



Budget Report

Date: June 13, 2019
To: Mayor Kuhl and Council Members
From: Joe Chinn, Town Manager
Subject: Discussion of Preliminary Fiscal Year 2019-20 (FYE20) Budget

I am pleased to present the Fiscal Year 2019-20 (FYE20) General Fund and Special Revenue Funds budget. The budget includes revenues and expenses related to Town operations and capital improvements. The budget was developed based on the continuing objectives of providing high quality services to the community in an efficient, effective, responsive, and financially responsible manner. The overall budget for all Town Funds is approximately \$10.7 Million for FYE20.

The programs and projects in the budget are designed to help support the Town in meeting the following goals:

1. Sustain financial responsibility and stability
2. Enhance effectiveness and efficiency of delivery of services
3. Maintain a safe community and improve emergency preparedness
4. Foster and strengthen community involvement
5. Maintain and improve infrastructure and facilities
6. Provide transparency and consistency in government

The budget provides current services to Town residents as well as new projects and programs that have been discussed by the Council during the course of the fiscal year including at the Town Council Strategic Workshop held on February 13, 2019 and the Budget Workshop on April 24, 2019. The new projects for the year include additional emphasis on maintaining a safe community and improving emergency preparedness as well as enhancing maintenance of existing facilities and infrastructure.

Some of the new projects and programs and changes included in the proposed budget are:

- Update the Town Emergency Operations Plan (EOP)
- Fund RVFD vegetation management and defensible space inspections
- Implement emergency preparedness policies/practices with regional agencies
- Building Code update for 2019 (including updates related to fire prevention)
- Review of Civic Center site to determine facilities needed
- Seismic study for Town Hall
- Civic Center Master Plan
- Zoning Ordinance cleanup/amendments (from Dec 2018 Council meeting)
- Downtown revitalization and zoning review
- Workforce housing policies
- Establish a historic preservation program

- Add fixed-term Assistant or Associate Planner staff position
- Develop Action Plan for Age Friendly Community Program
- Study possible expansion of youth sports program
- Monitor and evaluate County flood protection plan and proposed redesign of Allen Park
- Establish an underground utilities district (establish policies in FYE19)

In addition to these new projects and programs, there are numerous General Fund and other fund capital projects that are proposed in the FYE20 budget that are discussed later in this staff report.

A major source of funding for Town police and fire protection services has been the Public Safety Tax that passed in November 2016 with a 79% voter approval. For FYE20, it is proposed the parcel tax be set at \$1,039 per parcel, a 3.5% increase over the prior year tied to the CPI increase in the Bay Area. As proposed, the Public Safety Tax would provide approximately \$867K of the proposed \$8.6 million FYE20 General Fund budget.

In the FYE20 budget, Recreation is incorporated into the Operating Fund as a department instead of a stand-alone fund within the General Fund.

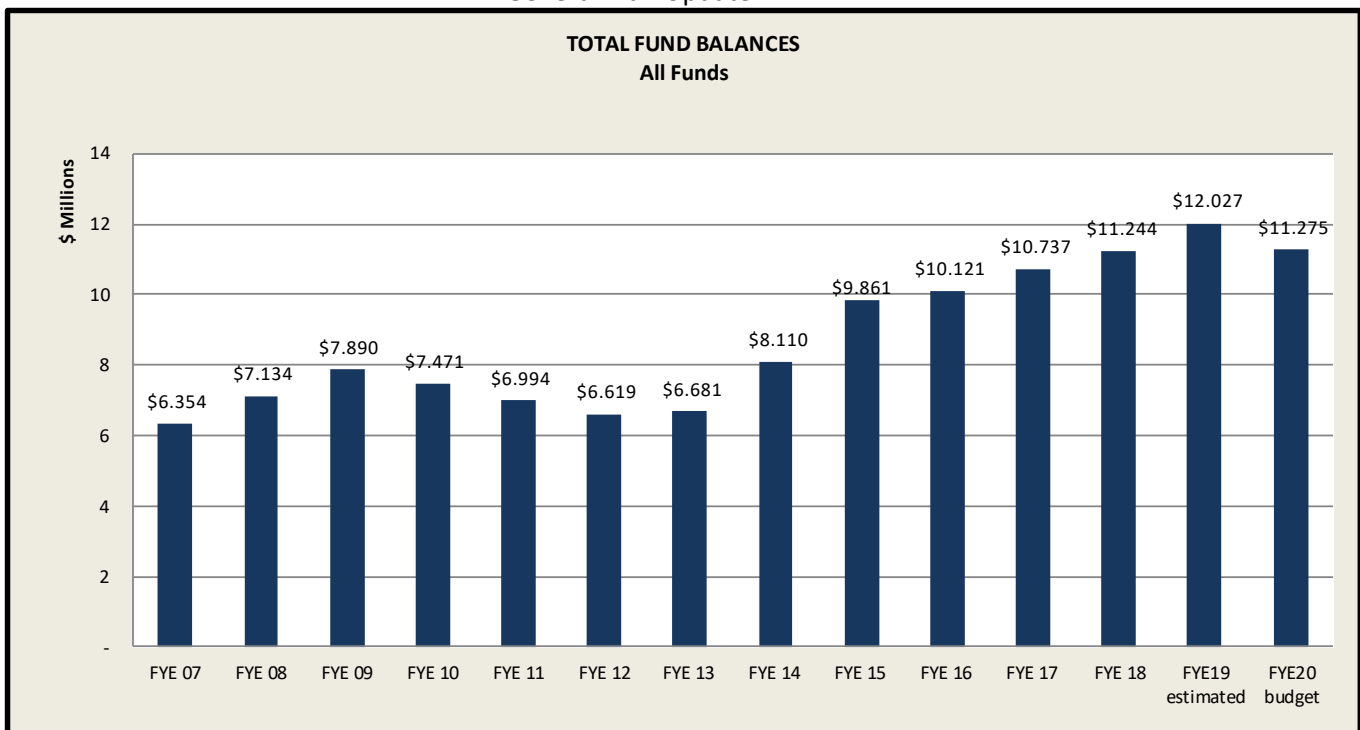
FUNDS OVERVIEW

General Fund has three components

- Operating Fund
- Facilities and Equipment Fund
- Emergency Fund

Special Revenue Funds (use of funds restricted by others or law)

- Gas Tax
- Roadway
- Drainage
- Public Safety Tax
- COPS (Citizens Option for Public Safety)
- General Plan Update

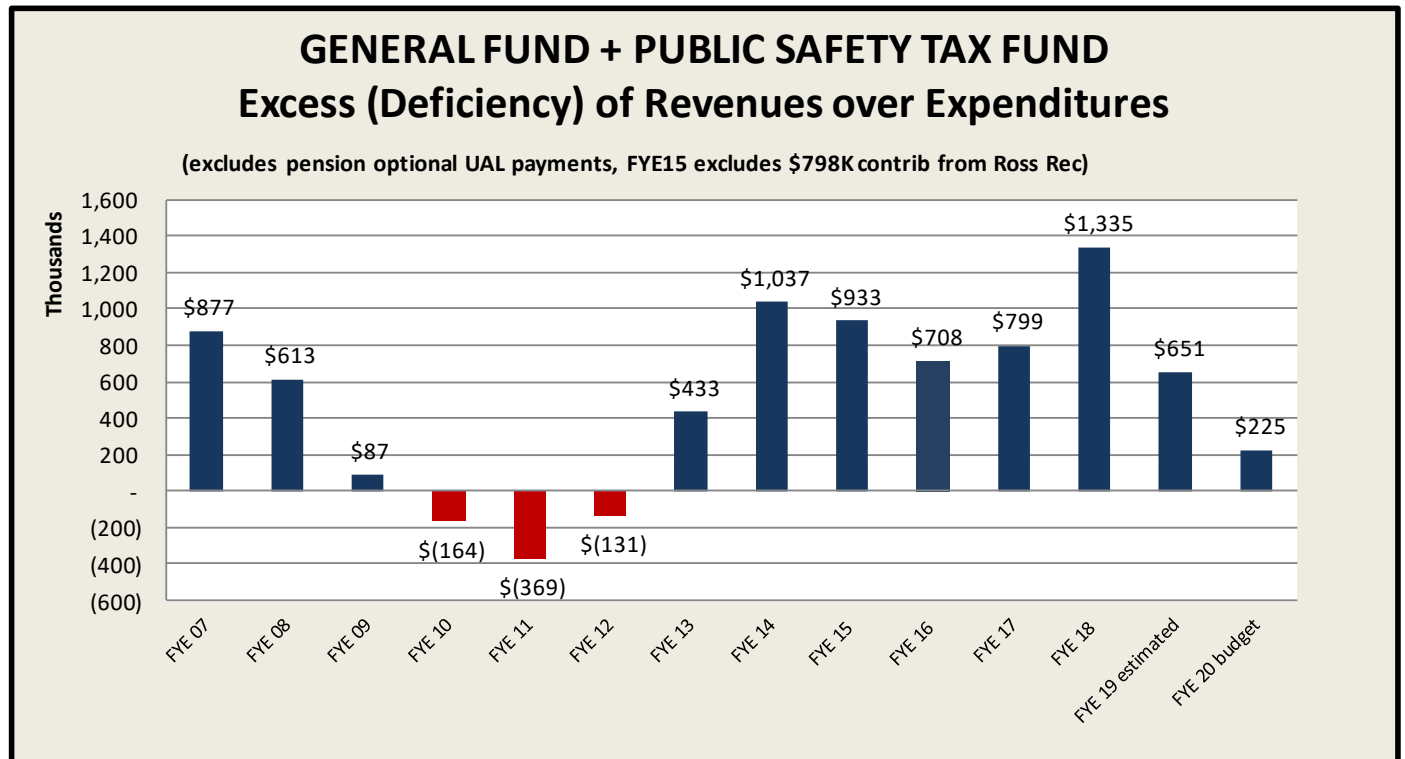


The net change in fund balances for FYE20 is summarized below and shows a \$25K positive net change to the General Fund. The Special Revenue Funds are budgeted to have expenses (which are mostly capital improvement projects) at \$776K higher than revenues and therefore fund balances, which were accumulated to fund such capital expenses, would be used along with annual revenues.

Budgeted Net Change in Fund Balances FYE20	
GENERAL FUND:	
Operating Fund	\$ 80,699
Facilities and Equipment Fund	(56,000)
Emergency Fund	-
	24,699
SPECIAL REVENUE FUNDS:	
Gas Tax	-
Roadway	(476,805)
Drainage	(230,000)
Public Safety Tax Fund	-
COPS Fund	(25,500)
General Plan Update Fund	(44,000)
	(776,305)
	\$ (751,606)

GENERAL FUND

The following graph shows General Fund plus Public Safety Tax Fund excess (deficiency) of revenues over expenditures for FYE07 – FYE20 (not including side fund and optional CalPERS UAL payoffs).



General Fund revenue percentage changes in budget between FYE19 and FYE20 are:

Property Taxes	6.3%
Other Taxes	0.5%
Intergovernmental Revenue	2.9%
Investment Income and Rents	29.5%
Planning Revenue	-5.9%
Building Revenue	0.7%
Public Works Revenue	-1.1%
Police Revenue	7.3%
Recreation Revenue	-6.0%
Miscellaneous	23.8%

General Fund expenditure percentage changes in budget between FYE19 and FYE20 are:

General Government	4.7%
Fire	5.9%
Police	8.6%
Planning and Building	20.5%
Public Works	-0.4%
Recreation	-2.3%
Capital Expenditures	1.5%

General Fund Capital Expenditures budgeted for FYE20 (\$573.5K Total)

- Natalie Coffin Greene Park/3 Bear Hut rehabilitation phase II \$85K
- Resurface Allen Park Tennis Courts \$48K
- Ross Common Restoration (begin restoration) \$100K
- 6 Redwood landscaping \$70K
- Downtown enhancements \$42K
- Civic Center Facilities Master Plan \$70K
- Town Hall improvements \$60K
- Seismic Study - Civic Center \$9K
- Public Safety Building improvements \$20K
- ADA transition plan and ADA improvements \$40K
- Post Office lighting \$12K
- Technology equipment for various departments \$9.5K
- Furniture \$8K

OPERATING FUND

Revenue

Operating Fund revenues excluding transfers in are estimated at \$7.5M for the FYE20 Budget, which is a 4.5% increase over the FYE19 Budget.

- Basic property tax revenues (account 5010-05) are budgeted at \$4.06M, a 4.1% increase over FYE19 estimated actual and a 5.7% increase over the prior year budget.

- Property tax in lieu of vehicle license fees and property tax excess ERAF funds are estimated at a combined \$667K, which is a 10% increase over the prior year budget.
- Other taxes are budgeted at \$381K, which is a 0.5% increase over the prior year budget.
- Investments and rents are budgeted at \$387K, a 29.5% increase over prior year budget.
- Planning revenue is \$143K, a 6% decrease over prior year budget.
- Building revenue is \$878K, a 0.7% increase over prior year budget and a 2% increase over FYE19 estimated actual.
- Public Works revenue of \$94K is budgeted which is similar to FYE19.
- Recreation revenue is budgeted at \$783K, which is 6% less than the FYE19 budget.

Expenditures

Operating Fund expenses, excluding transfers out and an optional pension payment, are budgeted at \$7.8M, which is a 5.8% increase over the FYE19 Budget. Additionally, similar to the FYE19 budget, the FYE20 budget includes an additional payment of \$200K towards the pension unfunded liability on top of the normal amortized annual payment to CalPERS and this is reported as a separate line item after operating costs. In addition, the budget includes a \$400K transfer to the Facilities and Equipment Fund to assist in paying for current year cost as well as maintaining the fund balance for future construction costs associated with repairing and/or replacing physically and functionally obsolete facilities.

