

**THE TOWN OF ROSS
BUDGET
FISCAL YEAR 2012-2013**

Adopted June 14, 2012



TOWN OF ROSS
FISCAL YEAR 2012-13 TOWN BUDGET

Adopted June 14, 2012

Town Council

Carla Small, Mayor

Rupert P. Russell, Mayor Pro Tem

Scot Hunter, Council Member

Christopher Martin, Council Member

Richard Strauss, Council Member

Patricia Thompson, Interim Town Manager

Elizabeth Ford, Town Accountant

June 14, 2012

Mayor and Council Members:

The Town of Ross Fiscal Year 2012-13 Budget has been adopted with the approval of Resolution No. 1774. Due to "future unknowns" during the budget planning period, including the potential for a Fire Department merger with Ross Valley Fire Department and a Special Tax for Public Safety on the June 5, 2012 ballot, two alternative budget scenarios were developed for Council and public review. Plan A provided for a base budget following the footprint of the FY 2011-12 Budget, and Plan B provided for a reduction of \$642,000 in the General Fund which was the projected loss of the long time parcel tax for public safety.

In the end, the special tax did not pass and the FY 2012-13 Budget was adopted with a sizeable reduction in the General Fund. Funding was transferred from the Equipment and Facility Fund reserves in order to balance the budget and allow an ending fund balance in the General Fund of \$1,329,342 to be projected through June 30, 2013. The budget retains basic services although there have been reductions in general government, public safety and public works services due to the failure of Measure C, a Special Tax for Public Safety, which required a two-thirds vote. This parcel tax was to be the continuation of the prior Municipal Services Tax which previously required a majority vote every four years. A second attempt at a ballot measure for this tax is planned for November 2012.

The Town will see the merger of the Fire Department with Ross Valley Fire Department in the coming fiscal year following Council approval to join the JPA effective July 1, 2012. There will be a retirement of Ross' long serving Fire Chief Tom Vallee. As a member of the Fire JPA, the Town will save money in the provision of this critical public safety service in years ahead. The Apprentice Program which provides a third person on the fire engine is at stake should the second ballot measure not pass. The Town of Ross is the only town/city member of the JPA offering this service to its residents. At the same time, the Town is eliminating the School Resources Officer in the Police Department due to the loss of the public safety funding. A Police Officer position slated to be eliminated in the budget proposal will be carried forward an additional year to see if the tax is reinstated.

Because the Town's Budget is heavily dependent on Property Taxes, Building and Planning fees and Grants, the new Town Manager will be carefully monitoring these revenue sources. Sales of existing homes appear to have been picking up the latter part of FY 2011-12. Modest increases in property tax reassessments and the potential for property enhancements by the new owners could allow for increased building and planning revenue. While much of the Town's facility upgrades have been put on hold for a year, there will be opportunities to begin planning for future rehabilitation of the Fire/Police Facility and to ascertain if the Town might qualify for grants through FEMA to upgrade this facility. For this to happen, the Town will need facility reserves to match any federal or state grants that may become available.

The Public Works Department will continue to bring forward the grant funded intersection improvements at the corner of Lagunitas Road and Sir Francis Drake Boulevard. Flood improvements and traffic issues will be targeted through a Bolinas Avenue Advisory Committee with representatives from Ross and San Anselmo. Removal and replacement of dangerous street trees will remain funded in the budget, but some routine maintenance of town facilities, streets, parks and rights of way will be affected. Town events and administrative functions will be heavily impacted until funding can be restored or revenues increase with an improving economy.

The special revenue funds for gas taxes, street improvement funds and drainage improvements will continue to be used for their intended purpose. The Emergency Fund will remain whole in the amount of \$1.5 Million to be used in the event of a natural disaster or other emergency that could have a major effect on Town finances with little warning.

The Town will welcome three new Council members and a new Town Manager. They will have an opportunity to work closely with a new Ross School Superintendent who will become a partner in serving the residents along with Ross Recreation. The Marin Art and Garden Center will be reviewing and updating its master plan and the Town will want to insure that the future holds much success for this key component of Ross culture.

Respectfully submitted:



Patricia Thompson

Interim Town Manager

TOWN OF ROSS
BUDGET
2012-2013

PLAN B
NO MUNI AND YES JPA

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ALL FUNDS	General Fund		Public Safety Fund		Roadway Improvement Fund		COPS Fund		Drainage Fund		Bldg Permit Excess		Equipment Replacement		Asset Forfeit		Gen Plan Update		Park Fund		Gas Tax Fund		Emergency Fund		Facilities		Legal Defense		TOTAL
	\$		\$		\$		\$		\$		\$		\$		\$		\$		\$		\$		\$		\$		\$		
Estimated Fund Bal at 6/30/12	\$ 1,329,342	\$ -	\$ 486,403	\$ 70,048	\$ 189,871	\$ 281,725	\$ 763,014	\$ 34,502	\$ 13,805	\$ -	\$ 78,265	\$ 1,500,000	\$ 1,312,983	\$ 184,806	\$ 6,244,765														
Budgeted Revenue																													
Property Taxes	3,212,567	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3,212,567
Sales and Franchise Taxes	172,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	172,000
Other Agency Revenue	35,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	35,500
Investments and Rents	316,909	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	316,909
Permits and Licenses	506,300	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	506,300
Public Safety Revenue	15,800	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	15,800
Miscellaneous - General Fund	44,150	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	44,150
Other Fund Revenue	-	-	526,000	100,000	245,216	1,000	1,000	12,419	42,977	20,000	68,427	30,000	20,000	20,000	991,643														991,643
Total Budgeted Revenue	4,303,226	-	526,000	100,000	245,216	1,000	1,000	12,419	42,977	20,000	68,427	30,000	20,000	20,000	5,294,868														5,294,868
Budgeted Expenditures																													
General Government	782,320	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	782,320
Fire	1,920,351	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,920,351
Police	1,353,439	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,353,439
Police and Fire Overhead	96,113	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	96,113
Public Works	691,498	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	691,498
Capital Expenditures	31,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	31,000
Other Fund Expenditures	-	-	595,500	156,552	420,827	55,000	23,423	12,419	42,977	20,000	146,569	70,000	70,000	70,000	1,543,267														1,543,267
Total Budgeted Expenditures	4,874,721	-	595,500	156,552	420,827	55,000	23,423	12,419	42,977	20,000	146,569	70,000	70,000	70,000	6,417,988														6,417,988
Revenue Over (Under) Expenditures	(571,495)	-	(69,500)	(56,552)	(175,611)	(54,000)	(22,423)	(12,419)	(12,977)	(70,000)	(78,142)	(70,000)	(70,000)	(70,000)	(1,123,119)														(1,123,119)
Transfer from Facilities Fund	284,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer from Equip. Replacement Fund	287,494	-	-	-	-	-	(287,494)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Estimated Fund Bal at 6/30/13	\$ 1,329,342	\$ -	\$ 416,903	\$ 13,496	\$ 14,260	\$ 227,725	\$ 453,097	\$ 22,083	\$ 828	\$ -	\$ 123	\$ 1,500,000	\$ 958,983	\$ 184,806	\$ 5,121,646														

