System - Simple	\$539
Graywater System - Complex	\$1,287

Public Works

Fee

Administrative

Records retention -permit w/ no building permit	\$10/plan sheet
Hourly rate for plan review, inspections, code enforce	\$291

Encroachment permits

Simple (no traffic control involved)	\$484
Simple (requires traffic control)	\$712
Simple - Each additional day	\$291
Standard (involves construction, within paved roadway)	\$2,004
Major (large utility project)	\$3,048

Flood zone

Determination letter	\$425 per letter
Development appeal	\$291 per hour

Excavating, grading and fill permits

Simple (0 to 20 cubic yards)	\$840
Standard (over 20 cubic yards involves construction)	\$5,844

Total fee determined after plan review

Street

Address change	\$2,084
Barricade service	\$653
Name change	\$8,699
Repair damaged sidewalks	\$full cost
Vacating of roads or easements	\$4,950
Tree destruction (Muni code Chapter 12.24)	\$1,391 per day
Tree removal (any tree requiring removal)	@cost +

Tree removal permit

First three trees	\$552
Each additional tree	\$104
Dead, Dying, and/or Town Identified Hazardous Trees- Up to 3	\$278
Each additional tree - Dead, Dying, and/or Town Identified Hazardous Trees	\$62
Dead, Dying, and/or Town Identified Hazardous Trees in Right-Of-Way	\$0

Trench cut

Fee Based on Estimated
Impact of Cut

Impact

Fee

Drainage	1.0% of valuation
General plan	.35% of valuation
Road	1.0% of valuation +\$3/cubic yard for import/export for demolition activity, earthwork, site work
In Lieu Tree Fee	\$250 per one inch of tree replacement diameter \$500 for a tree determined to be in poor condition or creating a hazard to a building or other structure, as determined by a certified arborist

Planning

Fee

Administrative

Appeal to Town Council (Applicant Appeal)	\$3,320
(Non-Applicant Appeal)	\$2,004
Contract Administration	20% of cost
Necessity Letter- ABC	\$505
Penalty for after fact application	3x app fee
Recording	\$252
Records retention	\$10/plan sheet

Accessory Dwelling Units

Administrative Review	\$1,283
Town Council Review	\$5,945

Hourly

Hourly Rate	\$252
Planning research	\$504
Planning staff	\$504
Town attorney	@cost + 10%

Violations and Abatements- Related to Land Use

Code enforcement	\$226/hr. + any code enforcement penalties
Violations and abatements	\$226/hr. + any code enforcement penalties

California Environmental Quality Act

Categorical Exemption	\$252
Initial study and environmental review-	
Contract Out	@cost + 25%
Environmental impact reports, studies	@cost + 25%
EIR mitigation monitoring	@cost + 25%
EIR Neg Dec mitigation monitoring	@cost + 25%

Design review

Administrative changes to an approved project	\$1,019
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Amendments to a previous approval	\$5,672
Advisory design review- Formal	\$2,552
Minor- Up to 1,999 square feet of floor area	\$6,236
more of floor area	\$8,791
Demolition permit	
Demolition Permit	\$2,552
Development agreement	
Initial	\$13,043
Annual review	\$4,959
Amendment	\$7,368
Zoning amendment or pre-zoning	\$11,347
General Plan and Zoning Ordinance Amendments	
Amendment	\$11,347
Specific plan	\$11,347
Consistency determination	\$5,106
Annexation	\$12,479
Zoning	
Amendment or pre-zoning	\$10,728
Zoning Ordinance Text and/or map	\$11,347
Hillside lot and/or Hazard Zone use permit	\$1,869
Re-noticing, revised plans and continuances	
Public noticing	\$252 +postage
Construction time Limits Extension	\$1,050
Extension of time for planning approval	\$3,342
Re-noticing/continuances/rehearing	\$252 +postage
Reasonable accommodation request	\$3,095