General Government

- General Government budget is up 4.7% from the previous budget.
- Wages and benefits are 3.9% higher than the prior year budget.
- Outside services are 7.4% higher than the prior year budget. This includes a new line item for potentially sharing the cost of a crossing guard at SFD/Bolinas with the School District with Town portion of the cost budgeted at \$9K.
- The budget includes a \$9.3K payment to the Community Homeless Fund similar to the prior years.
- Other expenses are anticipated to be steady.

Fire

- Fire Department expenses are budgeted at \$2.3M, 5.9% higher than the FYE19 budget.
- The Ross Valley Fire Department JPA costs excluding a contribution for equipment is estimated at \$2.05M in the FYE20 budget, 5.3% higher than the FYE19 budget. This significant increase is mainly due to salary and benefit cost increases. The contribution to the JPA for equipment replacement is \$73K, 4% higher than the amount budgeted in FYE19.
- The budget also includes a new line item for \$12K which includes \$2.5K for the Town's cost share of the Countywide Disaster Preparedness Coordinator and funds for the new more extensive RVFD Fire Inspection Program.

Police

- Police budget of \$1.8M is up 8.6% over the prior year budget.
- Wages and benefits are 8.2% higher than the prior year budget with approximately half of the increase due to an anticipated payout of accrued compensated absences upon the anticipated retirement of an officer.
- Dispatch service costs are budgeted at \$50K, 11% higher than the prior budget.
- Major Crimes Task Force is budgeted at \$17K.
- COPS funds of \$165K are used to pay for most of the costs associated with one officer.
- Training and classes expense of \$6.5K is budgeted to be paid out of the COPS Fund.

Planning and Building Department

- The Planning and Building Department budget of \$1.05M is 20.5% higher than the prior year's budget. Building expenses which were recorded in the Public Works Department in prior years are now recorded in the newly named Planning and Building Department, which is part of the reason for the large increase in this year's Planning and Building budget.
- Wages and benefits are budgeted to increase by 58% over FYE19 estimated actual. The budget includes a new position for a limited term planner. Also, contributing to the increase is the hiring of a Senior Building Inspector in FYE19 for services previously incurred by an outside consultant.
- Outside services are 28% less than FYE19 budget. The major reason for this is the reduction in contract services of approximately \$183K related to building inspections, some plan reviews, and some building administration costs with the hiring of the new Senior Building Inspector.
- The budget includes \$70K for planning consultants for work related to the establishment of a historic preservation program and creating workforce housing policies in anticipation of State housing legislation.
- The budget includes \$40K for scanning services in an effort to digitize archived historical planning records to make them available on-line.
- The Trakit annual permit license is \$26K with 80% charged to Planning and 20% to Public Works.
- A portion of planning cost will be offset by a General Plan Update Fund transfer into the Operating Fund of \$120K.

Public Works

- Public Works/Building Department expenses are budgeted at .4% less than the prior budget. The reason for the decrease is functions from this department related to building have been transferred to the Planning and Building Department in the last six months causing a reduction in some expenses for this fiscal year to Public Works.
- The FYE20 Budget includes staffing for 3.0 positions – Public Works Director, Superintendent, and Maintenance Worker.
- Building, land, street, and tree maintenance costs of \$240K are budgeted at 1.3% higher than the prior budget.
- Ross Common maintenance budget is split between Public Works, Recreation, and the School District. For FYE20 the Town has included \$50K total (\$25K in Public Works and \$25K in Recreation). The costs are partially offset by \$20K Marin County Measure A park funds.

Recreation Department

- Recreation Department expenses of \$861K are budgeted at \$20K less (2.3% lower) than last year's budget.
- Recreation revenue is budgeted at 3% lower than the prior fiscal year after removing a one-time revenue related to the preschool transfer in FYE19.
- Wages are budgeted 1% lower than the FYE19 budget.
- Outside services are budgeted 5% lower than the prior year budget.
- Debt service on the long-term facility lease with Ross School is budgeted at \$10K.
- A transfer of the remaining fund balance in the Recreation Fund at the end of FYE19, estimated to be \$364K, is budgeted to be transferred to the Facilities and Equipment Fund to pay for the restoration of Natalie Coffin Greene Park and the resurfacing of the tennis courts. With no funds remaining in the Recreation Fund after the transfer, the plan for FYE20 is to report Recreation as a department of the Operating Fund instead of its own fund.

FACILITIES FUND

- The Facilities Fund expenses are budgeted at \$556K, which includes the list of Capital Expenditures listed earlier in this report. These items will be funded by a \$400K transfer in from the Operating Fund and a fund transfer in from the Recreation Fund for the cost associated with funding Natalie Coffin Greene Park restoration and resurfacing the Allen Park tennis courts.

- Ross Property Owners Association is contributing \$20K for the downtown enhancements budget of \$42K.
- The Facilities Fund balance is projected to be \$3.2 million at year-end.

GAS TAX FUND

- The Gas Tax Fund revenues are budgeted at \$121K. Revenue is planned to be mostly spent on a portion of the cost associated with the pavement rehabilitation on Olive, Walnut, and Bolinas Avenues.

ROADWAY FUND

- The Roadway Fund relies on both fund balances and annual revenues to fund expenses. The FYE20 revenues are budgeted at \$278K.
- Roadway improvements are budgeted at \$695K to be funded with impact fees and \$63K of TAM Measure A and B funds. The budget includes costs for the rehabilitation of Bolinas Avenue following the drainage improvements and the rehabilitation of Olive and Walnut Avenues.
- Sidewalk Improvement Program is budgeted at \$50K.
- Signal modification at Lagunitas/SFD is budgeted at \$10K.

DRAINAGE FUND

- FYE20 revenues are budgeted at \$860K and expenses at \$1.09M. The difference of expenses over revenues in the amount of \$230K will be funded by prior year surpluses.
- Bolinas Avenue drainage improvements are budgeted at \$400K to be paid with impact fees (with San Anselmo also funding \$400K).
- Federal Highway Bridge Program – 100% federal funding – for Winship Bridge design, environmental review, and site preparation work is budgeted at \$640K.

GENERAL PLAN UPDATE FUND

- A \$120K transfer of funds to the Operating Fund is budgeted to offset general plan related implementation expenses that are budgeted to occur in the Operating Fund.

CONCLUSION

The budget was developed based on the continuing objectives of providing high quality services to the community in an efficient, effective, responsive, and financially responsible manner. The overall budget for all Town Funds of \$10.7 million funds essential safety, community, and recreation services to the community while also increasing investments in infrastructure and facilities that serve the residents.

It has been a pleasure to work with the talented Town staff in developing the budget. In particular, I want to thank Liz Ford, the Town Accountant, for her detailed knowledge and hard work in preparing the budget.

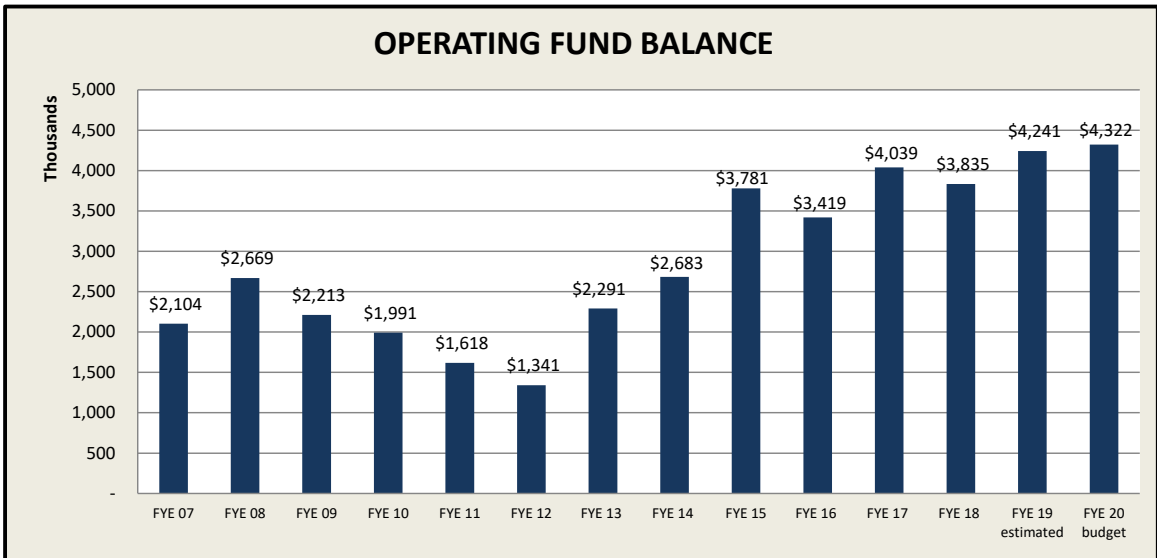
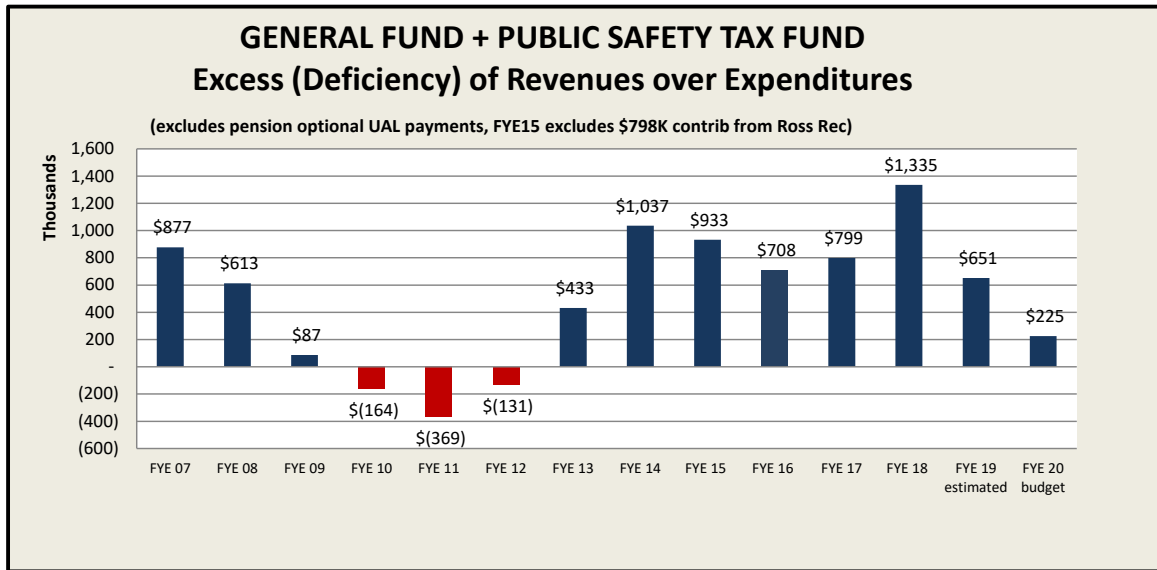
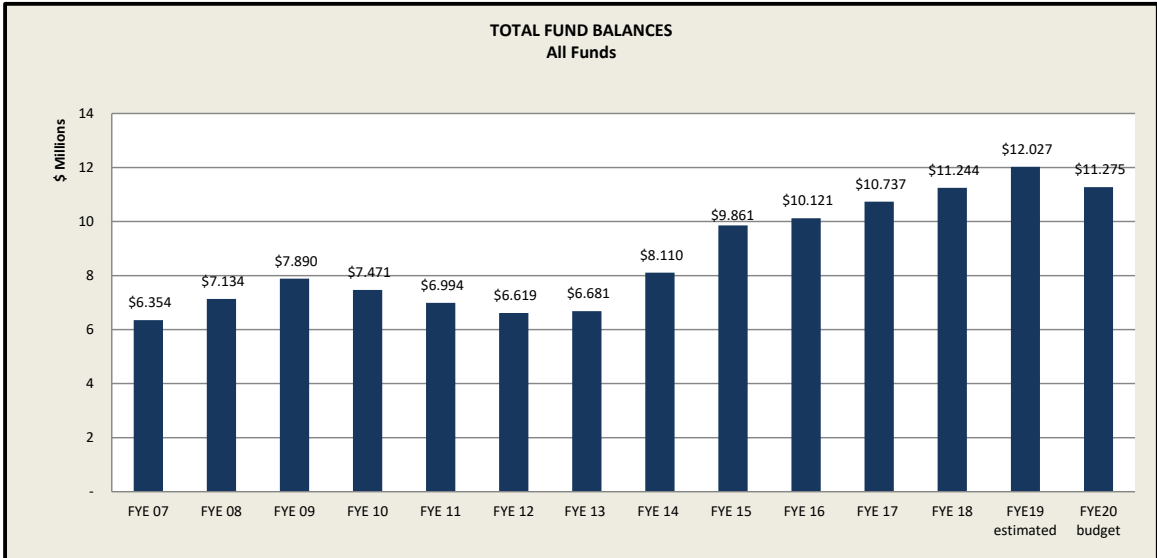
It is also a tremendous privilege and pleasure to serve the Town Council and the community. I look forward to working with the Town Council in the coming year to protect, preserve, and enhance the Ross community for its residents.