Town of Ross
All Funds
Expenditure Summary
Budget 2012-2013

PLAN B
NO MUNI AND YES JPA

All Funds Expenditures BY DEPARTMENT	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Est. Actual	FY 12-13 Budget	% change in Budget
General Fund						
General Government	\$ 991,665	\$ 957,056	\$ 856,206	\$ 944,960	\$ 782,320	-8.6%
Fire	1,919,198	1,927,498	1,910,760	1,883,962	1,920,351	0.5%
Police	1,523,464	1,485,647	1,417,983	1,434,955	1,353,439	-4.6%
Police and Fire Overhead	141,614	136,843	133,663	123,218	96,113	-28.1%
Public Works	736,085	839,383	773,592	816,197	691,498	-10.6%
<i>Subtotal</i>	5,312,026	5,346,427	5,092,204	5,203,291	4,843,721	-4.9%
Capital Expenditures	336,813	310,004	25,300	34,341	31,000	22.5%
<i>Total General Fund Expenditures</i>	5,648,839	5,656,431	5,117,504	5,237,632	4,874,721	-4.7%
Other Funds						
Roadway Fund	208,760	503,582	343,200	278,587	595,500	73.5%
COPS Fund	126,161	81,277	130,000	126,200	156,552	20.4%
CLEP Fund	4,814	12,541	8,748	7,111	-	-100.0%
Drainage Fund	339,841	1,858,846	615,000	490,819	420,827	-31.6%
Bldg Permit Excess Reserve	7,429	11,884	60,500	1,150	55,000	-9.1%
Equipment Replacement Fund	-	-	85,000	35,000	23,423	-72.4%
Asset Forfeiture Fund	-	-	34,427	-	12,419	-63.9%
General Plan Update Fund	33,075	21,181	30,000	20,000	42,977	43.3%
Park Fund	-	268,428	17,500	17,765	20,000	14.3%
Gas Tax Fund	17,539	37,692	150,000	150,000	146,569	-2.3%
Emergency Fund	-	-	-	-	-	-
Facilities Fund	5,207	37,660	217,000	70,728	70,000	-67.7%
Legal Defense Fund	-	-	184,806	-	-	-100.0%
<i>Total Other Fund Expenditures</i>	742,826	2,833,091	1,876,181	1,197,360	1,543,267	-17.7%
Total Expenditures	\$ 6,391,665	\$ 8,489,522	\$ 6,993,685	\$ 6,434,992	\$ 6,417,988	-8.2%

All Funds Expenditures BY TYPE OF EXPENSE	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Est. Actual	FY 12-13 Budget	% change in Budget
Wages	\$ 2,674,102	\$ 2,713,757	\$ 2,551,962	\$ 2,576,406	\$ 1,499,312	-41.2%
Employee Benefits	1,455,306	1,483,841	1,515,290	1,501,636	829,138	-45.3%
Outside Services	544,127	519,135	425,432	517,303	1,979,452	365.3%
Memberships and Organizations	29,655	45,618	33,111	34,168	41,254	24.6%
Repairs and Maintenance	221,937	212,879	223,196	227,234	136,400	-38.9%
Vehicles	58,897	65,267	60,300	63,734	38,000	-37.0%
Insurance	115,829	134,043	109,500	107,564	109,564	0.1%
Other	212,173	171,887	173,413	175,247	210,601	21.4%
<i>Subtotal</i>	5,312,026	5,346,427	5,092,204	5,203,291	4,843,721	-4.9%
Capital Expenditures	336,813	310,004	25,300	34,341	31,000	22.5%
<i>Subtotal</i>	5,648,839	5,656,431	5,117,504	5,237,632	4,874,721	-4.7%
Other Funds	742,826	2,833,091	1,876,181	1,197,360	1,543,267	-17.7%
Total Expenditures	\$ 6,391,665	\$ 8,489,522	\$ 6,993,685	\$ 6,434,992	\$ 6,417,988	-8.2%

Town of Ross
General Fund Summary
Budget 2012-2013

PLAN B
NO MUNI AND YES JPA

GENERAL FUND SUMMARY	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Est. Actual	FY 12-13 Budget	% change in Budget
Revenue						
Property Taxes	\$ 2,991,441	\$ 3,133,426	\$ 3,154,152	\$ 3,183,660	\$ 3,212,567	1.9%
Municipal Services Tax	635,004	651,227	642,474	641,590	-	-100.0%
Sales and Franchise Taxes	154,448	191,799	176,376	173,715	172,000	-2.5%
Other Agency Revenue	399,063	284,804	101,439	41,701	35,500	-65.0%
Investments and Rents	340,363	366,316	362,000	346,773	316,909	-12.5%
Permits and Licenses	633,492	552,873	596,500	657,200	506,300	-15.1%
Public Safety Revenue	15,676	18,234	18,522	23,474	15,800	-14.7%
Miscellaneous	320,132	125,958	70,150	43,994	44,150	-37.1%
Total Revenue	\$ 5,489,619	\$ 5,324,637	\$ 5,121,613	\$ 5,112,107	\$ 4,303,226	-16.0%
Expenditures						
General Government	\$ 991,665	\$ 957,056	\$ 856,206	\$ 944,960	\$ 782,320	-8.6%
Fire	1,919,198	1,927,498	1,910,760	1,883,962	1,920,351	0.5%
Police	1,523,464	1,485,647	1,417,983	1,434,955	1,353,439	-4.6%
Police and Fire Overhead	141,614	136,843	133,663	123,218	96,113	-28.1%
Public Works	736,085	839,383	773,592	816,197	691,498	-10.6%
<i>Subtotal</i>	5,312,026	5,346,427	5,092,204	5,203,291	4,843,721	-4.9%
Capital Expenditures	336,813	310,004	25,300	34,341	31,000	22.5%
Total Expenditures	5,648,839	5,656,431	5,117,504	5,237,632	4,874,721	-4.7%
Revenue Over (Under) Expenditures	\$ (159,220)	\$ (331,794)	\$ 4,109	\$ (125,526)	\$ (571,495)	-14008.4%
Transfer from Public Safety Tax Fund	-	-	-	-	-	
<i>Subtotal</i>	(159,220)	(331,794)	4,109	(125,526)	(571,495)	-14008.4%
Transfer from Facilities Fund	-	-	-	-	284,000	
Transfer from Equip Replacement Fund	-	-	-	-	287,494	
Transfers to Other Funds	(63,135)	(40,708)	(162,585)	(163,291)	-	-100.0%
Fund Balance Beginning of Year	2,213,016	1,990,661	1,500,000	1,618,159	1,329,342	-11.4%
Estimated Fund Balance End of Year	\$ 1,990,661	\$ 1,618,159	\$ 1,341,524	\$ 1,329,342	\$ 1,329,342	-0.9%