Subdivision application**filing**

Tentative Map-Minor (4 or less lots)	\$9,644
Tentative Map-Major (5 or more)	\$11,686
Tentative Map Amendment	\$6,576
Tentative Map Waiver	\$3,729
Tentative Map Extension	\$2,845
Urban Lot Split (SB9)	\$11,380
Parcel Map	\$11,380
Final Map	\$14,322
Amended map of Certificate of completion	\$5,007
Improvement plan check	\$14,322
Improvement inspection	\$12,280
Lot line adjustment	\$6,069
Voluntary merger of lots	\$4,020
Certificate of compliance	\$5,299
Conditional exception	\$2,552

Use Permit

Use	\$6,236
Use permit amendment	\$4,395
Home occupation (administrative)	\$252
Telecommunications Facilities	\$6,236

Nonconformity Permit

Minor Nonconformity Permit	\$4,395
	\$2,552

Variances/exceptions

First variance	\$5,106
Minor Exception	\$2,552
Exceptions for basement, attics	\$5,106

Police

	<u>Fee</u>
ABC sign offs	\$32
Accident reports	\$10
Alarm Permit new	\$87
Alarm Permit annual renewal	\$44 every 2 yrs
Crime reports	\$10
Good conduct letter	\$45
Vehicle impound release	\$223
Traffic Management Plan Compliance	\$176
Code Compliance Check (per incident)	\$87
Code Enforcement Activities - Per Hour	\$176

Disturbance call back (social host ord.)

First violation	\$868 + (5)
Second violation	\$1,158 + (5)

(5) + recovery of costs of services
to cover police response costs

Parking

Improper parking	\$47
Improperly parked in space	\$47
In park, closed	\$47
No parking red zone	\$104
No parking green, yellow and white	\$52
Parking without 12' clearance	\$104
Overtime parking time zones	\$47
Resident parking permit (annual)	\$21
Tow away zone	\$52

Vehicle Code

Vehicle Code (VC) 22500.1, No Parking, Fire Lane	\$167
VC 22500 F, No Parking, Blocking Sidewalk	\$70
VC 22507.8, Blue Zone, Handicap Only	\$344
VC 22500 B, No Parking on Crosswalk	\$70
VC 22500 E, No Parking Blocking Driveway	\$67
VC 22502 A, Parking 18' from Curb Wrong Way	\$63
VC 22514 No Parking 15' of Fire Hydrant	\$167
VC 22500 H, Double Parked	\$70
VC 22500 I, No Parking Bus Stop	\$311
VC 5200, Front and Rear Plate Required	\$117
VC 5204, No Current Registration Tag	\$117

Recreation

	<u>Fee</u>
Class and instructional cancellation	\$30
Drop-in for Kids club program	N/A
Registrations	
Adult instructional classes	\$ 45 - \$ 575
Adult sports	\$ 105 - \$ 400
Tennis court access fee (6)	\$125 per season
Youth instructional classes	\$ 60 - \$ 500 per season
Youth camps	\$ 50 - \$ 700 per season
Youth sports	\$ 50 - \$ 700 per season
Picnic Area/Three Bear Hut Rental	
Residents	\$55 per hour
Non-Residents	\$66 per hour
Commercial	\$80 per hour
Facility Attendant Fee (7)	\$30 per hour
Security/Damage deposit	\$300
Tee Ball/Sports Field Rental	
Residents	\$40 per hour
Non-Residents	\$56 per hour
Commercial	\$78 per hour
Local Youth Sports Leagues	\$3,800 per season
Facility Attendant Fee (7)	\$30 per hour
Security/Damage Deposit	\$300
Special Event Permits	
Application Processing fee	\$160
Over 150 Attendees (8) (9)	
Security/Damage deposit	\$300

(6) Revised October 2023 to flat fee

(7) Attendant requests will be evaluated and may be denied based on current Department staffing

(8) See Picnic Area and Sports Field rates

(9) 501(c)(3) Non-Profits who serve the Town and Ross School receive 20% off resident rates