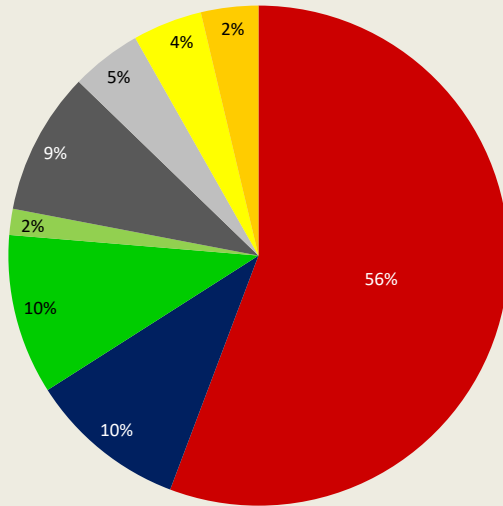
TOWN OF ROSS - BUDGET
Fiscal Year 2019-2020

TOWN OF ROSS
BUDGET
2019 - 2020

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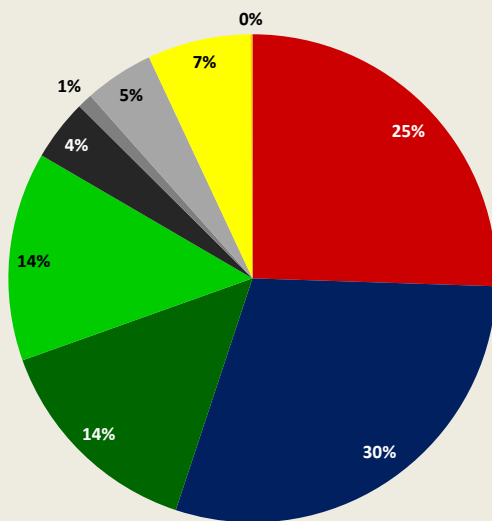
REVENUES
General Fund and Public Safety Tax Fund
Budget 2019 - 2020 = \$8,480,052



- Property Taxes - \$4,727,000
- Public Safety Tax - \$866,992
- Building - \$877,900
- Planning - \$143,000
- Recreation Fees - \$783,100
- Investments & Rents - \$386,900
- Other Taxes - \$381,000
- Other - \$314,160

Other taxes includes business licenses, sales, and franchise taxes
 Other includes Intergovernmental Revenue, Police Revenue, Construction Penalties, and Miscellaneous

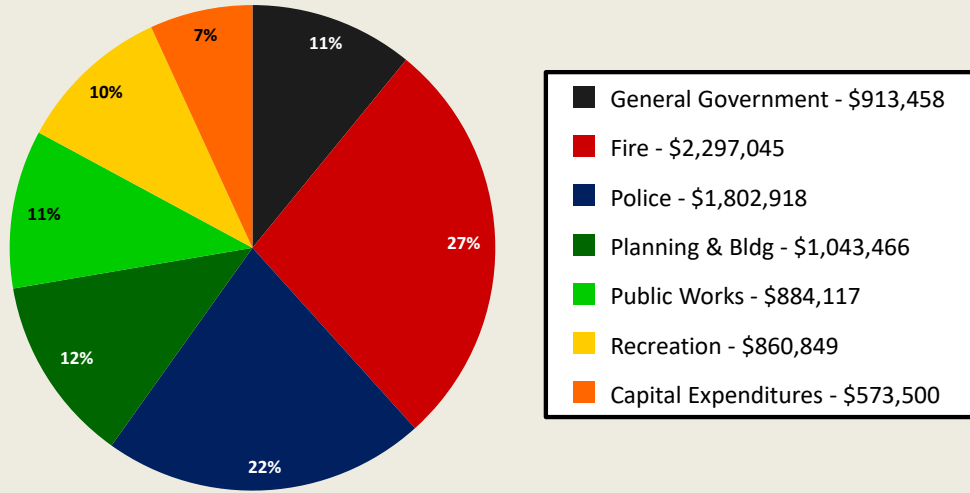
EXPENDITURES (by type)
General Fund (not including pension optional UAL pay down)
Budget 2019 - 2020 = \$8,375,353



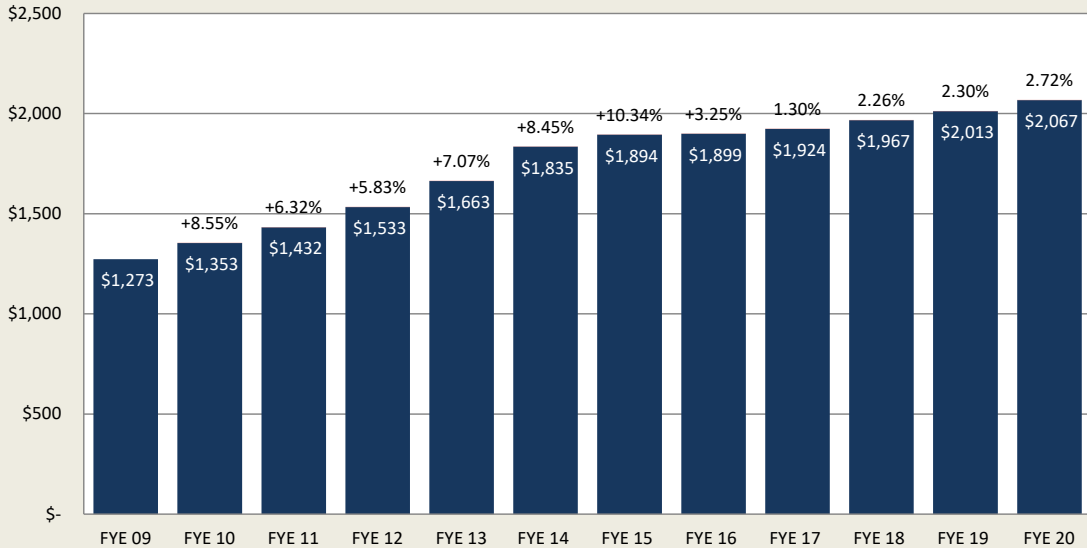
- Ross Valley Fire JPA - \$2,137,213
- Wages - \$2,476,475
- Employee Benefits - \$1,211,185
- Outside Services - \$1,160,474
- Maintenance & Repairs - \$339,300
- Insurance - \$83,000
- Other - \$384,206
- Capital Expenditures - \$573,500
- Debt Service - \$10,000

Employee benefits includes pension expense of \$536,157
 (excluding CalPERS optional unfunded liability payments)
 Maintenance & Repairs includes vehicle expense
 Other includes Other, Memberships & Organizations, and Rents

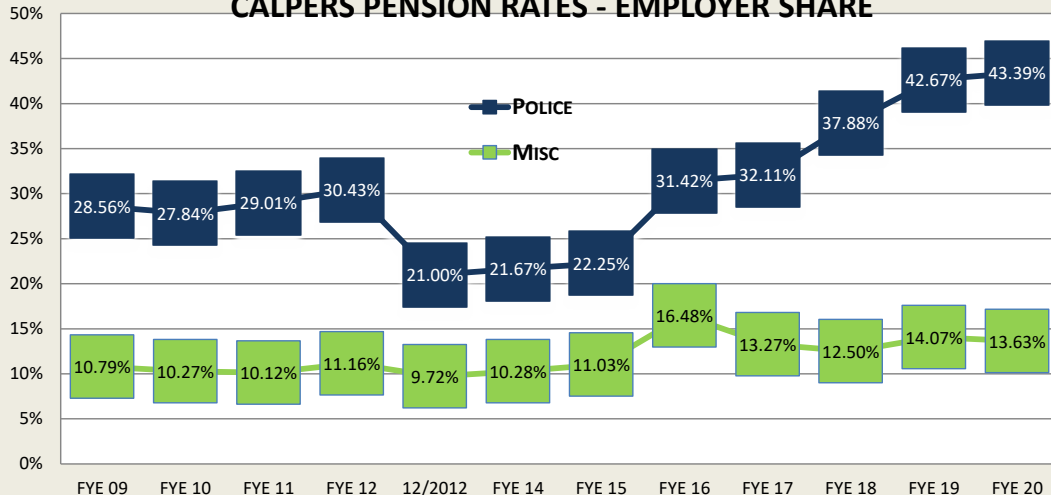
EXPENDITURES (by Department)
General Fund (not including pension optional UAL paydown)
Budget 2019 - 2020 = \$8,375,353



KAISER FAMILY PLAN RATES

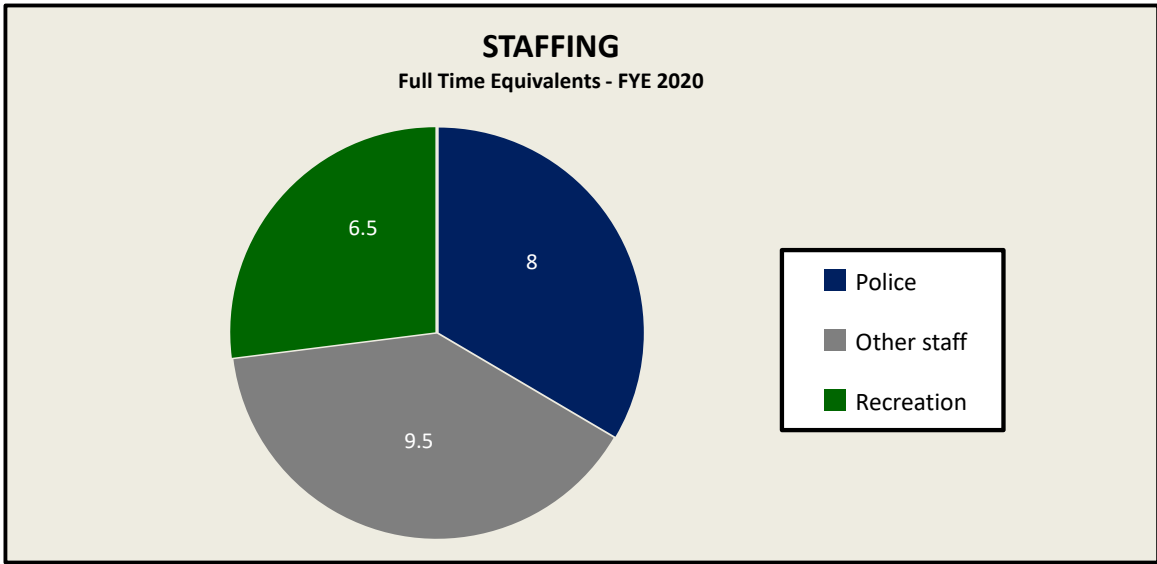
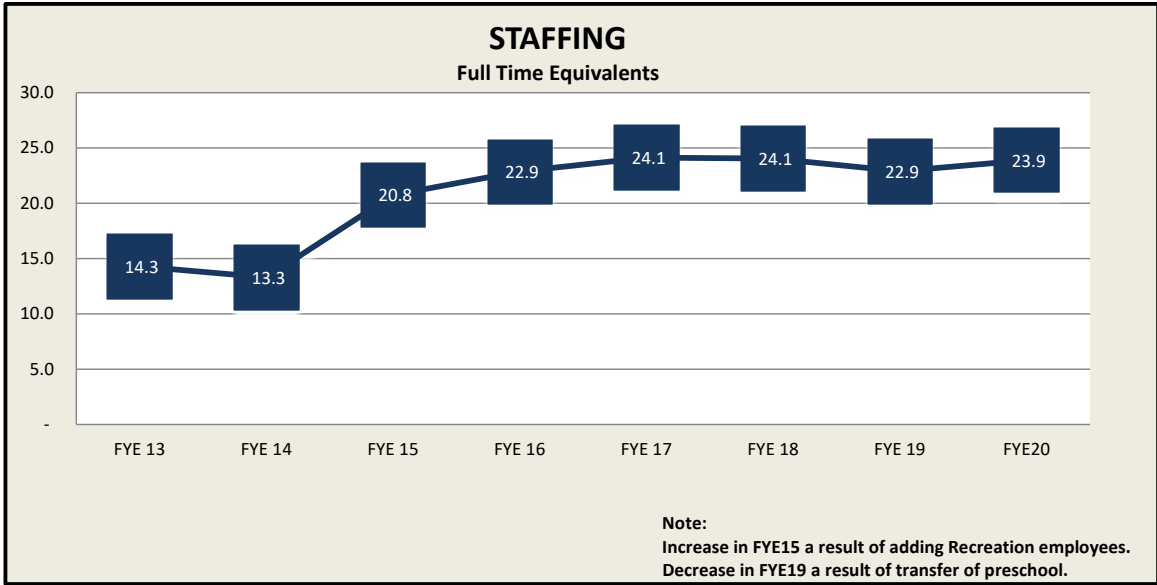


CALPERS PENSION RATES - EMPLOYER SHARE



Note: Drop in rate 12/23/12 due to payoff of PERS side fund.