Town of Ross
General Fund
Revenue
Budget 2012-2013

PLAN B
NO MUNI AND YES JPA

GENERAL FUND REVENUE	Account	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Est. Actual	FY 12-13 Budget	% change in Budget
Property Taxes							
Property Tax	5010	\$ 2,606,446	\$ 2,602,812	\$ 2,614,486	\$ 2,655,120	\$ 2,705,567	3.5%
Property Tax In Lieu of Vehicle Lic. Fee	5012	-	190,666	190,666	192,540	192,000	0.7%
Property Tax - Excess ERAF Funds	5282	317,479	299,305	299,000	281,000	275,000	-8.0%
Real Property Transfer Tax	5025	67,516	40,643	50,000	55,000	40,000	-20.0%
<i>Subtotal</i>		2,991,441	3,133,426	3,154,152	3,183,660	3,212,567	1.9%
Municipal Tax/Public Safety Tax	5020	635,004	651,227	642,474	641,590	-	-100.0%
Sales and Franchise Taxes							
Sales Tax	5040	28,910	27,669	25,000	18,000	20,000	-20.0%
Property Tax In Lieu of Sales Tax(3xflip)	5011	-	8,875	8,876	5,141	5,000	-43.7%
Marin Sanitary Franchise	5050	69,298	82,216	75,000	78,000	75,000	0.0%
Cable TV Franchise	5060	28,472	42,986	36,000	40,000	40,000	11.1%
PG&E Franchise	5070	27,768	30,053	31,500	32,574	32,000	1.6%
<i>Subtotal</i>		154,448	191,799	176,376	173,715	172,000	-2.5%
Intergovernmental Revenue							
State Vehicle License Fee	5200	99,413	7,777	7,000	6,262	-	-100.0%
Prop 172 1/2 Cent Sales Tax	5280	19,344	17,464	16,000	17,000	17,000	6.3%
Homeowner Property Tax Relief	5230	17,713	18,391	18,439	18,439	18,500	0.3%
Grants and Outside Project Funding	5283	262,593	4,163	60,000	-	-	-100.0%
FEMA Flood Mitigation Grant	5288	-	37,009	-	-	-	
SF Drake Pathway NTPP Grant	5289	-	200,000	-	-	-	
<i>Subtotal</i>		399,063	284,804	101,439	41,701	35,500	-65.0%
Investments and Rents							
Interest/Change in Value - LAIF & RBC	5170	120,682	139,958	135,000	115,000	110,000	-18.5%
Rental Income - Residence	5180	12,153	21,170	21,136	23,700	23,700	12.1%
Rental Income - RVPA	5180	23,103	24,258	24,864	24,864	-	-100.0%
Rental Income - Post Office	5181	105,840	105,840	106,000	105,840	105,840	-0.2%
Rental Income - Cellular	5185	78,585	75,090	75,000	77,369	77,369	3.2%
<i>Subtotal</i>		340,363	366,316	362,000	346,773	316,909	-12.5%
Permits and Licenses							
Business Licenses	5080	36,641	32,123	32,000	31,000	31,000	-3.1%
Prior Year Permits	5109	-	(69,300)	-	-	-	
Building Permits	5110	369,332	215,708	250,000	235,000	235,000	-6.0%
Bldg. Standards Admin. Revolving Fund	5111	45	448	500	500	500	0.0%
SMIP-Strong Motion Implement. Program	5113	-	1,740	1,500	1,500	1,500	0.0%
Building Permit Scanning	5112	-	1,595	1,500	1,500	1,500	0.0%
Film Permits	5120	5,905	28,000	5,000	13,000	10,000	100.0%
Resale Inspections	5125	18,100	15,675	16,000	20,000	15,000	-6.3%
Planning Application Fees/Reimb.	5300	92,390	67,377	70,000	70,000	70,000	0.0%
Tree Removal Permits	5305	6,550	4,520	5,000	3,000	3,000	-40.0%
Planning Construction Review	5310	25,529	46,887	45,000	40,000	40,000	-11.1%
Construction Penalties	5311	79,000	208,100	170,000	241,700	98,800	-41.9%
<i>Subtotal</i>		633,492	552,873	596,500	657,200	506,300	-15.1%
Public Safety Revenue							
Vehicle Code Fines	5150	10,327	7,718	9,000	13,000	10,000	11.1%
ABAG Annual Police Policy Maint.	5237	-	3,950	1,000	1,950	1,200	20.0%
RVPA Medical Equipment	5238	-	3,922	3,922	3,924	-	-100.0%
POST Training Reimbursement	5240	4,369	2,164	4,000	4,000	4,000	0.0%
Accident Report Copying	5320	230	130	200	200	200	0.0%
Alarm Permit Fee	5325	750	350	400	400	400	0.0%
<i>Subtotal</i>		15,676	18,234	18,522	23,474	15,800	-14.7%
Miscellaneous							
Mayor and Councilmember Dinner	5284	2,400	2,150	2,150	2,150	2,150	0.0%
Ross Recreation Insurance Reimb.	5340	12,000	11,467	12,000	12,000	12,000	0.0%
Reimbursement for Town Costs	5406	292,508	110,711	35,000	15,000	25,000	-28.6%
Workers Comp Reimbursement	5407	-	-	10,000	12,923	-	-100.0%
Contributions	5400	3,000	1,150	6,000	6,000	-	-100.0%
Miscellaneous	5487	10,224	480	5,000	3,000	5,000	0.0%
Berg EIR Report adjustment	5488	-	-	-	(7,079)	-	
<i>Subtotal</i>		320,132	125,958	70,150	43,994	44,150	-37.1%
Total Revenue		\$ 5,489,619	\$ 5,324,637	\$ 5,121,613	\$ 5,112,107	\$ 4,303,226	-16.0%

Town of Ross
General Fund
General Government Expenditures
Budget 2012-2013

PLAN B
NO MUNI AND YES JPA

GENERAL GOV. EXPEND.	Account	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Est. Actual	FY 12-13 Budget	% change in Budget
Wages							
Town Manager	6100-10	\$ 196,585	\$ 196,548	\$ 195,989	\$ 240,000	\$ 170,000	-13.3%
Def. Comp/ Car/ Educ	6101-10	12,954	13,180	17,800	4,820	11,800	-33.7%
Admin Mgr/Town Clerk	6106-10	67,846	70,373	71,748	71,900	78,961	10.1%
Senior Planner(10,000 to Gen Plan Fund)	6107-10	72,366	87,211	88,221	91,700	81,263	-7.9%
Treasurer	6160-10	3,010	3,009	3,000	3,000	3,000	0.0%
Subtotal		352,761	370,321	376,758	411,420	345,024	-8.4%
Employee Benefits							
PERS - Employee Share	6200-10	24,387	25,251	24,917	16,800	10,994	-55.9%
PERS - Employer Share	6210-10	36,156	37,011	39,739	27,200	37,659	-5.2%
Payroll Taxes	6220-10	21,036	23,008	22,596	23,000	22,229	-1.6%
Health Insurance	6230-10	39,087	42,312	44,175	35,584	47,395	7.3%
Dental Insurance	6240-10	3,636	3,740	3,741	2,925	3,965	6.0%
Life & Disability Insurance	6250-10	2,193	2,025	1,750	1,572	2,167	23.8%
Worker's Comp Insurance	6260-10	8,788	9,407	9,500	11,100	11,884	25.1%
Employee Expense Reimb.	6270-10	1,119	-	-	-	-	-
Subtotal		136,402	142,754	146,418	118,181	136,292	-6.9%
Outside Services							
Accountant	6400-10	54,968	43,920	45,000	45,000	40,000	-11.1%
Arborists	6410-10	3,120	7,550	10,000	10,000	5,000	-50.0%
Attorneys	6420-10	174,680	103,238	80,000	110,000	75,000	-6.3%
Auditor	6430-10	25,300	19,400	16,000	30,000	18,000	12.5%
Contract Project Planner/Admin	6441-10	39,255	38,204	30,000	30,000	5,000	-83.3%
Contract Plan Checker	6443-10	2,775	3,375	2,000	-	2,000	0.0%
Consultants - Computer and Web	6450-10	7,305	2,026	7,500	16,872	10,000	33.3%
Consultants - Employee Related Matters	6455-10	-	-	-	22,000	12,000	-
Consultants - Environ /Planning	6460-10	33,619	75,835	15,000	15,000	15,000	0.0%
Minute Taker	6461-10	9,745	14,157	12,000	14,400	14,000	16.7%
Bldg Permit Scanning	6462-10	-	6,190	2,600	-	-	-100.0%
Marin General Services Authority	6655-10	3,436	2,501	3,730	3,730	3,475	-6.8%
Marin Mediation Services	6656-10	1,121	1,121	-	-	1,155	-
Custodial Services	6660-10	2,703	2,520	2,700	2,820	2,820	4.4%
Subtotal		358,027	320,037	226,530	299,822	203,450	-10.2%
Memberships & Organizations							
Hosting Mayor/Council Dinner	7941-10	3,134	2,835	3,000	3,000	3,000	0.0%
Conferences/MCCMC/Council Exp.	7942-10	3,003	4,005	2,000	4,000	6,000	200.0%
League New Councilmember W/shop	7943-10	-	-	-	-	3,500	-
Assoc/Organizations/Dues	7960-10	7,245	8,149	10,000	12,706	9,000	-10.0%
Subtotal		13,382	14,989	15,000	19,706	21,500	43.3%
Repairs and Maintenance							
Building and Monument Maint	6810-10	7,174	12,093	7,500	8,000	7,500	0.0%
Rental Unit Exp, Incl Taxes	6840-10	26,175	-	2,000	3,500	3,000	50.0%
Equipment Repair or Rental	6930-10	-	207	1,000	1,000	1,000	0.0%
Subtotal		33,349	12,300	10,500	12,500	11,500	9.5%
Insurance							
Insurance	8000-10	30,017	36,000	30,250	30,250	30,250	0.0%
Insurance Claims/Costs	8020-10	538	-	1,000	1,000	1,000	0.0%
Subtotal		30,555	36,000	31,250	31,250	31,250	0.0%
Other							
Bank Charges	6466-10	205	531	750	600	750	0.0%
Telephones	7810-10	1,843	1,702	2,000	2,000	2,000	0.0%
MIDAS (Internet Access)	7815-10	6,511	9,412	10,000	8,654	8,654	-13.5%
PG&E - Buildings	7820-10	1,541	980	1,500	1,000	1,500	0.0%
Special Events and Activities	7940-10	38,114	28,868	20,000	20,000	5,000	-75.0%
Superior Court Fine Reimb	7950-10	-	1,419	1,000	450	-	-100.0%
Election Costs	7980-10	45	2,545	-	3,000	3,000	-
Equipment Leasing - postage & copier	7990-10	3,019	3,709	3,500	4,438	4,500	28.6%
Miscellaneous	8040-10	3,491	-	1,000	1,000	1,000	0.0%
Noticing, Mailing & Advert.	8060-10	5,315	2,064	2,000	2,500	2,000	0.0%
Software	8090-10	684	429	500	939	400	-20.0%
Supplies - Office	8130-10	6,421	8,996	7,500	7,500	4,500	-40.0%
Subtotal		67,189	60,655	49,750	52,081	33,304	-33.1%
Total General Gov. Expenditures		\$ 991,665	\$ 957,056	\$ 856,206	\$ 944,960	\$ 782,320	-8.6%