Rates for FYE16 and FYE17 include UAL expressed as a percentage, years after include UAL dollars converted to a %)



TOWN STAFFING - FULL TIME EQUIVALENTS

OPERATING FUND	FYE 13	FYE 14	FYE 15	FYE 16	FYE 17	FYE 18	FYE 19	FYE 20
General Government								
Town Manager	1.0	1.0	1.00	1.00	1.00	1.00	1.00	1.00
Town Clerk/Admin Manager	1.0	1.0	1.00	1.00	1.00	1.00	1.00	1.00
Office Asst. to Town Clerk 950 hrs	0.0	0.0	0.00	0.16	0.16	0.45	0.45	0.45
Treasurer	--	--	--	--	--	--	--	--
Subtotal	2.0	2.0	2.0	2.2	2.2	2.5	2.5	2.5
Planning and Building								
Planning and Building Director	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.00
Planning Manager	1.0	1.0	1.00	1.00	1.00	1.00	1.00	0.00
Planner - Limited Term	0.0	0.0	0.00	0.00	0.00	0.00	0.00	1.00
Senior Building Inspector	0.0	0.0	0.00	0.00	0.00	0.00	1.00	1.00
Permit Technician	0.0	0.0	0.00	0.00	0.00	0.00	1.00	1.00
Subtotal	1.0	1.0	1.0	1.0	1.0	1.0	3.0	4.0
Public Works								
Public Works Director	1.0	0.0	0.00	0.00	1.00	1.00	1.00	1.00
Public Works Superintendent	1.0	1.0	1.00	1.00	1.00	1.00	1.00	1.00
Maintenance Worker	0.8	0.8	1.00	1.00	1.00	1.00	1.00	1.00
Building/Public Works Secretary	0.5	0.5	0.75	0.75	0.75	0.75	0.00	0.00
Subtotal	3.3	2.3	2.8	2.8	3.8	3.8	3.0	3.0
Public Safety - Police								
Chief	1.0	1.0	1.00	1.00	1.00	1.00	1.00	1.00
Sergeant	1.0	1.0	1.00	1.00	1.00	1.00	1.00	1.00
Sergeant	1.0	1.0	1.00	1.00	1.00	1.00	1.00	1.00
Officer	1.0	1.0	1.00	1.00	1.00	1.00	1.00	1.00
Officer	1.0	1.0	1.00	1.00	1.00	1.00	1.00	1.00
Officer	1.0	1.0	1.00	1.00	1.00	1.00	1.00	1.00
Officer	1.0	1.0	1.00	1.00	1.00	1.00	1.00	1.00
Officer (allocated to COPS Fund)	1.0	1.0	1.00	1.00	1.00	1.00	1.00	1.00
Subtotal	8.0	8.0	8.0	8.0	8.0	8.0	8.0	8.0
Recreation								
Recreation Manager (75% time)	--	--	0.75	0.75	0.75	0.75	0.75	0.75
Recreation Specialist	--	--	0.50	0.50	0.50	0.60	0.60	0.60
Recreation Specialist	--	--	--	0.50	0.50	0.60	0.60	0.60
Recreation Clerk	--	--	0.25	--	0.25	0.25	0.25	0.25
Admin Assistant	--	--	0.50	0.50	0.50	0.25	0.25	0.25
Office Asst to Town Clerk	--	--	0.00	0.32	0.32	0.00	0.00	0.00
Preschool Employees	--	--	3.50	2.40	2.40	2.40	0.00	0.00
Recreation Instructors	--	--	0.75	2.00	2.00	2.00	2.00	2.00
Recreation Leaders	--	--	0.75	2.00	2.00	2.00	2.00	2.00
Subtotal	0.0	0.0	7.0	9.0	9.2	8.9	6.5	6.5
Total staff	14.3	13.3	20.8	22.9	24.1	24.1	22.9	23.9

Town of Ross
All Funds - Budget Summary - Fiscal Year Ending June 30, 2020

	GENERAL FUND				SPECIAL REVENUE FUNDS						ALL FUNDS
	Operating Fund	Facilities & Equipment	Emergency	TOTAL GENERAL FUND	Gas Tax	Roadway	Drainage	Public Safety Tax	COPS	Gen Plan Update	TOTAL
Estimated Fund Bal 6/30/19	\$ 4,241,091	\$ 3,290,113	\$ 1,500,000	\$ 9,031,204	\$ 349,972	\$ 949,057	\$ 1,382,096	\$ -	\$ 35,404	\$ 279,253	\$ 12,026,986
Budgeted Revenue											
Property Taxes	4,727,000	-	-	4,727,000	-	-	-	-	-	-	4,727,000
Other Taxes	381,000	-	-	381,000	-	-	-	-	-	-	381,000
Intergovernmental	62,960	-	-	62,960	-	-	-	-	-	-	62,960
Investment Income and Rents	386,900	-	-	386,900	-	-	-	-	-	-	386,900
Planning Revenue	143,000	-	-	143,000	-	-	-	-	-	-	143,000
Building Revenue	877,900	-	-	877,900	-	-	-	-	-	-	877,900
Public Works Revenue	94,000	-	-	94,000	-	-	-	-	-	-	94,000
Police Revenue	44,200	-	-	44,200	-	-	-	-	-	-	44,200
Recreation Revenue	783,100	-	-	783,100	-	-	-	-	-	-	783,100
Miscellaneous	13,000	-	-	13,000	-	-	-	-	-	-	13,000
Other Fund Revenue	-	100,000	-	100,000	121,315	278,195	860,000	866,992	150,000	76,000	2,452,502
Total Budgeted Revenue	7,513,060	100,000	-	7,613,060	121,315	278,195	860,000	866,992	150,000	76,000	9,965,562
Budgeted Expenditures											
General Government	913,458	-	-	913,458	-	-	-	-	-	-	913,458
Fire	2,297,045	-	-	2,297,045	-	-	-	-	-	-	2,297,045
Police	1,802,918	-	-	1,802,918	-	-	-	-	-	-	1,802,918
Planning and Building	1,043,466	-	-	1,043,466	-	-	-	-	-	-	1,043,466
Public Works	884,117	-	-	884,117	-	-	-	-	-	-	884,117
Recreation	860,849	-	-	860,849	-	-	-	-	-	-	860,849
Capital Expenditures	17,500	-	-	17,500	-	-	-	-	-	-	17,500
Other Fund Expenditures	-	556,000	-	556,000	121,315	755,000	1,090,000	-	175,500	-	2,697,815
Total Budgeted Expenditures	7,819,353	556,000	-	8,375,353	121,315	755,000	1,090,000	-	175,500	-	10,517,168
Revenue Over (Under) Expend.	(306,293)	(456,000)	-	(762,293)	-	(476,805)	(230,000)	866,992	(25,500)	76,000	(551,606)
Transfer from Pub Safety Fund	866,992	-	-	866,992	-	-	-	(866,992)	-	-	-
Transfers to Facilities Fund	(400,000)	400,000	-	-	-	-	-	-	-	-	-
Transfers from Gen Plan Fund	120,000	-	-	120,000	-	-	-	-	-	(120,000)	-
Subtotal	280,699	(56,000)	-	224,699	-	(476,805)	(230,000)	-	(25,500)	(44,000)	(551,606)
Pension UAL pay down	(200,000)	-	-	(200,000)	-	-	-	-	-	-	(200,000)
Net Change in Fund Balance	80,699	(56,000)	-	24,699	-	(476,805)	(230,000)	-	(25,500)	(44,000)	(751,606)
Estimated Fund Bal 6/30/20	\$ 4,321,790	\$ 3,234,113	\$ 1,500,000	\$ 9,055,903	\$ 349,972	\$ 472,252	\$ 1,152,096	\$ -	\$ 9,904	\$ 235,253	\$ 11,275,380

Restricted fund balances are amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation. In this category are the Special Revenue Funds.

Committed fund balances are amounts that can be used for only the specific purposes determined by a formal action of the government's highest level of decision-making authority.

Assigned fund balances are amounts the Town intends to use for a specific purposes but do not meet the criteria to be classified as restricted or committed.

Unassigned fund balances represent the residual classification of the government's General Fund. In this category is the Operating Fund, Emergency Fund, and Facilities and Equip Fund.

**Town of Ross
All Funds
Expenditure Summary
Budget 2019 - 2020**

All Funds Expenditures BY DEPARTMENT	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Est. Actual	FY 19-20 Budget	% change in Budget
General Fund						
General Government	\$ 773,882	\$ 781,310	\$ 872,181	\$ 847,588	\$ 913,458	4.7%
Fire	1,872,273	2,043,525	2,168,518	2,188,868	2,297,045	5.9%
Police	1,538,998	1,596,064	1,660,617	1,691,251	1,802,918	8.6%
Planning and Building	194,724	884,486	866,129	812,188	1,043,466	20.5%
Public Works	1,201,316	849,648	887,765	845,133	884,117	-0.4%
Recreation	1,132,042	1,079,914	871,136	897,293	850,849	-2.3%
<i>Subtotal</i>	6,713,235	7,234,947	7,326,346	7,282,321	7,791,853	6.4%
Capital Expenditures	318,309	435,613	565,000	525,925	573,500	1.5%
Debt Service	20,938	10,000	10,000	10,000	10,000	0.0%
Total General Fund Expenditures	7,052,482	7,680,560	7,901,346	7,818,246	8,375,353	6.0%
Special Revenue Funds						
Gas Tax Fund	56,973	51,236	110,560	108,976	121,315	9.7%
Roadway Fund	820,853	199,136	608,000	271,733	755,000	24.2%
Drainage Fund	182,085	341,811	1,115,000	164,320	1,090,000	-2.2%
COPS Fund	143,045	145,000	150,000	150,000	175,500	17.0%
General Plan Update Fund	-	-	-	-	-	0.0%
Total Special Revenue Funds	1,202,956	737,183	1,983,560	695,029	2,141,815	8.0%
Total Expenditures before Pension arrears and optional pension payments	\$ 8,255,438	\$ 8,417,743	\$ 9,884,906	\$ 8,513,275	\$ 10,517,168	6.4%

All Funds Expenditures BY TYPE OF EXPENSE	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Est. Actual	FY 19-20 Budget	% change in Budget
Wages	\$ 2,001,112	\$ 2,157,505	\$ 2,140,695	\$ 2,192,402	\$ 2,476,475	15.7%
Employee Benefits	954,740	1,045,778	1,112,418	1,095,044	1,211,185	8.9%
Outside Services	1,235,695	1,291,261	1,275,960	1,109,233	1,160,474	-9.1%
Ross Valley Fire Department	1,756,934	1,908,876	2,019,897	2,019,897	2,137,213	5.8%
Memberships and Organizations	72,097	65,568	80,167	79,783	84,896	5.9%
Rent	109,429	131,692	27,750	30,327	29,500	6.3%
Repairs and Maintenance	245,886	267,099	287,300	405,247	310,400	8.0%
Vehicles	24,445	30,336	27,900	28,400	28,900	3.6%
Insurance	76,600	75,019	78,000	86,862	83,000	6.4%
Other	236,297	261,813	276,260	235,126	269,810	-2.3%
<i>Subtotal</i>	6,713,235	7,234,947	7,326,347	7,282,321	7,791,853	6.4%
Capital Expenditures	318,309	435,613	565,000	525,925	573,500	1.5%
Debt Service	20,938	10,000	10,000	10,000	10,000	0.0%
<i>Subtotal</i>	7,052,482	7,680,560	7,901,347	7,818,246	8,375,353	6.0%
Special Revenue Funds	1,202,956	737,183	1,983,560	695,029	2,141,815	8.0%
Total Expenditures before Pension arrears and optional pension payments	\$ 8,255,438	\$ 8,417,743	\$ 9,884,907	\$ 8,513,275	\$ 10,517,168	6.4%

Town of Ross
Operating Fund
Summary
Budget 2019 - 2020

OPERATING FUND SUMMARY	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Est. Actual	FY 19-20 Budget	% change in Budget
Revenue						
Property Taxes	\$ 4,143,084	\$ 4,380,642	\$ 4,446,000	\$ 4,569,967	\$ 4,727,000	6.3%
Other Taxes	344,749	388,950	379,000	374,593	381,000	0.5%
Intergovernmental Revenue	68,077	70,092	61,200	78,318	62,960	2.9%
Investment Income and Rents	266,869	329,784	298,800	431,700	386,900	29.5%
Planning Revenue	218,943	146,584	152,000	130,000	143,000	-5.9%
Building Revenue	913,809	911,459	871,600	861,400	877,900	0.7%
Public Works Revenue	104,164	77,243	95,000	96,000	94,000	-1.1%
Police Revenue	51,713	40,761	41,200	47,000	44,200	7.3%
Recreation Revenue	946,362	1,079,796	833,500	854,320	783,100	-6.0%
Miscellaneous	34,438	11,273	10,500	13,785	13,000	23.8%
Total	\$ 7,092,208	\$ 7,436,584	\$ 7,188,800	\$ 7,457,083	\$ 7,513,060	4.5%
Expenditures						
General Government	\$ 773,882	\$ 781,310	\$ 872,181	\$ 847,588	\$ 913,458	4.7%
Fire	1,872,273	2,043,525	2,168,518	2,188,868	2,297,045	5.9%
Police	1,538,998	1,596,064	1,660,617	1,691,251	1,802,918	8.6%
Planning and Building	575,992	884,486	866,129	812,188	1,043,466	20.5%
Public Works	820,048	849,648	887,765	845,133	884,117	-0.4%
Recreation	1,142,042	1,089,914	881,136	907,293	860,849	-2.3%
Subtotal	6,723,235	7,244,947	7,336,346	7,292,321	7,801,853	6.3%
Capital Expenditures	116,986	78,803	55,000	103,077	17,500	-68.2%
Total	6,840,221	7,323,750	7,391,346	7,395,398	7,819,353	5.8%
Revenue Over (Under) Expenditures	\$ 251,987	\$ 112,834	\$ (202,546)	\$ 61,685	\$ (306,293)	51.2%
Transfer from General Plan Update Fnd	9,600	45,000	40,000	55,000	120,000	
Transfer from Public Safety Tax Fund	791,580	808,280	836,640	836,670	866,992	3.6%
Subtotal	1,053,167	966,114	674,094	953,355	680,699	1.0%
Pension Arrears	(266,915)	-	-	-	-	
Additional Optional Pension Payments	(200,000)	(820,394)	(200,000)	(200,000)	(200,000)	0.0%
Transfer to Facilities & Equip Fnd	(375,000)	(400,000)	(400,000)	(400,000)	(400,000)	0.0%
Net change in Fund Balance	211,252	(254,280)	74,094	353,355	80,699	
Fund Balance Beg of Year - Operating	3,418,772	4,038,619	3,686,123	3,834,763	4,241,091	15.1%
Fund Balance Beg of Year - Recreation	876,054	467,459	354,360	417,031	-	
Transfer from Rec to Facilities Fund	-	-	(306,723)	(364,058)	-	
Estimated Fund Balance End of Year	4,506,078	4,251,798	3,807,854	4,241,091	4,321,790	13.5%

**Town of Ross
Operating Fund
Revenue
Budget 2019 - 2020**

OPERATING FUND REVENUE	Account	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Est. Actual	FY 19-20 Budget	% change in Budget
Property Taxes							
Property Tax	5010-05	\$ 3,524,046	\$ 3,735,364	\$ 3,840,000	\$ 3,900,000	\$ 4,060,000	5.7%
Property Tax In Lieu of Vehicle Lic. Fee	5012-05	252,877	268,130	276,000	280,600	292,000	5.8%
Property Tax - Excess ERAF Funds	5282-05	366,161	377,148	330,000	389,367	375,000	13.6%
<i>Subtotal</i>		4,143,084	4,380,642	4,446,000	4,569,967	4,727,000	6.3%
Other Taxes							
Business Licenses	5080-05	41,475	48,733	45,000	42,000	45,000	0.0%
Sales Tax	5040-05	55,590	60,712	60,000	70,000	65,000	8.3%
Franchise - Cable TV	5060-05	56,718	57,881	60,000	55,000	57,000	-5.0%
Franchise - Marin Sanitary Service	5050-05	85,695	90,522	93,000	93,000	98,000	5.4%
Franchise - PG&E	5070-05	34,298	35,766	36,000	34,593	36,000	0.0%
Real Property Transfer Tax	5025-05	70,973	95,336	85,000	80,000	80,000	-5.9%
<i>Subtotal</i>		344,749	388,950	379,000	374,593	381,000	0.5%
Intergovernmental Revenue							
County of Marin - Measure A Parks	5123-05	18,185	18,883	19,000	20,107	20,460	7.7%
County of Marin - Zero Waste Grant	5124-05	9,140	9,140	-	9,140	-	0.0%
Homeowner Property Tax Relief	5230-05	18,053	18,153	18,300	17,855	18,300	0.0%
Intergovernmental - Other	5231-05	-	-	-	7,500	-	-100.0%
Prop 172 1/2 Cent Sales Tax	5280-05	21,567	22,577	22,500	22,500	23,000	2.2%
State Vehicle License Collection in Excess	5200-05	1,132	1,339	1,400	1,216	1,200	-14.3%
<i>Subtotal</i>		68,077	70,092	61,200	78,318	62,960	2.9%
Investment Income and Rents							
Interest/Change in Value	5170-05	63,552	121,609	85,000	200,000	150,000	76.5%
Rental Income - Cellular	5185-05	93,630	96,295	93,500	111,400	111,900	19.7%
Rental Income - Post Office	5181-05	109,687	111,880	120,300	120,300	125,000	3.9%
<i>Subtotal</i>		266,869	329,784	298,800	431,700	386,900	29.5%
Planning Revenue							
Planning Application Fees	5300-05	159,770	119,227	120,000	105,000	115,000	-4.2%
Planning Construction Review	5310-05	59,173	27,357	32,000	25,000	28,000	-12.5%
<i>Subtotal</i>		218,943	146,584	152,000	130,000	143,000	-5.9%
Building Revenue							
Construction Penalties	5311-05	3,015	20,328	5,000	5,000	5,000	0.0%
Building Permits	5110-05	421,620	363,351	350,000	400,000	400,000	14.3%
Building Plan Review	5105-05	310,241	356,745	350,000	280,000	300,000	-14.3%
Building - Bldg Stnd Adm Rev Fund (BSASRF)	5111-05	863	753	1,000	1,100	1,100	10.0%
Building - Strong Motion Impl. Program (SMIP)	5113-05	2,421	2,225	2,600	3,200	2,700	3.8%
Building - SB-1186 Disability Access Fees	5081-05	300	350	-	2,100	2,100	100.0%
Resale Inspections	5125-05	39,103	38,985	30,000	35,000	32,000	6.7%
Fee Program Administration	5315-05	23,100	17,961	20,000	30,000	25,000	25.0%
Records Retention and Management	5112-05	17,330	15,851	18,000	10,000	12,000	-33.3%
Technology Fee	5313-05	95,816	94,910	95,000	95,000	98,000	3.2%
<i>Subtotal</i>		913,809	911,459	871,600	861,400	877,900	0.7%
Public Works Revenue							
County of Marin Flood Control Reimb.	5106-05	-	9,461	-	9,000	9,000	0.0%
Earth Grading Permits	5090-05	3,918	161	1,000	-	-	-100.0%
Encroachments	5095-05	82,972	41,849	75,000	60,000	60,000	-20.0%
Miscellaneous	5096-05	-	-	-	-	-	0.0%
Public Works Plan Review	5114-05	-	699	1,000	9,000	7,000	100.0%
Tree Removal Permits	5305-05	17,274	25,073	18,000	18,000	18,000	0.0%
<i>Subtotal</i>		104,164	77,243	95,000	96,000	94,000	-1.1%

Town of Ross
Operating Fund
Revenue
Budget 2019 - 2020

OPERATING FUND REVENUE	Account	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Est. Actual	FY 19-20 Budget	% change in Budget
Police Revenue							
Accident Report Copying	5320-05	140	200	200	200	200	0.0%
Alarm Permit Fee	5325-05	236	318	500	500	500	0.0%
Contributions - Police	5399-05	9,770	-	-	5,000	-	0.0%
POST Training Reimbursement	5240-05	-	1,402	2,500	2,500	4,500	80.0%
Police Expense Reimbursements	5326-05	11,832	3,571	-	2,800	-	0.0%
Safety Building Reimbursements	5327-05	13,500	19,376	20,000	23,000	23,000	15.0%
Vehicle Code Fines	5150-05	16,235	15,894	18,000	13,000	16,000	-11.1%
<i>Subtotal</i>		51,713	40,761	41,200	47,000	44,200	7.3%
Recreation Revenue							
Adult Classes	5350-95	8,370	10,065	10,000	10,000	10,000	0.0%
Kids Classes	5352-95	726,049	758,476	800,000	765,000	780,000	-2.5%
Tennis Revenue	5361-95	3,220	6,040	3,500	5,000	3,500	0.0%
Rental Income - Field	5182-95	15,580	16,590	17,000	8,520	14,000	-17.6%
Contributions	5400-95	500	-	-	-	-	0.0%
Special Events - July 4th etc	5486-95	-	5,060	6,000	3,600	3,600	-40.0%
Miscellaneous Revenue	5487-95	342	-	-	200	-	100.0%
RV Sanitary Dist - reimbursements	5485-95	-	-	-	65,000	-	100.0%
Preschool related revenue	Various	219,383	310,034	25,000	25,000	-	-100.0%
Credit Card Fees	5362-95	(27,082)	(26,469)	(28,000)	(28,000)	(28,000)	0.0%
<i>Subtotal</i>		946,362	1,079,796	833,500	854,320	783,100	-6.0%
Miscellaneous							
Contributions - General	5400-05	-	94	-	-	-	0.0%
Mayor and Councilmember Dinner	5284-05	2,145	-	2,500	2,685	2,500	0.0%
Miscellaneous	5487-05	2,228	29	2,500	1,000	2,000	-20.0%
Permits - Film	5120-05	-	1,238	-	1,600	-	0.0%
Permits - Special Events	5318-05	129	510	500	500	500	0.0%
Reimbursement for Town Costs	5406-05	29,935	9,402	5,000	8,000	8,000	60.0%
<i>Subtotal</i>		34,437	11,273	10,500	13,785	13,000	23.8%
Total Revenue		\$ 7,092,207	\$ 7,436,584	\$ 7,188,800	\$ 7,457,083	\$ 7,513,060	4.5%

Town of Ross
Operating Fund
General Government Expenditures
Budget 2019 - 2020

GENERAL GOV. EXPENDITURES	Account	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Est. Actual	FY 19-20 Budget	% change in Budget
Wages							
Town Manager	6100-10	\$ 195,919	\$ 201,702	\$ 207,697	\$ 207,752	\$ 213,408	2.7%
Town Manager - Other Pay	6101-10	16,569	16,915	17,262	17,278	17,604	2.0%
Admin Mgr/Town Clerk	6106-10	88,671	91,335	93,825	94,086	98,000	4.4%
Office Assistant	6109-10	7,497	23,216	23,903	23,903	24,623	3.0%
Treasurer	6160-10	3,009	3,009	3,000	3,000	3,000	0.0%
<i>Subtotal</i>		311,665	336,177	345,687	346,019	356,635	3.2%
Employee Benefits							
PERS - Employer Share	6210-10	28,473	31,949	36,516	36,536	39,521	8.2%
Cafeteria Plan and Health Insurance	6230-10	31,713	31,984	32,618	32,833	34,550	5.9%
OPEB - retiree health care	6232-10	6,318	4,800	-	-	-	0.0%
Dental Insurance	6240-10	1,933	1,993	1,972	1,972	2,123	7.6%
Life & Disability Insurance	6250-10	1,516	1,619	1,620	1,620	1,620	0.0%
Payroll Taxes	6220-10	18,055	21,137	19,987	19,987	22,016	10.1%
Worker's Comp Insurance	6260-10	8,893	9,332	9,833	8,764	8,795	-10.6%
<i>Subtotal</i>		96,901	102,814	102,546	101,712	108,624	5.9%
Outside Services							
Accountant	6400-10	51,030	53,383	57,000	57,000	65,000	14.0%
Attorneys	6420-10	149,579	126,265	170,000	160,000	170,000	0.0%
Auditor	6430-10	19,000	22,300	22,300	22,300	23,000	3.1%
Consultants - Computer and Web	6450-10	15,915	14,830	20,000	20,000	20,000	0.0%
Consultants - Employee Related Matters	6455-10	4,863	2,865	20,000	12,000	19,000	-5.0%
Consultants - Other (HdL, GASB, etc)	6448-10	16,213	27,469	20,000	20,000	28,000	40.0%
Crossing Guard at SFD/Bolinas 50%	6468-10	-	-	-	-	9,000	100.0%
Custodial Services	6660-10	3,695	4,325	4,500	4,500	4,500	0.0%
Marin Mediation Services	6656-10	1,263	754	1,400	778	801	-42.8%
Minute Taker	6461-10	5,145	5,705	6,000	6,000	6,000	0.0%
Payroll Processing Fees	6465-10	769	861	1,300	1,000	1,050	-19.2%
Record Retention System	6471-10	35	5,413	500	500	500	0.0%
<i>Subtotal</i>		267,507	264,170	323,000	304,078	346,851	7.4%
Memberships & Organizations							
Assoc/Organizations/Dues	7960-10	12,186	14,194	15,000	15,000	15,000	0.0%
Council Expense	7942-10	4,616	6,068	7,000	6,000	7,000	0.0%
Community Homeless Fund	7945-10	9,348	9,348	9,348	9,348	9,348	0.0%
Hosting Mayor/Council Dinner	7941-10	6,371	-	6,000	5,500	6,000	0.0%
Travel and Training	7944-10	2,942	1,947	6,000	4,000	6,000	0.0%
<i>Subtotal</i>		35,463	31,557	43,348	39,848	43,348	0.0%
Repairs and Maintenance							
Equipment Repair	6930-10	-	-	-	-	-	
<i>Subtotal</i>		-	-	-	-	-	
Insurance							
Insurance	8000-10	7,660	7,503	7,800	8,686	8,300	6.4%
Insurance Claims/Costs	8020-10	-	-	-	-	-	0.0%
<i>Subtotal</i>		7,660	7,503	7,800	8,686	8,300	6.4%

Town of Ross
 Operating Fund
 General Government Expenditures
 Budget 2019 - 2020

GENERAL GOV. EXPENDITURES	Account	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Est. Actual	FY 19-20 Budget	% change in Budget
Other							
Bank Charges	6466-10	906	770	1,300	500	500	-61.5%
Election Costs	7980-10	1,831	23	2,000	1,145	2,000	0.0%
Equipment Leasing - postage & copier	7990-10	6,030	6,248	6,100	7,500	7,200	18.0%
MIDAS (Internet Access)	7815-10	8,544	8,500	9,000	7,100	9,000	0.0%
Miscellaneous	8040-10	1,144	886	3,000	2,000	3,000	0.0%
Noticing, Mailing & Advert.	8060-10	3,135	3,163	3,500	3,500	3,500	0.0%
PG&E - Buildings	7820-10	1,665	1,219	2,400	2,000	2,000	-16.7%
Software	8090-10	1,099	2,034	3,000	3,000	3,000	0.0%
Special Events and Activities	7940-10	14,949	5,708	7,000	7,000	7,000	0.0%
Supplies - Office	8130-10	13,242	8,449	10,000	11,000	10,000	0.0%
Telephones	7810-10	2,141	2,089	2,500	2,500	2,500	0.0%
<i>Subtotal</i>		54,686	39,089	49,800	47,245	49,700	-0.2%
Gen Gov Expenditures before CalPERS UAL		\$ 773,882	\$ 781,310	\$ 872,181	\$ 847,588	\$ 913,458	4.7%
Pension UAL pay down	6217-10	8,750	40,111	8,750	8,750	8,750	
Total General Government Expenditures		\$ 782,632	\$ 821,421	\$ 880,931	\$ 856,338	\$ 922,208	

Town of Ross
 Operating Fund
 Fire Department Expenditures
 Budget 2019 - 2020

FIRE EXPENDITURES	Account	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Est. Actual	FY 19-20 Budget	% change in Budget
Employee Benefits							
CalPERS - amortized UAL payment	6210-20	68,502	92,733	112,315	112,315	115,549	2.9%
OPEB - retiree health care	6233-20	10,954	6,400	-	-	-	0.0%
<i>Subtotal</i>		79,456	99,133	112,315	112,315	115,549	2.9%
Outside Services							
Ross Valley Fire Department	6390-20	1,754,649	1,859,101	1,949,787	1,949,787	2,052,299	5.3%
Ross Valley Fire Department - equip/maint	6392-20	2,285	49,775	70,110	70,110	72,914	4.0%
Fire Inspection Program & Coordinator	6393-20	-	-	-	-	12,000	100.0%
Fire Cost Study	6391-20	-	-	-	18,000	6,000	100.0%
MERA (50% of debt service payment)	7099-20	9,702	9,696	9,706	9,706	9,683	-0.2%
<i>Subtotal</i>		1,766,636	1,918,572	2,029,603	2,047,603	2,152,896	6.1%
Insurance	8000-20	15,320	15,003	15,600	17,373	16,600	6.4%
Rents - Facilities Rental - Trailer	8135-20	10,861	10,817	11,000	11,577	12,000	9.1%
Fire Expenditures before CalPERS UAL		\$ 1,872,273	\$ 2,043,525	\$ 2,168,518	\$ 2,188,868	\$ 2,297,045	5.9%
Pension UAL pay down	6217-20	82,500	330,000	82,500	82,500	82,500	
Total Fire Expenditures		\$ 1,954,773	\$ 2,373,525	\$ 2,251,018	\$ 2,271,368	\$ 2,379,545	