Town of Ross
General Fund
Fire Department Expenditures
Budget 2012-2013

PLAN B
NO MUNI AND YES JPA

FIRE DEPT. EXPENDITURES	Account	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Est. Actual	FY 12-13 Budget	% change in Budget
Wages							
Fire Chief	6031-20	\$ 132,227	\$ 134,995	\$ 134,400	\$ 134,598	\$ 480	-99.6%
Fire Captains	6037-20	313,188	296,770	299,592	295,198		-100.0%
Firefighters	6039-20	304,923	256,838	258,000	250,000		-100.0%
Holiday Pay	6040-20	32,641	29,610	29,610	33,894		-100.0%
FLSA Pay	6041-20	18,700	17,942	17,700	18,147		-100.0%
Educational Incentive Pay	6042-20	32,140	32,278	33,360	37,470		-100.0%
Apprentice Firefighter Program	6071-20	113,768	100,820	124,000	117,294		-100.0%
Vacation and Sick Pay for Retiree	6085-20	-	86,350	-	-	102,659	
Overtime	6120-20	200,790	180,422	175,000	175,000		-100.0%
Uniform Pay	6140-20	5,600	6,828	5,600	4,900		-100.0%
Subtotal		1,153,977	1,142,853	1,077,262	1,066,501	103,139	-90.4%
Employee Benefits							
PERS - Employee Share	6200-20	81,364	76,419	76,743	78,600	43	-99.9%
PERS - Employer Share	6210-20	256,334	251,152	285,000	270,700	144	-99.9%
Payroll Taxes	6220-20	69,233	79,938	72,000	74,500	3,282	-95.4%
Health Insurance (including retiree \$2,724)	6230-20	127,642	134,191	141,000	142,000	5,898	-95.8%
Dental Insurance	6240-20	11,139	11,942	13,250	12,400	139	-99.0%
Life and Disability Insurance	6250-20	2,925	2,287	3,318	2,800	32	-99.0%
Workers Compensation Insurance	6260-20	90,756	101,176	100,000	99,696	8,488	-91.5%
Subtotal		639,393	657,105	691,311	680,696	18,026	-97.4%
Outside Services							
Ross Valley Fire Service (\$1,557,525 + two apprentices \$142,227)	6390-20	-	-	-	-	1,699,752	
Battalion Chief - Ross Valley Fire Service	6032-20	24,000	25,156	26,016	26,016	-	-100.0%
Hiring Fees	6467-20	1,829	684	1,000	-	-	-100.0%
OSHA Communicable Disease Prev	6470-20	550	787	1,000	500	-	-100.0%
Dispatching Services	6680-20	9,569	16,456	19,007	17,696	-	-100.0%
Marin County Arson Investigation Team	6710-20	-	150	150	-	-	-100.0%
Marin County Hazardous Materials Team	6720-20	696	692	800	691	-	-100.0%
Marin County OES Service Contract	6760-20	1,518	1,518	1,518	1,518	-	-100.0%
Contract Services	8132-20	5,942	6,654	6,000	7,000	-	-100.0%
Subtotal		44,104	52,097	55,491	53,421	1,699,752	2963.1%
Memberships and Organizations							
Association Membership Dues	7960-20	730	1,050	1,000	850	-	-100.0%
Subtotal		730	1,050	1,000	850	-	-100.0%
Maintenance and Repairs							
Radio Repairs	7100-20	829	608	2,000	2,000	-	-100.0%
MERA Operational	7101-20	15,543	14,162	14,196	14,196	-	-100.0%
Fire Turnout Maintenance	7110-20	7,685	5,977	7,000	7,000	-	-100.0%
Fire Hose Maintenance	7115-20	20	3,031	5,500	5,500	-	-100.0%
SCBA Maintenance	7120-20	2,675	882	2,500	2,500	-	-100.0%
Small Equipment and Repairs	7170-20	6,846	3,850	5,000	5,000	-	-100.0%
Subtotal		33,598	28,510	36,196	36,196	-	-100.0%
Vehicles							
Vehicle Gas and Oil	7500-20	5,207	9,005	7,500	9,300	-	-100.0%
Vehicle Tires	7510-20	20	668	3,000	3,000	-	-100.0%
Vehicle Repairs	7520-20	15,633	14,310	12,000	12,000	-	-100.0%
Subtotal		20,860	23,983	22,500	24,300	-	-100.0%
Other							
Training and Classes	7920-20	6,451	8,041	10,500	5,667	-	-100.0%
Fire Prevention and Disaster Preparedness	7932-20	3,412	2,035	1,500	1,500	-	-100.0%
Publications	8080-20	530	332	500	500	-	-100.0%
Duplication Costs	8090-20	306	605	500	500	-	-100.0%
Supplies - Office	8130-20	4,789	1,785	3,000	3,000	-	-100.0%
Facilities Rental - Trailer	8135-20	11,048	9,102	11,000	10,831	11,000	0.0%
Side Fund Payment	8137-20	-	-	-	-	88,434	
Subtotal		26,536	21,900	27,000	21,998	99,434	268.3%
Total Fire Expenditures		\$ 1,919,198	\$ 1,927,498	\$ 1,910,760	\$ 1,883,962	\$ 1,920,351	0.5%

Town of Ross
General Fund
Police Department Expenditures
Budget 2012-2013

PLAN B
NO MUNI AND YES JPA

POLICE DEPT. EXPENDITURES	Account	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Est. Actual	FY 12-13 Budget	% Increase in Budget
Wages							
Police Chief	6033-20	\$ 127,547	\$ 108,511	\$ 128,400	\$ 124,998	\$ 125,058	-2.6%
Police Sergeants	6034-20	187,141	172,062	178,104	182,052	188,164	5.6%
Police Officers	6035-20	352,243	304,314	309,264	316,000	311,812	0.8%
School Resource Officer	6036-20	66,939	66,969	66,782	66,782	11,130	-83.3%
Holiday Pay	6045-20	22,303	22,873	22,873	22,494	23,592	3.1%
EMT/Educational Incentive	6043-20	18,156	15,138	15,000	16,595	13,500	-10.0%
Longevity Pay	6044-20	22,363	18,313	15,479	15,546	13,197	-14.7%
Retirement Costs	6086-20	-	75,526	-	-	-	
Overtime	6110-20	69,796	42,221	47,000	30,000	45,000	-4.3%
Uniform Pay	6141-20	9,000	7,083	8,000	8,000	7,000	-12.5%
Employee Final Pay & Accrued Comp	6171-20	-	-	-	-	15,496	
Subtotal		875,488	833,010	790,902	782,467	753,949	-4.7%
Employee Benefits							
PERS - Employee Share	6201-20	67,744	61,977	51,103	55,500	49,548	-3.0%
PERS - Employer Share	6211-20	204,817	207,529	198,000	220,000	205,286	3.7%
Payroll Taxes	6221-20	68,586	67,935	61,000	63,000	58,028	-4.9%
Health Insurance	6231-20	125,303	139,703	145,950	141,360	130,441	-10.6%
Dental Insurance	6241-20	14,312	13,795	13,250	13,275	12,078	-8.8%
Life and Disability Insurance	6251-20	1,054	4,815	2,000	2,336	1,939	-3.0%
Workers Compensation Insurance	6261-20	55,786	60,667	60,000	65,107	67,120	11.9%
Subtotal		537,602	556,421	531,303	560,578	524,440	-1.3%
Outside Services							
Hiring Fees	6468-20	-	8,447	-	-	-	
OSHA Communicable Disease Prev.	6471-20	-	1,067	1,000	-	-	-100.0%
Booking and Misc. Arrest Fees	6620-20	46	29	500	-	500	0.0%
Dispatching Services	6681-20	29,842	33,317	29,842	30,895	33,100	10.9%
Major Crimes Task Force (to Asset Forfeit)	6700-20	15,615	12,011	12,419	12,419	-	-100.0%
Sexual Assault Examinations	6730-20	-	-	1,000	-	-	-100.0%
TRAK Wanted Persons System	6750-20	135	-	200	135	150	-25.0%
Marin County RMS Service Contract	6770-20	5,017	1,435	5,017	1,877	-	-100.0%
Subtotal		50,655	56,306	49,978	45,326	33,750	-32.5%
Memberships and Organizations							
Association Membership Dues	7961-20	470	1,200	1,000	600	650	-35.0%
Subtotal		470	1,200	1,000	600	650	-35.0%
Maintenance and Repairs							
Radio Repairs	7102-20	-	86	500	500	500	0.0%
Small Equipment and Repairs	7171-20	1,729	2,060	2,000	2,000	2,000	0.0%
Subtotal		1,729	2,146	2,500	2,500	2,500	0.0%
Vehicles							
Vehicle Gas and Oil	7501-20	21,007	17,340	18,000	17,300	17,000	-5.6%
Vehicle Tires	7511-20	-	1,410	2,800	1,134	2,000	-28.6%
Vehicle Repairs	7521-20	6,494	6,706	5,000	9,000	5,000	0.0%
Subtotal		27,501	25,456	25,800	27,434	24,000	-7.0%
Insurance							
Insurance Claims	8020-20	10,138	-	1,000	-	1,000	0.0%
Subtotal		10,138	-	1,000	-	1,000	0.0%
Other							
Training and Classes	7922-20	7,773	1,989	5,000	5,000	4,000	-20.0%
Chief's Misc. Expense Account	8041-20	71	662	700	500	500	-28.6%
CA Legal Source Book & Law Refer.	8070-20	82	589	600	600	600	0.0%
Publications	8082-20	356	463	500	250	350	-30.0%
Police Policy Maintenance	8081-20	2,950	2,950	2,950	2,950	2,950	0.0%
Duplication Costs	8091-20	1,339	773	1,000	2,000	1,000	0.0%
Supplies - Range	8100-20	2,825	1,657	2,000	2,000	1,500	-25.0%
Supplies - Investigative	8120-20	63	-	250	250	250	0.0%
Supplies - Office	8131-20	4,422	2,025	2,500	2,500	2,000	-20.0%
Subtotal		19,881	11,108	15,500	16,050	13,150	-15.2%
Total Police Expenditures		\$ 1,523,464	\$ 1,485,647	\$ 1,417,983	\$ 1,434,955	\$ 1,353,439	-4.6%

Town of Ross
General Fund
Police and Fire Overhead
Budget 2012-2013

PLAN B
NO MUNI AND YES JPA

POLICE AND FIRE OVERHEAD		FY 09-10	FY 10-11	FY 11-12	FY 11-12	FY 12-13	% Increase
Account		Actual	Actual	Budget	Est. Actual	Budget	in Budget
Maintenance and Repairs							
Station Repairs	6810-20	\$ 5,198	\$ 13,852	\$ 13,000	\$ 7,000	\$ 6,000	-53.8%
Cleaning and Maintenance	6812-20	4,697	6,041	6,000	6,000	3,000	-50.0%
Computer & Telecom Repairs	8030-20	9,989	7,089	10,000	5,800	2,900	-71.0%
<i>Subtotal</i>		19,884	26,982	29,000	18,800	11,900	-59.0%
Insurance							
Insurance 100%	8000-20	35,612	43,450	36,000	36,000	36,000	0.0%
<i>Subtotal</i>		35,612	43,450	36,000	36,000	36,000	0.0%
Other							
Payroll Processing Fees	6465-20	6,782	5,233	5,500	5,800	6,000	9.1%
Telephones	7810-20	3,384	1,716	2,000	2,000	1,000	-50.0%
MERA Capital Bond Payment 100%	7814-20	19,422	17,160	19,363	19,364	19,385	0.1%
Cell Phones	7815-20	6,245	4,771	5,000	3,600	1,800	-64.0%
Pagers	7816-20	1,857	1,990	2,000	2,000	1,000	-50.0%
Mobile Data Terminal Fees 75%	7818-20	3,420	2,200	2,500	4,803	3,602	44.1%
Email/Internet	7819-20	18,428	12,405	12,000	12,156	6,078	-49.4%
PG&E	7820-20	17,827	16,499	15,000	15,000	7,500	-50.0%
Water/Sanitary	7840-20	4,639	1,560	2,000	-	-	-100.0%
Drinking Water	7845-20	320	308	300	417	209	-30.5%
Community Outreach	7930-20	526	-	500	-	-	-100.0%
Misc. and Emergency	8040-20	868	260	500	778	389	-22.2%
Petty Cash	8042-20	465	535	500	500	250	-50.0%
Supplies - Medical	8125-20	1,935	1,774	1,500	2,000	1,000	-33.3%
<i>Subtotal</i>		86,118	66,411	68,663	68,418	48,213	-29.8%
Total Police and Fire Overhead		\$ 141,614	\$ 136,843	\$ 133,663	\$ 123,218	\$ 96,113	-28.1%

Town of Ross
General Fund
Public Works Department Expenditures
Budget 2012-2013

PLAN B
NO MUNI AND YES JPA

PUBLIC WORKS EXPENDITURES	Account	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Est. Actual	FY 12-13 Budget	% change In Budget
Wages							
Retirement Costs - Director	6085-30	\$ -	\$ 106,789	\$ -	\$ -	\$ -	
Dir Public Works/Building Official	6090-30	119,806	87,935	129,000	129,000	135,450	5.0%
Auto Allowance	6101-30	-	-	-	4,800	4,800	
Street Superintendent	6100-30	88,465	87,337	89,703	89,702	89,702	0.0%
Public Works Crew (1/2 of 4/5 position - bal of position to Drainage Fund)	6112-30	50,326	50,292	51,652	51,653	25,827	-50.0%
Building Dept Secretary (1/2)	6150-30	33,279	35,220	36,685	40,862	36,688	0.0%
Vacation Buy Out	6113-30	-	-	-	-	4,733	
Subtotal		291,876	367,573	307,040	316,018	297,200	-3.2%
Employee Benefits							
PERS - Employee Share	6200-30	22,900	16,421	12,462	12,100	12,130	-2.7%
PERS - Employer Share	6210-30	30,100	23,959	35,739	34,200	35,751	0.0%
Payroll Taxes	6220-30	21,941	26,880	22,151	25,000	23,945	8.1%
Health Insurance	6230-30	38,797	33,202	46,998	41,533	40,951	-12.9%
Dental Insurance	6240-30	4,583	4,040	4,908	4,130	3,965	-19.2%
Life & Disability Insurance	6250-30	2,395	1,872	2,000	2,000	2,506	25.3%
Worker's Comp Insurance	6260-30	19,994	20,734	21,000	22,218	30,133	43.5%
Uniform Reimb.	6140-30	1,199	453	1,000	1,000	1,000	0.0%
Subtotal		141,909	127,561	146,258	142,181	150,380	2.8%
Outside Services							
Building Inspector (to Excess Bldg Permit)	6110-30	54,176	55,674	54,000	55,000	-	-100.0%
Outside Services (Extra Hire)	6115-30	-	1,235	11,700	5,000	7,500	-35.9%
Engineers	6440-30	13,742	11,352	4,000	35,000	10,000	150.0%
Animal Control	6600-30	23,423	22,434	23,733	23,734	25,000	5.3%
Subtotal		91,341	90,695	93,433	118,734	42,500	-54.5%
Memberships & Organizations							
Marin Map Annual Membership	6630-30	6,000	6,000	-	-	6,000	
Rebate Marin Renters Program	6635-30	1,004	-	-	-	-	
Bldg. Standards Admin. Rev.	6636-30	116	237	1,250	500	500	-60.0%
SMIP (Building Permits)	6638-30	-	1,596	1,000	1,500	1,500	50.0%
Congestion Mgmt. Agency	6640-30	4,353	4,361	4,361	4,361	4,361	0.0%
MCSTOPPP/National Permit	6650-30	3,600	16,185	9,500	6,651	6,743	-29.0%
Subtotal		15,073	28,379	16,111	13,012	19,104	18.6%
Creek and Park Maintenance							
Drainage Maintenance	6910-30	800	3,409	3,000	3,000	3,000	0.0%
F.S. Allen Park Maintenance	7000-30	1,058	1,734	5,000	6,508	5,000	0.0%
Coffin Greene Park Maintenance	7010-30	5,656	4,480	5,000	5,000	5,000	0.0%
Ross Common Maintenance	7020-30	607	10,479	8,000	16,000	10,000	25.0%
Post Office Park Maintenance	7030-30	954	3,568	3,500	5,000	5,000	42.9%
Water - Parks	7850-30	1,487	5,730	5,000	5,000	5,000	0.0%
Subtotal		10,562	29,400	29,500	40,508	33,000	11.9%
Street Maintenance							
Roadway Striping	7200-30	1,081	2,508	2,500	3,530	3,500	40.0%
Street Sweeping (20,000 to Gas Tax Fnd)	7210-30	26,647	34,905	32,000	32,000	25,000	-21.9%
Street Signs	7240-30	1,488	2,317	2,500	2,000	2,000	-20.0%
Traffic Signal Maintenance	7250-30	3,912	8,902	8,500	4,000	5,000	-41.2%
PG&E - Street Lights	7830-30	30,426	27,814	30,000	30,200	32,000	6.7%
Subtotal		63,554	76,446	75,500	71,730	67,500	-10.6%
Tree Maintenance -							
Tree Pruning	7400-30	9,095	15,685	10,000	10,000	10,000	0.0%
Tree Removal (to Facilities Fund)	7430-30	19,440	21,410	30,000	35,000	-	-100.0%
Tree Planting (moved to cap exp.)	7440-30	30,726	-	-	-	-	
Subtotal		59,261	37,095	40,000	45,000	10,000	-75.0%
Vehicles							
Vehicles - Gas & Oil	7500-30	7,808	8,056	7,000	6,500	7,000	0.0%
Vehicles - Repairs	7520-30	2,728	7,772	5,000	5,500	7,000	40.0%
Subtotal		10,536	15,828	12,000	12,000	14,000	16.7%
Insurance							
Insurance	8000-30	39,524	48,000	40,250	40,314	40,314	0.2%
Insurance Claims/Costs	8020-30	-	6,593	1,000	-	1,000	0.0%
Subtotal		39,524	54,593	41,250	40,314	41,314	0.2%
Other							
Small Equipment	7170-30	1,589	940	1,000	1,000	2,000	100.0%
Telephones	7810-30	1,511	1,418	1,500	2,200	1,500	0.0%
PG&E - Buildings	7820-30	3,035	4,806	4,500	8,000	6,000	33.3%
Training & Classes	7920-30	943	1,159	1,500	1,500	2,500	66.7%
Publications, Codes, etc.	8080-30	1,942	50	500	500	1,000	100.0%
Supplies - Office	8130-30	3,429	3,440	3,500	3,500	3,500	0.0%
Subtotal		12,449	11,813	12,500	16,700	16,500	32.0%
Total Public Works Expenditures		\$ 736,085	\$ 839,383	\$ 773,592	\$ 816,197	\$ 691,498	-10.6%