**Town of Ross
Operating Fund
Police Department Expenditures
Budget 2019 - 2020**

POLICE EXPENDITURES	Account	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Est. Actual	FY 19-20 Budget	% change in Budget
Wages							
Police Chief	6033-20	\$ 136,088	\$ 141,751	\$ 144,420	\$ 144,859	\$ 152,784	5.8%
Police Sergeants	6034-20	212,577	220,045	228,120	228,120	234,984	3.0%
Police Officers	6035-20	367,514	379,329	390,464	395,000	409,758	4.9%
Overtime	6110-20	34,387	21,594	30,000	30,000	30,000	0.0%
EMT/Educational Incentive	6043-20	20,661	20,702	21,000	21,000	21,000	0.0%
Longevity Pay	6044-20	28,011	28,820	29,929	29,929	30,827	3.0%
Holiday Pay	6045-20	38,604	26,776	27,627	27,627	28,456	3.0%
Uniform Pay	6141-20	2,978	7,022	7,000	7,000	7,000	0.0%
Contingency for Comp Absences	6085-20	-	-	-	-	63,800	100.0%
<i>Subtotal</i>		840,820	846,039	878,561	883,535	978,608	11.4%
Employee Benefits							
PERS - Employer Share	6211-20	208,559	224,797	245,344	245,500	264,905	8.0%
Cafeteria Plan and Health Insurance	6231-20	148,393	150,683	161,093	153,000	164,317	2.0%
OPEB - retiree health care	6232-20	31,672	25,600	-	-	-	0.0%
Dental Insurance	6241-20	11,243	11,556	11,468	11,500	10,801	-5.8%
Life and Disability Insurance	6251-20	2,143	4,116	4,128	4,200	3,612	-12.5%
Payroll Taxes	6221-20	63,044	65,923	69,329	69,000	75,167	8.4%
Workers Comp	6261-20	62,637	64,212	73,640	65,632	65,077	-11.6%
<i>Subtotal</i>		527,691	546,887	565,002	548,832	583,879	3.3%
Outside Services							
Booking and Misc. Arrest Fees	6620-20	-	-	500	500	500	0.0%
Dispatching Services	6681-20	34,053	41,114	45,200	45,176	50,200	11.1%
J. Prandi Children's Center	6741-20	995	995	995	995	995	0.0%
Major Crimes Task Force	6700-20	850	15,480	16,800	16,749	17,062	1.6%
Marin County OES Service Contract	6760-20	3,676	-	3,700	3,716	3,800	2.7%
MERA	7101-20	20,454	20,650	20,709	20,709	21,024	1.5%
Payroll Processing Fees	6465-20	1,854	2,153	2,600	2,000	2,000	-23.1%
TRAK Wanted Persons System	6750-20	-	145	150	150	150	0.0%
<i>Subtotal</i>		61,882	80,537	90,654	89,995	95,731	5.6%
Memberships and Organizations							
Association Membership Dues	7961-20	962	300	700	700	700	0.0%
<i>Subtotal</i>		962	300	700	700	700	0.0%
Maintenance and Repairs							
Cleaning and Maintenance	6812-20	4,775	4,069	5,500	5,500	5,500	0.0%
Computer & Telecom Maintenance	8030-20	8,546	8,397	9,000	9,000	9,000	0.0%
Small Equipment and Repairs	7171-20	1,763	1,875	2,000	2,000	2,000	0.0%
Station Repairs	6810-20	5,778	18,019	10,000	50,000	25,000	150.0%
<i>Subtotal</i>		20,862	32,360	26,500	66,500	41,500	56.6%
Vehicles							
Vehicle Gas and Oil	7501-20	11,428	12,373	12,000	12,000	12,000	0.0%
Vehicle Repairs	7521-20	6,497	10,829	9,500	9,500	9,500	0.0%
<i>Subtotal</i>		17,925	23,202	21,500	21,500	21,500	0.0%
Insurance							
Insurance	8001-20	15,320	15,003	15,600	17,373	16,600	6.4%
Insurance Claims	8020-20	-	-	-	-	-	0.0%
<i>Subtotal</i>		15,320	15,003	15,600	17,373	16,600	6.4%

Town of Ross
 Operating Fund
 Police Department Expenditures
 Budget 2019 - 2020

POLICE EXPENDITURES	Account	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Est. Actual	FY 19-20 Budget	% change in Budget
Other							
Cell Phones	7815-20	1,480	1,528	1,600	2,250	2,400	50.0%
Disaster Council	8089-20	-	-	-	-	4,000	100.0%
Duplication Costs	8091-20	1,540	1,680	1,700	1,700	2,600	52.9%
Email/Internet	7819-20	12,132	12,320	12,500	9,000	10,000	-20.0%
Emergency Generator Fuel Costs	8133-20	710	1,299	1,000	1,000	1,000	0.0%
Miscellaneous Expense	8041-20	359	398	500	500	500	0.0%
Mobile Data Terminal Fees	7818-20	2,510	2,516	2,600	2,600	2,600	0.0%
PG&E	7820-20	20,398	14,870	22,000	26,000	26,000	18.2%
Police Policy Maintenance	8081-20	3,983	4,182	4,200	4,266	4,300	2.4%
Publications	8082-20	155	108	300	300	300	0.0%
Supplies - Investigative	8120-20	194	244	350	350	350	0.0%
Supplies - Medical	8125-20	-	43	500	500	500	0.0%
Supplies - Office	8131-20	876	1,290	2,000	1,500	1,500	-25.0%
Supplies - Range	8100-20	1,444	1,235	1,700	1,700	1,700	0.0%
Telephones	7810-20	5,294	5,516	5,650	5,650	5,650	0.0%
Training and Classes	7922-20	2,461	4,507	4,500	4,500	-	-100.0%
Video Camera Grants	8134-20	-	-	1,000	1,000	1,000	0.0%
<i>Subtotal</i>		53,536	51,736	62,100	62,816	64,400	3.7%
Police Expenditures before CalPERS UAL		\$ 1,538,998	\$ 1,596,064	\$ 1,660,617	\$ 1,691,251	\$ 1,802,918	8.6%
Pension UAL pay down	6218-20	82,500	330,000	82,500	82,500	82,500	
Total Police Expenditures		\$ 1,621,498	\$ 1,926,064	\$ 1,743,117	\$ 1,773,751	\$ 1,885,418	

Town of Ross
Operating Fund
Planning and Building Department Expenditures
Budget 2019 - 2020

PLANNING AND BUILDING	Account	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Est. Actual	FY 19-20 Budget	% change in Budget
Wages							
Planning and Building Director	6105-35	-	-	-	78,079	148,195	100.0%
Planning Manager	6107-35	113,522	122,761	132,412	57,434	-	-100.0%
Planner - Limited Term	6108-35	-	-	-	-	82,000	100.0%
Senior Building Inspector	6111-35	-	-	-	58,734	110,928	100.0%
Permit Technician	6152-35	-	5,442	71,045	70,000	76,850	8.2%
Planning - Other Pay	6104-35	-	2,400	2,400	2,400	2,400	0.0%
<i>Subtotal</i>		113,522	130,603	205,857	266,647	420,374	104.2%
Employee Benefits							
PERS - Employer Share	6210-35	15,056	18,568	22,425	32,250	45,723	103.9%
Cafeteria Plan and Health Insurance	6230-35	17,956	18,295	19,572	40,201	72,717	271.5%
OPEB - retiree health care	6232-35	1,600	1,600	-	-	-	0.0%
Dental Insurance	6240-35	1,405	1,445	1,434	3,600	5,209	263.2%
Life & Disability Insurance	6250-35	801	879	880	2,040	3,229	267.0%
Payroll Taxes	6220-35	8,781	9,670	10,537	21,300	32,014	203.8%
Worker's Comp Insurance	6260-35	2,913	3,685	4,044	7,404	9,600	137.4%
<i>Subtotal</i>		48,512	54,142	58,892	106,795	168,491	186.1%
Outside Services							
Building Administration	6434-35	90,140	197,711	120,000	100,000	100,000	-16.7%
Building Inspections	6110-35	112,124	116,900	116,000	50,000	8,000	-93.1%
Building Plan Review	6435-35	165,118	272,645	235,000	170,000	180,000	-23.4%
Business License Administration	6436-35	8,289	11,382	12,000	12,000	12,000	0.0%
Planning Consultants	6460-35	22,626	63,197	78,000	75,000	70,000	-10.3%
Scanning Services	6462-35	2,400	6,314	5,000	10,000	40,000	700.0%
<i>Subtotal</i>		400,697	668,149	566,000	417,000	410,000	-27.6%
Memberships & Organizations							
Assoc/Organizations/Dues	7960-35	510	513	800	800	1,000	25.0%
Travel and Training	7944-35	1,080	290	2,000	3,500	4,500	125.0%
<i>Subtotal</i>		1,590	803	2,800	4,300	5,500	96.4%
Vehicle Expense							
Vehicle - Other	7528-35	-	-	-	500	1,000	100.0%
<i>Subtotal</i>		-	-	-	500	1,000	100.0%
Insurance							
Insurance	8000-35	7,660	7,503	7,800	8,686	8,300	6.4%
<i>Subtotal</i>		7,660	7,503	7,800	8,686	8,300	6.4%
Other							
Building - BSASRF and SMIP Fees	6638-35	3,197	3,263	3,600	4,000	3,800	5.6%
Equipment Leasing - copier	7990-35	-	-	-	1,500	3,500	100.0%
Miscellaneous	8040-35	17	-	400	400	500	25.0%
Permit Tracking License - annual fee 80%	8088-35	-	19,867	19,920	-	20,840	4.6%
Supplies - Office	8130-35	797	156	500	2,000	800	60.0%
Telephone	7810-35	-	-	360	360	360	0.0%
<i>Subtotal</i>		4,011	23,286	24,780	8,260	29,800	20.3%
Planning & Bldg Expenditures before CalPERS UAL							
		\$ 575,992	\$ 884,486	\$ 866,129	\$ 812,188	\$ 1,043,466	20.5%
Pension UAL pay down	6217-35	8,750	38,209	8,750	8,750	8,750	
Total Planning and Bldg Expenditures		\$ 584,742	\$ 922,695	\$ 874,879	\$ 820,938	\$ 1,052,216	

**Town of Ross
Operating Fund
Public Works Department Expenditures
Budget 2019 - 2020**

PUBLIC WORKS	Account	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Est. Actual	FY 19-20 Budget	% change in Budget
Wages							
Director Pub Works/Town Engineer	6090-30	\$ 75,516	\$ 138,343	\$ 149,321	\$ 149,321	\$ 156,923	5.1%
Director of PW - Other Pay	6091-30	2,067	3,610	3,600	3,600	3,600	0.0%
Public Works Superintendent	6100-30	64,951	101,779	104,516	104,516	107,656	3.0%
Public Works Supt - other pay	6101-30	-	1,662	2,400	2,400	2,400	100.0%
Public Works - Maint Worker	6112-30	50,653	54,768	59,051	59,051	63,258	7.1%
Building and PW Secretary	6150-30	55,492	44,087	-	-	-	0.0%
In Lieu Health	6173-30	2,256	1,595	-	-	-	0.0%
<i>Subtotal</i>		250,935	345,844	318,888	318,888	333,837	4.7%
Employee Benefits							
PERS - Employer Share	6210-30	32,763	45,314	55,684	49,000	53,099	-4.6%
Cafeteria Plan and Health Insurance	6230-30	49,884	60,012	89,260	61,600	63,125	-29.3%
OPEB - retiree health care	6232-30	11,036	8,000	-	-	-	0.0%
Dental Insurance	6240-30	3,514	4,333	5,734	4,800	4,629	-19.3%
Life & Disability Insurance	6250-30	2,164	2,541	2,915	2,160	2,215	-24.0%
Payroll Taxes	6220-30	19,928	27,092	29,011	23,200	24,540	-15.4%
Worker's Comp Insurance	6260-30	10,622	22,110	26,874	20,151	23,706	-11.8%
Uniform Reimb.	6140-30	817	398	-	-	-	0.0%
<i>Subtotal</i>		130,728	169,800	209,478	160,911	171,314	-18.2%
Outside Services							
Animal Services	6600-30	23,505	22,934	24,000	22,104	26,709	11.3%
Arborists	6410-30	6,133	6,161	7,000	11,000	9,000	28.6%
Engineering Services - Encroachments	6439-30	47,598	-	-	-	-	0.0%
Engineering Services - Other	6440-30	79,921	1,728	5,000	11,000	20,000	300.0%
Outside Services - maintenance work	6115-30	-	3,300	5,000	4,000	4,000	-20.0%
Payroll Processing Fees	6465-30	715	861	1,100	1,000	1,000	-9.1%
<i>Subtotal</i>		157,872	34,984	42,100	49,104	60,709	44.2%
Memberships & Organizations							
Assoc/Organizations/Dues	7960-30	-	221	500	500	500	100.0%
Marin General Services Authority	6655-30	3,610	3,611	3,700	5,395	5,375	45.3%
Marin Map	6630-30	6,000	6,000	6,000	6,000	6,000	0.0%
MCSTOPPP - Marin Co Pollution Prevention	6650-30	8,260	10,175	9,269	9,269	9,623	3.8%
MTC - StreetSavers Subscription	6657-30	750	-	750	750	750	0.0%
Storm Water Fees-State and Nat'l	6651-30	6,556	7,192	7,200	7,330	7,300	1.4%
Transportation Authority of Marin-dues	6640-30	5,709	5,709	5,900	5,691	5,800	-1.7%
<i>Subtotal</i>		30,885	32,908	33,319	34,935	35,348	6.1%
Building and Land Maintenance							
Building Maintenance	6810-30	7,510	13,987	12,000	12,000	12,000	0.0%
Creek Maintenance	6900-30	7,998	7,261	10,000	10,000	10,000	0.0%
Drainage Maintenance	6910-30	4,073	8,624	9,000	9,000	9,000	0.0%
Park Maintenance - Coffin Greene	7010-30	8,070	7,362	8,500	8,500	8,500	0.0%
Park Maintenance - F.S. Allen	7000-30	13,796	11,290	13,500	13,500	13,500	0.0%
Park Maintenance - Ross Common County of Marin Measure A Parks	7020-30	22,751	22,164	19,000	25,000	25,000	31.6%
Pest Control	6841-30	3,395	4,065	4,000	4,000	4,000	0.0%
6 Redwood Parcel Maintenance	6840-30	-	47	1,000	1,000	1,000	0.0%
Sanitation	7840-30	3,347	3,595	3,800	3,818	3,900	2.6%
Town Hall/Post Office Landscaping	6809-30	530	-	6,000	6,000	6,000	0.0%
Water	7850-30	8,216	12,875	15,000	15,000	15,000	0.0%
<i>Subtotal</i>		79,686	91,270	101,800	107,818	107,900	6.0%