Town of Ross
General Fund
Capital Expenditures
Budget 2012-2013

PLAN B
NO MUNI AND YES JPA

General Fund CAPITAL EXPENDITURES	Account	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Est. Actual	FY 12-13 Budget	% change in Budget
Tree Planting	7440-30	\$ -	\$ -	\$ -	\$ -	\$ 10,000	
Computer Upgrade - Town Hall	8527-05	-	-	-	-	15,000	
Tech Equip - Town Manager	8529-05	-	-	-	-	6,000	
Prior Year Capital Expenditures	Various	336,813	310,004	25,300	34,341	-	
Total Capital Expenditures		\$ 336,813	\$ 310,004	\$ 25,300	\$ 34,341	\$ 31,000	22.5%

Town of Ross
 Public Safety Tax Fund
 Budget 2012-2013

PLAN B
 NO MUNI AND YES JPA

PUBLIC SAFETY TAX FUND	Account	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Est. Actual	FY 12-13 Budget	% change in Budget
Revenue							
Public Safety Tax	5020-35	-	-	-	-	-	
Total Revenue		-	-	-	-	-	
Transfer to General Fund to cover:							
% of total Police Dept. Expenditures	4650-35	-	-	-	-	-	
% of total Fire Dept. Expenditures	4550-35	-	-	-	-	-	
Total Transfers		-	-	-	-	-	
Revenue Over (Under) Expenditures		\$ -	\$ -	\$ -	\$ -	\$ -	
Fund Balance Beginning of Year		-	-	-	-	-	
Estimated Fund Balance End of Year		\$ -	\$ -	\$ -	\$ -	\$ -	

Town of Ross
Roadway Fund
Budget 2012-2013

PLAN B
NO MUNI AND YES JPA

ROADWAY FUND	Account	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Est. Actual	FY 12-13 Budget	% change in Budget
Revenue							
Road Impact Fees	5115-45	\$ 90,231	\$ 162,912	\$ 75,000	\$ 123,000	\$ 75,000	0.0%
TAM Measure A-SFD/Lagunitas Intersec.	5121-45	-	110,484	-	-	-	
HSIP Grant - SFD/Lagunitas Intersection	5122-45	-	-	150,000	54,000	200,000	
TAM Measure A-Bolinas Safe Pathways	5502-45	-	-	-	-	250,000	
Prior year grants	Various	7,910	226,436	40,000	-	-	
Interest	5170-45	424	345	-	1,500	1,000	
Total Revenue		98,565	500,177	265,000	178,500	526,000	98.5%
Expenditures							
SFD/Bolinas Ave Intersection Design	9074-45	-	-	-	-	33,000	
Seal Cracks at Multiple Locations	9040-45	-	2,000	30,000	10,000	30,000	
SFD/Lagunitas Intersection	9042-45	29,253	21,023	150,000	150,000	225,000	
DBE Program Consultant	9044-45	-	2,200	2,500	2,500	2,500	
Bolinas Ave Safe Pathways	9045-45	-	-	35,000	35,000	250,000	
Overlay/Patch Glenwood	9068-45	-	-	50,000	50,402	-	
Bolinas Crosswalk/Signal Light	9069-45	-	-	50,000	10,000	40,000	
Shady Lane Pathway Maintenance	9070-45	-	-	10,000	8,685	10,000	
Caltrans Reimb Fed Funds SFD	9071-45	-	-	3,700	-	-	
High Intensity Reflect Signs	9072-45	-	-	7,000	7,000	5,000	
Norwood Bridge Elect Repairs	9073-45	-	-	5,000	5,000	-	
Prior Year Expenditures	Various	179,507	478,359	-	-	-	
Total Expenditures		208,760	503,582	343,200	278,587	595,500	73.5%
Revenue Over (Under) Expenditures		\$ (110,195)	\$ (3,405)	\$ (78,200)	\$ (100,087)	\$ (69,500)	-11.1%
Fund Balance Beginning of Year		700,090	589,895	369,613	586,490	486,403	31.6%
Estimated Fund Balance End of Year		\$ 589,895	\$ 586,490	\$ 291,413	\$ 486,403	\$ 416,903	43.1%

Town of Ross
COPS (Citizens' Options for Public Safety) Fund
Budget 2012-2013

PLAN B
NO MUNI AND YES JPA

COPS FUND	Account	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Est. Actual	FY 12-13 Budget	% change in Budget
Revenue							
COPS - State Grant	5120-90	\$ 134,262	\$ 110,854	\$ 100,000	\$ 100,000	\$ 100,000	0.0%
Other		3,000	-	-	-	-	
Interest	5170-90	-	-	-	-	-	
Total Revenue		137,262	110,854	100,000	100,000	100,000	0.0%
Expenditures							
Front Line Law Enforcement		-	-	-	-	-	
Personnel	9000-90	126,161	81,277	130,000	126,200	156,552	
Equipment	9001-90	-	-	-	-	-	
Total Expenditures		126,161	81,277	130,000	126,200	156,552	20.4%
Revenue Over (Under) Expenditures		\$ 11,101	\$ 29,577	\$ (30,000)	\$ (26,200)	\$ (56,552)	88.5%
Fund Balance Beginning of Year		55,571	66,671	65,000	96,248	70,048	7.8%
Estimated Fund Balance End of Year		\$ 66,672	\$ 96,248	\$ 35,000	\$ 70,048	\$ 13,496	-61.4%

Town of Ross
 CLEEP (California Law Enforcement Equip. Program) Fund
 Budget 2012-2013