Town of Ross
Operating Fund
Public Works Department Expenditures
Budget 2019 - 2020

PUBLIC WORKS	Account	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Est. Actual	FY 19-20 Budget	% change in Budget
Street Maintenance							
Bridge Maintenance and Repair	6905-30	-	-	10,000	5,000	5,000	100.0%
PG&E - Street Lights	7830-30	33,613	32,741	37,000	35,000	33,000	-10.8%
Roadway Striping and Curb Painting	7200-30	326	317	2,000	2,000	2,000	0.0%
Median Island Maintenance	7215-30	102	186	1,000	1,000	1,000	0.0%
Street Signs	7240-30	510	653	1,500	3,500	2,000	33.3%
Street Sweeping	7210-30	52,000	52,000	52,000	52,000	52,000	0.0%
Street Maintenance - Other	7209-30	64	513	1,000	1,000	1,000	0.0%
Traffic Signal Maintenance	7250-30	4,033	3,009	6,000	7,000	5,000	-16.7%
<i>Subtotal</i>		90,648	89,419	110,500	106,500	101,000	-8.6%
Tree Maintenance -							
Tree Planting and Replacement	7440-30	1,696	1,329	2,000	2,000	4,000	100.0%
Tree Pruning & Maintenance	7400-30	7,245	7,481	7,500	11,000	9,000	20.0%
Tree Removal	7430-30	20,507	14,650	15,000	15,000	18,000	20.0%
<i>Subtotal</i>		29,448	23,460	24,500	28,000	31,000	26.5%
Vehicles							
Vehicles - Gas & Oil	7500-30	2,670	2,213	2,400	2,400	2,400	0.0%
Vehicles - Repairs	7520-30	3,850	4,921	4,000	4,000	4,000	0.0%
<i>Subtotal</i>		6,520	7,134	6,400	6,400	6,400	0.0%
Insurance							
Insurance	8000-30	15,320	15,003	15,600	17,372	16,600	6.4%
Insurance Claims/Costs	8020-30	-	-	-	-	-	0.0%
<i>Subtotal</i>		15,320	15,003	15,600	17,372	16,600	6.4%
Rents							
Portable Office Space	8033-30	7,885	9,851	-	-	-	0.0%
<i>Subtotal</i>		7,885	9,851	-	-	-	0.0%
Other							
Miscellaneous	8040-30	-	-	-	105	100	100.0%
PG&E - Buildings	7820-30	8,454	15,738	9,500	3,800	4,000	-57.9%
Permit Tracking License - annual fee 20%	8088-30	-	4,967	4,980	-	5,210	4.6%
Publications, Codes, etc.	8080-30	387	663	700	700	700	0.0%
Small Equipment	7170-30	1,851	2,104	2,000	2,600	2,000	0.0%
Supplies - Office	8130-30	7,688	2,984	4,000	4,000	4,000	0.0%
Telephones	7810-30	1,598	1,849	2,000	2,000	2,000	0.0%
Training & Classes	7920-30	135	1,670	2,000	2,000	2,000	0.0%
<i>Subtotal</i>		20,113	29,975	25,180	15,205	20,010	-20.5%
Public Works Expend before CalPERS UAL		\$ 820,040	\$ 849,648	\$ 887,765	\$ 845,133	\$ 884,117	-0.4%
Pension UAL pay down	6217-30	17,500	76,969	17,500	17,500	17,500	
Total Public Works Expenditures		\$ 837,540	\$ 926,617	\$ 905,265	\$ 862,633	\$ 901,617	

**Town of Ross
Recreation Department
Budget 2019 - 2020**

RECREATION EXPENDITURES	Account	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Est. Actual	FY 19-20 Budget	% change in Budget
Wages							
Recreation Manager (75% time)	6180-95	80,176	82,624	84,872	84,872	87,422	3.0%
Recreation Specialists	6182-95	64,535	51,023	76,338	76,338	80,150	5.0%
Recreation Instructors and Leaders	6192-95	188,427	199,195	205,000	195,000	200,000	-2.4%
Admin Assistant	6184-95	15,985	12,767	8,253	8,253	8,500	3.0%
Admin Clerk	6186-95	6,897	7,970	11,990	7,000	5,098	-57.5%
In Lieu Health	6173-95	2,256	3,364	5,250	5,850	5,850	11.4%
Office Asst to Town	6109-95	14,991	-	-	-	-	0.0%
Preschool Teachers	6190-95	110,903	141,899	-	-	-	0.0%
<i>Subtotal</i>		484,170	498,842	391,702	377,313	387,020	-1.2%
Employee Benefits							
PERS - Employer Share	6210-95	12,226	11,798	16,947	16,947	17,362	2.4%
Cafeteria Plan and Health Insurance	6230-95	-	-	-	-	-	0.0%
OPEB - retiree health care	6232-95	1,600	1,600	-	-	-	0.0%
Dental Insurance	6240-95	-	328	1,077	1,373	1,739	100.0%
Life & Disability Insurance	6250-95	639	954	1,602	1,602	1,602	0.0%
Payroll Taxes	6220-95	42,741	43,498	33,211	33,211	32,799	-1.2%
Worker's Comp Insurance	6260-95	14,246	14,824	11,346	11,346	9,827	-13.4%
<i>Subtotal</i>		71,452	73,002	64,184	64,479	63,329	-1.3%
Outside Services							
Accountant	6400-95	6,536	5,041	6,000	5,000	-	-100.0%
Attorneys	6420-95	78,449	10,716	6,000	3,000	5,000	-16.7%
Audit	6430-95	2,000	-	-	-	-	0.0%
Brochure	8206-95	7,235	5,743	2,000	2,000	2,000	0.0%
Custodial Services	6660-95	5,594	5,265	5,500	5,000	5,000	-9.1%
Consultants - Other	6448-95	3,956	58	1,000	1,000	1,000	0.0%
Contractors - Preschool	6451-95	5,130	4,640	-	1,850	-	-100.0%
Contractors - Program	6449-95	209,881	189,548	210,000	190,000	205,000	-2.4%
Consultants - Website	6450-95	15,156	7,978	10,000	10,000	10,000	0.0%
Payroll Processing Fees	6465-95	4,098	4,736	4,000	3,500	3,500	-12.5%
<i>Subtotal</i>		338,035	233,725	244,500	221,350	231,500	-5.3%
Rent							
Rent - Program	8036-95	6,526	9,291	8,000	10,000	10,000	25.0%
Rent - Ross School - summer program	8037-95	2,060	6,388	7,500	7,500	7,500	0.0%
Rent - Preschool at St. John's	8035-95	82,097	80,345	1,250	1,250	-	-100.0%
Lease Termination Fee - St. John's	8035-95	-	15,000	-	-	-	-
<i>Subtotal</i>		90,683	111,024	16,750	18,750	17,500	4.5%
Maintenance and Repairs							
Park Maintenance - Ross Common	7020-95	21,313	22,598	20,000	90,000	25,000	25.0%
Tennis/Paddle Court Maintenance	7032-95	3,921	7,992	4,000	4,000	4,000	0.0%
Maintenance - Other	6932-95	-	-	-	2,429	-	0.0%
<i>Subtotal</i>		25,234	30,590	24,000	96,429	29,000	20.8%
Insurance							
Insurance	8000-95	15,320	15,004	15,600	17,372	16,600	6.4%
Insurance Claims/Costs	8020-95	-	-	-	-	-	0.0%
<i>Subtotal</i>		15,320	15,004	15,600	17,372	16,600	6.4%
Other - Preschool Expense							
Other Preschool Expense	Various	14,040	30,038	-	-	-	0.0%
<i>Subtotal</i>		14,040	30,038	-	-	-	0.0%
Program Expense							
Program Expense for Classes	8250-95	75,786	56,814	85,000	75,000	80,000	-5.9%
<i>Subtotal</i>		75,786	56,814	85,000	75,000	80,000	-5.9%

Town of Ross
Recreation Department
Budget 2019 - 2020

RECREATION EXPENDITURES	Account	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Est. Actual	FY 19-20 Budget	% change in Budget
Other							
Advertising	8204-95	6,275	8,660	4,500	4,500	4,500	0.0%
Bank Charges	6466-95	107	148	200	200	200	0.0%
Miscellaneous	8040-95	1,727	1,698	2,500	2,500	2,500	0.0%
Postage	8208-95	91	211	200	200	200	0.0%
Special Events and Activities	7940-95	1,802	10,119	12,000	13,000	12,000	0.0%
Supplies	8130-95	2,130	3,961	3,500	3,500	3,500	0.0%
Telephone	7810-95	5,190	6,078	6,500	2,700	3,000	-53.8%
<i>Subtotal</i>		17,322	30,875	29,400	26,600	25,900	-11.9%
Debt Service							
Ross School - Lease - interest	8525-95	9,465	9,438	9,410	9,410	9,380	-0.3%
Ross School - Lease - principal	8525-95	535	562	590	590	620	5.1%
<i>Subtotal</i>		10,000	10,000	10,000	10,000	10,000	0.0%
Recreation Expend before CalPERS UAL & Arrears		\$ 1,142,042	\$ 1,089,914	\$ 881,136	\$ 907,293	\$ 860,849	-2.3%
Pension UAL pay down	6217-95	-	5,105	-	-	-	
Total Recreation Expenditures		\$ 1,142,042	\$ 1,095,019	\$ 881,136	\$ 907,293	\$ 860,849	-2.3%

Town of Ross
Operating Fund
Capital Expenditures
Budget 2019 - 2020

CAPITAL EXPENDITURES	Account	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Est. Actual	FY 19-20 Budget	% change in Budget
Furniture	8685-05	-	-	3,000	4,000	8,000	
Permitting Software	8699-05	62,932	21,484	46,000	66,327	-	
Police Expenses - see donation	8682-05	8,751	6,749	-	12,500	-	
Technology Equip - Gen Gov	8527-05	9,008	985	2,000	2,000	2,000	
Technology Equip - Planning & Bldg	8693-05	-	-	2,000	6,500	2,000	
Technology Equip - Police	8691-05	-	-	-	-	1,500	
Technology Equip - Public Works	8696-05	4,477	-	2,000	2,650	2,000	
Technology Equip - Recreation	8690-05	-	1,607	-	-	2,000	
Zero Waste Grant Expenditures	8697-05	9,919	13,301	-	9,100	-	
Prior Year Capital Expenditures	Various	21,899	34,677		-	-	
Total Capital Expenditures		\$ 116,986	\$ 78,803	\$ 55,000	\$ 103,077	\$ 17,500	-68.2%

Town of Ross
Facilities and Equipment Fund
Budget 2019 - 2020

FACILITIES AND EQUIPMENT FUND	Account	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Est. Actual	FY 19-20 Budget	% change in Budget
Revenue							
Construction Penalties	5311-66	\$ 167,735	\$ 422,885	\$ 75,000	\$ 50,000	\$ 75,000	
ABAG Reimbursements	5494-66	3,450	-	-	-	-	
Contributions Natalie Coffin Greene Pk	5400-66	-	-	15,000	22,000	5,000	
Contributions RPOA - downtown enhance	5401-66	-	-	-	-	20,000	
Insurance Proceeds - Fire Damage	5495-66	37,719	275,857	18,000	27,446	-	
Electric Vehicle Grant - CA EPA and TAM	5497-66	-	-	-	3,000	-	
EV Station Grant-MTC,BAAQMD, & TAM	5498-66	-	-	-	11,000	-	
Reimb from RVFD-covered parking strcture	5496-66	-	19,549	-	-	-	
Misc - Ross School Reimb for Pump	5487-66	-	-	-	4,113	-	
Misc - Sale of Police Vehicle	5487-66	-	3,500	2,500	3,000	-	
Total Revenue		208,904	721,791	110,500	120,559	100,000	-9.5%
Facilities Capital Improvements							
ADA Improvements	9125-66	-	-	20,000	-	20,000	
ADA Transition Plan	9126-66	-	-	-	-	20,000	
Civic Center Facilities Master Plan	9185-66	20,060	8,492	30,000	-	70,000	
Downtown Enhancements	9182-66	-	-	-	-	42,000	
Electric Vehicle Station	9179-66	-	-	-	16,750	-	
Natalie Coffin Greene Park	9062-66	25,593	25,469	320,000	278,500	85,000	
Portable Building Purchase	9201-66	-	64,886	-	-	-	
Post Office Lighting	9180-66	-	-	-	-	12,000	
Public Safety Building	9199-66	-	55,568	30,000	20,000	20,000	
Resurface Allen Park Tennis Courts	9095-66	-	-	-	-	48,000	
Ross Common Restoration	9188-66	-	16,299	-	12,340	100,000	
Seismic Study - Civic Center	9105-66	-	-	-	11,000	9,000	
6 Redwood	9138-66	37,719	165,859	30,000	10,518	70,000	
Town Hall Improvements	9189-66	-	-	15,000	-	60,000	
Townwide Facilities Replacement Plan	9183-66	15,750	-	20,000	-	-	
Prior Year Expenditures	Various	102,201	-	-	-	-	
Total Capital Improvements	-	201,323	336,573	465,000	349,108	556,000	19.57%
Equipment							
Vehicle - Police	8530-66	-	20,237	45,000	44,934	-	
Vehicle - Planning and Building	8530-66	-	-	-	28,806	-	
Total Equipment		-	20,237	45,000	73,740	-	
Debt Service							
Capitalized Lease Payments		10,938	-	-	-	-	
Total Debt Service		10,938	-	-	-	-	
Total Expenditures		212,261	356,810	510,000	422,848	556,000	9.0%
Revenue Over (Under) Expenditures							
Transfer from (to) Operating Fund		375,000	400,000	400,000	400,000	400,000	
Transfer from Recreation Fund		-	-	306,723	364,058	-	
Transfer from General Plan Fund		16,000	4,200	15,000	-	-	
Fund Balance Beginning of Year		1,671,520	2,059,163	2,762,532	2,828,344	3,290,113	
Estimated Fund Balance End of Year		\$ 2,059,163	\$ 2,828,344	\$ 3,084,755	\$ 3,290,113	\$ 3,234,113	4.8%