PLAN B
 NO MUNI AND YES JPA

CLEEP FUND	Account	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Est. Actual	FY 12-13 Budget	% change in Budget
Revenue							
Interest	5170-80	\$ 69	\$ 60	\$ -	\$ -	\$ -	
Total Revenue		69	60	-	-	-	
Expenditures							
Computer and Website Upgrade	9002-80	4,814	12,541	8,748	7,111	-	-100.0%
Total Expenditures		4,814	12,541	8,748	7,111	-	-100.0%
Revenue Over (Under) Expenditures		\$ (4,745)	\$ (12,481)	\$ (8,748)	\$ (7,111)	\$ -	-100.0%
Fund Balance Beginning of Year		24,337	19,592	8,748	7,111	-	-100.0%
Estimated Fund Balance End of Year		\$ 19,592	\$ 7,111	\$ -	\$ -	\$ -	

Town of Ross
Drainage Fund
Budget 2012-2013

PLAN B
NO MUNI AND YES JPA

DRAINAGE FUND	Account	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Est. Actual	FY 12-13 Budget	% change in Budget
Revenue							
Drainage Impact Fees	5115-65	\$ 85,167	\$ 160,898	\$ 75,000	\$ 110,000	\$ 75,000	
Highway Bridge Program Reimb.88.53% of Plan of Action/Bridge Structural Improvements a/n 9054-65	5137-65	-	-	57,500	57,545	75,251	
Highway Bridge Program Reimb.88.53% of Bolinas Ave/Winship Drainage Outfall a/n 9067-65	5138-65	-	-	47,000	1,444	44,265	
County Contribution - Bolinas Ave.	5139-65	-	-	-	-	50,000	
Prior Year Grants	5265-65	77,690	1,575,011	-	-	-	
Interest	5170-65	1,273	1,071	-	350	700	
Total Revenue		164,130	1,736,980	179,500	169,338	245,216	36.6%
Expenditures							
Drainage Maint & Improve.	9007-65	109,461	24,246	10,000	5,000	5,000	
Public Works Crew - 1/2 of 4/5 position - salary only	9082-65	-	-	-	-	25,827	
Morrison Road Culvert Replacement	9018-65	-	466	50,000	15,000	35,000	
Storm Drain Mapping Update	9021-65	8,154	25,559	5,000	2,500	5,000	
Town Hydrology Drainage Review	9032-65	31,178	21,612	15,000	15,000	15,000	
Bolinas Avenue Drainage Study	9049-65	-	13,428	25,000	25,000	50,000	
Highway Bridge Program - Plan of Action/Structural Improvements - Winship and Shady Lane Replace	9054-65	-	13,774	115,000	65,000	85,000	
Corte Madera Creek Bank Stabilization	9065-65	-	13,286	200,000	200,000	35,000	
Creek Bank Stabilization Behind Town Hall	9066-65	-	-	20,000	20,000	35,000	
Highway Bridge Program - Bolinas Ave. Windship Drainage Outfall	9067-65	-	-	50,000	1,631	50,000	
El Camino Bueno@SFD pipes replacement	9080-65	-	-	-	-	50,000	
Culvert Replacement Walnut Ave.	9081-65	-	-	-	-	30,000	
Prior Year Expenditures	Various	191,048	1,746,475	125,000	141,688	-	
Total Expenditures		339,841	1,858,846	615,000	490,819	420,827	-31.6%
Revenue Over (Under) Expenditures		\$ (175,711)	\$ (121,866)	\$ (435,500)	\$ (321,481)	\$ (175,611)	-59.7%
Fund Balance Beginning of Year		808,929	633,218	514,936	511,352	189,871	-63.1%
Estimated Fund Balance End of Year		\$ 633,218	\$ 511,352	\$ 79,436	\$ 189,871	\$ 14,260	-82.0%

Town of Ross
 Building Permit Excess Reserve Fund
 Budget 2012-2013

PLAN B
 NO MUNI AND YES JPA

BLDG PERMIT EXCESS RESERVE	Account	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Est. Actual	FY 12-13 Budget	% change in Budget
Revenue							
Interest	5170-75	\$ 1,815	\$ 1,516	\$ -	\$ 1,100	\$ 1,000	
Total Revenue		1,815	1,516	-	1,100	1,000	
Expenditures							
Building Inspector	6110-75	-	-	-	-	55,000	
Computer Equipment	9010-75	-	-	7,500	-	-	
Town Hall Office Remodel	9047-75	-	-	53,000	1,150	-	
Prior Year Expenditures	Various	7,429	11,884	-	-	-	
Total Expenditures		7,429	11,884	60,500	1,150	55,000	-9.1%
Revenue Over (Under) Expenditures		\$ (5,614)	\$ (10,368)	\$ (60,500)	\$ (50)	\$ (54,000)	-10.7%
Fund Balance Beginning of Year		297,757	292,143	281,479	281,775	281,725	0.1%
Estimated Fund Balance End of Year		\$ 292,143	\$ 281,775	\$ 220,979	\$ 281,725	\$ 227,725	3.1%

Town of Ross
Equipment Replacement Fund
Budget 2012-2013

PLAN B
NO MUNI AND YES JPA

EQUIPMENT REPLACEMENT FUND	Account	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Est. Actual	FY 12-13 Budget	% change in Budget
Revenue							
Interest	5170-85	\$ 3,805	\$ 3,173	\$ -	\$ 3,000	\$ 1,000	
Total Revenue		3,805	3,173	-	3,000	1,000	
Expenditures							
Police Car	8526-85			50,000	-	23,423	
PW 3/4 Ton Pickup	8527-85			35,000	35,000	-	
Prior Year Expenditures	Various	-	-	-	-	-	
Total Expenditures		-	-	85,000	35,000	23,423	-72.4%
Revenue Over (Under) Expenditures		\$ 3,805	\$ 3,173	\$ (85,000)	\$ (32,000)	\$ (22,423)	-73.6%
Transfer to General Fund		-	-	-	-	(287,494)	
Transfer from General Fund		63,135	40,708	100,158	100,158	-	-100.0%
Fund Balance Beginning of Year		584,035	650,975	694,190	694,856	763,014	9.9%
Estimated Fund Balance End of Year		\$ 650,975	\$ 694,856	\$ 709,348	\$ 763,014	\$ 453,097	-36.1%

Town of Ross
Asset Forfeiture Fund
Budget 2012-2013

PLAN B
NO MUNI AND YES JPA

ASSET FORFEITURE FUND	Account	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Est. Actual	FY 12-13 Budget	% change in Budget
Revenue							
Interest	5170-78	\$ -	\$ -	\$ -	\$ 75	\$ -	
Total Revenue		-	-	-	75	-	
Expenditures							
Police Dept Expenditure	9100-78	-	-	34,427	-	-	
Major Crimes Task Force	9111-78					12,419	
Total Expenditures		-	-	34,427	-	12,419	-63.9%
Revenue Over (Under) Expenditures		\$ -	\$ -	\$ (34,427)	\$ 75	\$ (12,419)	-63.9%
Transfer from General Fund			-	34,427	34,427	-	-100.0%
Fund Balance Beginning of Year			-		-	34,502	
Estimated Fund Balance End of Year		\$ -	\$ -	\$ -	\$ 34,502	\$ 22,083	

Town of Ross
General Plan Update Fund
Budget 2012-2013

PLAN B
NO MUNI AND YES JPA

GENERAL PLAN UPDATE	Account	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Est. Actual	FY 12-13 Budget	% change in Budget
Revenue							
General Plan Update Impact Fees	5135-73	\$ 17,053	\$ 31,264	\$ 30,000	\$ 24,000	\$ 30,000	-
Interest	5170-73	-	-	-	50	-	-
Total Revenue		17,053	31,264	30,000	24,050	30,000	0.0%
Expenditures							
General Plan Implementation	9002-73	33,075	21,181	30,000	20,000	30,000	-
Senior Planner (10,000+benefits)	9004-73	-	-	-	-	12,977	-
Total Expenditures		33,075	21,181	30,000	20,000	42,977	43.3%
Revenue Over (Under) Expenditures		\$ (16,022)	\$ 10,083	\$ -	\$ 4,050	\$ (12,977)	
Fund Balance Beginning of Year		15,694	(328)	7,000	9,755	13,805	97.2%
Estimated Fund Balance End of Year		\$ (328)	\$ 9,755	\$ 7,000	\$ 13,805	\$ 828	-88.2%

Town of Ross
Park Fund
Budget 2012-2013

PLAN B
NO MUNI AND YES JPA

PARK FUND	Account	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Est. Actual	FY 12-13 Budget	% change in Budget
Revenue							
Ross Rec Tennis Court Repair Fund	5281-63	\$ -	\$ -	\$ 17,500	\$ 17,500		
State of CA Bond-Allen Park Improvements	5280-63	-	226,363	-	-	-	
Ross Common Pathway Grant	5513-63					20,000	
Interest	5170-63	-	-	-	-	-	
Total Revenue		-	226,363	17,500	17,500	20,000	14.3%
Expenditures							
Park Improvements	9003-63	-	268,428	17,500	17,765	-	
Ross Common Pathway	9110-63					20,000	
Total Expenditures		-	268,428	17,500	17,765	20,000	14.3%
Revenue Over (Under) Expenditures		\$ -	\$ (42,065)	\$ -	\$ (265)	\$ -	
Transfer from General Fund		-	-	28,000	28,706	-	-100.0%
Fund Balance Beginning of Year		13,624	13,624	(28,000)	(28,441)	-	-100.0%
Estimated Fund Balance End of Year		\$ 13,624	\$ (28,441)	\$ -	\$ -	\$ -	

Town of Ross
Gas Tax Fund
Budget 2012-2013

PLAN B
NO MUNI AND YES JPA

GAS TAX FUND	Account	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Est. Actual	FY 12-13 Budget	% change in Budget
Revenue							
State Gas Tax Revenue	5120-51	\$ 60,151	\$ 77,914	\$ 50,000	\$ 68,000	\$ 68,427	
Interest	5170-51	-	-	-	500	-	
Total Revenue		60,151	77,914	50,000	68,500	68,427	36.9%
Expenditures							
Street Sweeping	7210-51	-	-	-	-	20,000	-
Road Repair	9002-51	-	-	80,000	80,000	56,569	
ADA Compliance (prev a/n 9002-51)	9125-51	-	-	20,000	20,000	70,000	
Overlay/Patch Wellington	9033-51	-	-	50,000	50,000	-	
Prior Year Expenditures	Various	17,539	37,692	-	-	-	
Total Expenditures		17,539	37,692	150,000	150,000	146,569	-2.3%
Revenue Over (Under) Expenditures		\$ 42,612	\$ 40,222	\$ (100,000)	\$ (81,500)	\$ (78,142)	-21.9%
Fund Balance Beginning of Year		76,931	119,543	135,000	159,765	78,265	-42.0%
Estimated Fund Balance End of Year		\$ 119,543	\$ 159,765	\$ 35,000	\$ 78,265	\$ 123	-99.6%

Town of Ross
Emergency Fund
Budget 2012-2013

PLAN B
NO MUNI AND YES JPA

EMERGENCY FUND	Account	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Est. Actual	FY 12-13 Budget	% change in Budget
Revenue							
Interest	5170-68	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Revenue		-	-	-	-	-	
Expenditures							
	9130-68	-	-	-	-	-	
Total Expenditures		-	-	-	-	-	
Revenue Over (Under) Expenditures		\$ -	\$ -	\$ -	\$ -	\$ -	
Fund Balance Beginning of Year		1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	0.0%
Estimated Fund Balance End of Year		\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	0.0%

Town of Ross
Facilities Fund
Budget 2012-2013

PLAN B
NO MUNI AND YES JPA

FACILITIES FUND	Account	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Est. Actual	FY 12-13 Budget	% change in Budget
Revenue							
Ross School Ball Field Reimb.	5281-66	\$ -	\$ -	\$ 35,000	\$ 11,326	\$ -	
Interest	5170-66	-	-	-	-	-	
Total Revenue		-	-	35,000	11,326	-	-100.0%
Expenditures							
Tree Removal from Public Works	7430-66	-	-	-	-	45,000	
Council Chambers Upgrade (audio, video, computerized projection)	9140-66	-	-	-	-	-	
Fire/Police Station Engineering Design Work	9141-66	-	-	-	-	-	
Fire Transition Office Remodel	9142-66	-	-	-	-	20,000	
Post Office North & So. Parking Lot	9002-66	-	-	30,000	30,000	-	
Street Trees	9056-66	-	-	10,000	10,000	-	
Town Hall Office Remodel	9058-66	-	-	53,000	-	-	
Ball Field Environmental Review/Legal	9059-66	-	-	70,000	11,728	5,000	
Ross Common Trees & New Arbor	9060-66	-	-	25,000	10,000	-	
New Tree Trimming & Training	9061-66	-	-	4,000	4,000	-	
3 Bear Hut at Natalie Coffin Greene Prk	9062-66	-	-	25,000	5,000	-	
Prior Year Expenditures	Various	5,207	37,660	-	-	-	
Total Expenditures		5,207	37,660	217,000	70,728	70,000	-67.7%
Revenue Over (Under) Expenditures		\$ (5,207)	\$ (37,660)	\$ (182,000)	\$ (59,402)	\$ (70,000)	-61.5%
Transfer to General Fund		-	-	-	-	(284,000)	
Fund Balance Beginning of Year		1,415,252	1,410,045	1,380,157	1,372,385	1,312,983	-4.9%
Estimated Fund Balance End of Year		\$ 1,410,045	\$ 1,372,385	\$ 1,198,157	\$ 1,312,983	\$ 958,983	-20.0%

Town of Ross
 Legal Defense Fund
 Budget 2012-2013

PLAN B
 NO MUNI AND YES JPA

LEGAL DEFENSE FUND	Account	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Est. Actual	FY 12-13 Budget	% change in Budget
Revenue							
Interest	5170-67	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Revenue		-	-	-	-	-	
Expenditures							
Expenditures	9150-67	-	-	184,806	-	-	
Total Expenditures		-	-	184,806	-	-	
Revenue Over (Under) Expenditures		\$ -	\$ -	\$ (184,806)	\$ -	\$ -	-100.0%
Fund Balance Beginning of Year		184,806	184,806	184,806	184,806	184,806	0.0%
Estimated Fund Balance End of Year		\$ 184,806	\$ 184,806	\$ -	\$ 184,806	\$ 184,806	

TOWN OF ROSS

RESOLUTION NO. 1774

A RESOLUTION OF THE TOWN COUNCIL ADOPTING THE FISCAL YEAR 2012-13 TOWN BUDGET

THE ROSS TOWN COUNCIL DOES HEREBY RESOLVE AS FOLLOWS:

WHEREAS, the Town Council of Ross adopts a Town Budget each fiscal year beginning July 1 and ending June 30th of the following year that sets forth projected revenues and expenditures for the General Fund and Special Revenue Funds, Emergency Funds and Capital Funds, and further establishes service levels, capital improvements and special projects to be undertaken by the Town staff under the direction of the Town Manager and Council; and

WHEREAS, the Council has been presented with draft budgets for discussion and direction to staff on three occasions prior to this public hearing, and public input has been included at each prior review; and

WHEREAS, the Council will hold a public hearing on the final budget as proposed and, after taking public input, may make additional changes or suggestions for inclusion in the budget prior to adoption; and

WHEREAS, the appropriations included in the budget are within the appropriations "Gann" limit provided in Government Code Section 7910 for FY 2012-13.

NOW, THEREFORE, BE IT RESOLVED as follows: The Town Council of Ross does hereby approve the proposed Fiscal Year 2012-13 as presented, with the inclusion of changes made by council after additional discussion and public hearing; and authorizes the transfer of \$287,494 from the Equipment Replacement Fund and \$ 284,000 from the Facilities Fund back into the General Fund; and further directs the Town Manager to implement the budget and authorizes him/her to negotiate and enter contracts for expending appropriations approved for projects and services included herein up to \$25,000 and to secure Council approval for amounts exceeding that level. And further authorizes and directs the Town Manager to institute layoff procedures for the position affected by the budget reduction in Plan B and to notify the Ross Valley Fire Department JPA Board that two Apprentices only will be carried forward into the FY 2012-13 Budget.


The foregoing resolution was duly and regularly adopted by the Ross Town Council at its regular meeting on the 14th day of June, 2012, by the following vote:

AYES: Council Members Small, Hunter, Martin, Russell, Strauss

NOES:

ABSENT:

ABSTAIN:


Carla Small, Mayor

ATTEST:


Linda Lopez, Town Clerk