Town of Ross
Emergency Fund
Budget 2019 - 2020

EMERGENCY FUND	Account	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Est. Actual	FY 19-20 Budget	% change in Budget
Revenue							
Interest	5170-68	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Revenue		-	-	-	-	-	
Expenditures							
	9130-68	-	-	-	-	-	
Total Expenditures		-	-	-	-	-	
Revenue Over (Under) Expenditures		\$ -	\$ -	\$ -	\$ -	\$ -	
Fund Balance Beginning of Year		1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	0.0%
Estimated Fund Balance End of Year		\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	0.0%

Town of Ross
Gas Tax Fund
Budget 2019 - 2020

GAS TAX FUND	Account	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Est. Actual	FY 19-20 Budget	% change in Budget
Revenue							
State Gas Tax Revenue	5120-51	\$ 54,232	\$ 56,863	\$ 61,619	\$ 57,054	\$ 69,534	12.8%
Road Maint & Rehab Account RMRA	5127-51	-	11,722	42,550	40,066	41,925	-1.5%
Traffic Congestion Relief SB1	5128-51	-	2,891	2,891	2,856	2,856	100.0%
Interest	5170-51	2,548	5,037	3,500	9,000	7,000	100.0%
Total Revenue		56,780	76,513	110,560	108,976	121,315	9.7%
Expenditures							
ADA Improvements	9125-51	-	5,000	-	-	25,000	
P-TAP Pavement Mgmt Report	9078-51	-	-	-	3,000	-	
Road Repair/Improvements	9002-51	56,973	31,623	65,119	59,878	51,534	
Road Maint & Rehab Account RMRA	9003-51	-	11,722	42,550	43,242	41,925	
Traffic Congestion Relief Exp	9004-51	-	2,891	2,891	2,856	2,856	
Prior Year Expenditures	Various	-	-	-	-	-	
Total Expenditures		56,973	51,236	110,560	108,976	121,315	9.7%
Revenue Over (Under) Expenditures							
		\$ (193)	\$ 25,277	\$ -	\$ -	\$ -	
Fund Balance Beginning of Year		324,888	324,695	324,695	349,972	349,972	7.8%
Estimated Fund Balance End of Year		\$ 324,695	\$ 349,972	\$ 324,695	\$ 349,972	\$ 349,972	7.8%

Town of Ross
Roadway Fund
Budget 2019 - 2020

ROADWAY FUND	Account	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Est. Actual	FY 19-20 Budget	% change in Budget
Revenue							
Road Impact Fees	5115-45	\$ 195,436	\$ 160,458	\$ 200,000	\$ 250,000	\$ 200,000	0.0%
Rule 20A PG&E Undergrounding	5507-45	-	-	-	-	-	
TAM Measures A & AA	5504-45	32,982	35,259	35,000	33,611	38,612	
TAM Measure B-Element 1	5505-45	25,605	-	-	-	24,583	
Sidewalk Improvement Reimb	5509-45	-	-	-	19,368	-	
TAM Bike/Ped Master Plan Update	5510-45	-	-	-	15,000	-	
TAM Safe Routes-sidewalk Laurel Grove	5501-45	25,000	-	-	-	-	
Prior Year Revenues		392,493	-	-	-	-	
Interest	5170-45	5,726	12,245	10,500	19,000	15,000	
Total Revenue		677,242	207,962	245,500	336,979	278,195	13.3%
Expenditures							
ADA Improvements	9125-45	-	15,500	25,000	10,000	-	
Bike/Ped Master Plan Update	9203-45	1,809	9,886	-	3,306	-	
SFD/Bolinas Improve - OBAG	9076-45	538,711	1,521	-	-	-	
High Intensity Reflect Signs	9072-45	4,293	-	5,000	-	-	
P-TAP Pavement Mgmt Report	9078-45	3,000	-	-	-	-	
Road Improvements	9040-45	125,044	172,229	543,000	258,427	695,000	
Sidewalk Improvement Program	9202-45	96,673	-	25,000	-	50,000	
Signal Modification at Lagunitas/SFD	9204-45	-	-	10,000	-	10,000	
Prior Year Expenditures	Various	51,323	-	-	-	-	
Total Expenditures		820,853	199,136	608,000	271,733	755,000	24.2%
Revenue Over (Under) Expenditures		\$ (143,611)	\$ 8,826	\$ (362,500)	\$ 65,246	\$ (476,805)	31.5%
Fund Balance Beginning of Year		1,018,596	874,985	834,223	883,811	949,057	13.8%
Estimated Fund Balance End of Year		\$ 874,985	\$ 883,811	\$ 471,723	\$ 949,057	\$ 472,252	0.1%

Town of Ross
Drainage Fund
Budget 2019 - 2020

DRAINAGE FUND	Account	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Est. Actual	FY 19-20 Budget	% change in Budget
Revenue							
Drainage Impact Fees	5115-65	\$ 194,180	\$ 160,458	\$ 200,000	\$ 250,000	\$ 200,000	0.0%
Winship Bridge Replacement (HBP)	5140-65	105,433	112,124	640,000	115,000	640,000	
Prior year revenues	Various	4,481	-	-	-	-	
Interest	5170-65	8,324	15,857	13,000	29,000	20,000	
Total Revenue		312,418	288,439	853,000	394,000	860,000	0.8%
Expenditures							
Bolinas Avenue Drainage Improv.	9205-65	11,140	19,957	400,000	23,320	400,000	
Bridge Historic Evaluation	9206-65	-	12,254	-	1,000	-	
Drainage Improvements	9007-65	58,912	194,591	75,000	25,000	50,000	
Winship Bridge Replacement (HBP)	9064-65	105,328	112,124	640,000	115,000	640,000	
Prior Year Expenditures	Various	6,705	2,885	-	-	-	
Total Expenditures		182,085	341,811	1,115,000	164,320	1,090,000	-2.2%
Revenue Over (Under) Expenditures		\$ 130,333	\$ (53,372)	\$ (262,000)	\$ 229,680	\$ (230,000)	-12.2%
Fund Balance Beginning of Year		1,075,455	1,205,788	1,180,902	1,152,416	1,382,096	17.0%
Estimated Fund Balance End of Year		\$ 1,205,788	\$ 1,152,416	\$ 918,902	\$ 1,382,096	\$ 1,152,096	25.4%

Town of Ross
Public Safety Tax Fund
Budget 2019 - 2020

PUBLIC SAFETY TAX FUND	Account	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Est. Actual	FY 19-20 Budget	% change in Budget
Revenue							
Public Safety Tax	5020-40	\$ 791,580	\$ 808,280	\$ 836,640	\$ 836,670	\$ 866,992	3.6%
Total Revenue		791,580	808,280	836,640	836,670	866,992	3.6%
Revenue Over (Under) Expenditures							
		\$ 791,580	\$ 808,280	\$ 836,640	\$ 836,670	\$ 866,992	3.6%
Transfers							
Transfer from Legal Defense Fund	5950-40	-	-	-	-	-	
Transfer to General Fund - Police & Fire	5950-40	(791,580)	(808,280)	(836,640)	(836,670)	(866,992)	3.6%
Total Transfers		(791,580)	(808,280)	(836,640)	(836,670)	(866,992)	3.6%
Fund Balance Beginning of Year		-	-	-	-	-	
Estimated Fund Balance End of Year		\$ -	\$ -	\$ -	\$ -	\$ -	

Town of Ross
COPS (Citizens Options for Public Safety) Fund
Budget 2019 - 2020

COPS FUND	Account	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Est. Actual	FY 19-20 Budget	% change in Budget
Revenue							
COPS - State Grant	5120-90	\$ 129,496	\$ 144,934	\$ 120,000	\$ 150,000	\$ 150,000	25.0%
Other		-	-	-	-	-	
Interest	5170-90	165	532	250	-	-	
Total Revenue		129,661	145,466	120,250	150,000	150,000	24.7%
Expenditures							
Front Line Law Enforcement							
Personnel	9000-90	143,045	145,000	150,000	150,000	165,000	
Consultants - other	9210-90	-	-	-	-	4,000	
Training and Classes	9220-90	-	-	-	-	6,500	
Total Expenditures		143,045	145,000	150,000	150,000	175,500	17.0%
Revenue Over (Under) Expenditures		\$ (13,384)	\$ 466	\$ (29,750)	\$ -	\$ (25,500)	
Fund Balance Beginning of Year		48,322	34,938	34,630	35,404	35,404	2.2%
Estimated Fund Balance End of Year		\$ 34,938	\$ 35,404	\$ 4,880	\$ 35,404	\$ 9,904	103.0%

Town of Ross
General Plan Update Fund
Budget 2019 - 2020

GENERAL PLAN UPDATE	Account	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Est. Actual	FY 19-20 Budget	% change in Budget
Revenue							
General Plan Update Impact Fees	5135-73	\$ 68,440	\$ 56,198	\$ 60,000	\$ 85,000	\$ 70,000	16.7%
Interest	5170-73	1,623	3,676	3,000	7,000	6,000	100.0%
Total Revenue		70,063	59,874	63,000	92,000	76,000	20.6%
Expenditures							
General Plan - Consultants	9002-73	-	-	-	-	-	
Total Expenditures		-	-	-	-	-	
Revenue Over (Under) Expenditures		\$ 70,063	\$ 59,874	\$ 63,000	\$ 92,000	\$ 76,000	20.6%
Transfer to Operating Fund		(9,600)	(45,000)	(40,000)	(55,000)	(120,000)	
Transfer to Facilities Fund		(16,000)	(4,200)	(15,000)	-	-	
Fund Balance Beginning of Year		187,116	231,579	245,379	242,253	279,253	13.8%
Estimated Fund Balance End of Year		\$ 231,579	\$ 242,253	\$ 253,379	\$ 279,253	\$ 235,253	-7.2%

TOWN OF ROSS
SALARY SCHEDULE
Effective July 1, 2019

Department/Position	Unit	Hourly	Per Month				
		Rate	Salary	Step A	Step B	Step C	Step D
TOWN MANAGER							
approved by budget							
Town Manager	<i>Unrepresented</i>		\$ 17,308	--	--	--	--
ADMINISTRATION							
approved by budget							
Administrative Manager/Town Clerk	<i>Unrepresented</i>			\$ 7,055	\$ 7,408	\$ 7,778	\$ 8,167
Town Treasurer	<i>Unrepresented</i>		\$ 250	--	--	--	--
Office Assistant (.45 time)	<i>Unrepresented</i>	\$24.65					
PLANNING AND BUILDING							
approved by budget							
Planning and Building Director	<i>Unrepresented</i>			\$ 10,899	\$ 11,444	\$ 12,017	\$ 12,618
Senior Building Inspector	<i>Unrepresented</i>			\$ 8,159	\$ 8,567	\$ 8,995	\$ 9,445
Building Permit Technician	<i>Unrepresented</i>			\$ 5,784	\$ 6,073	\$ 6,378	\$ 6,695
Planner	<i>Unrepresented</i>			\$ 6,119	\$ 6,425	\$ 6,746	\$ 7,083
PUBLIC WORKS							
approved by budget							
Public Works Director	<i>Unrepresented</i>			\$ 11,295	\$ 11,859	\$ 12,453	\$ 13,077
Public Works Superintendent	<i>Unrepresented</i>		\$ 8,971	--	--	--	--
Maintenance Worker	<i>Unrepresented</i>		--	\$ 4,554	\$ 4,780	\$ 5,020	\$ 5,272
POLICE CHIEF							
approved by Resolution 2101 adopted 4/4/19							
Police Chief	<i>Unrepresented</i>		\$ 12,732	--	--	--	--
Education pay of \$250/month, Uniform Pay \$1,000/yr							
POLICE							
approved by Resolution No. 2113 adopted 06/13/19							
Police Sergeant	<i>Ross Police Officers Assn</i>		--	\$ 8,234	\$ 8,646	\$ 9,078	\$ 9,533
Police Officer	<i>Ross Police Officers Assn</i>		--	\$ 6,978	\$ 7,326	\$ 7,694	\$ 8,078
MOU also calls for:							
Longevity pay of 2.5% - 5% of salary							
Education pay of \$50 to \$300 per month							
Shift differential pay of 5% for night hours							
Holiday in lieu pay for 12 holidays per year							
Uniform pay of \$1,000/year							
RECREATION							
approved by budget							
Recreation Manager (3/4 time)	<i>Unrepresented</i>		\$ 7,285	--	--	--	--
Recreation Specialist	<i>Unrepresented</i>			\$ 28.37	\$ 29.79	\$ 31.28	\$ 32.84
Clerk	<i>Unrepresented</i>			\$ 22.84	\$ 23.98	\$ 25.18	\$ 26.44
Recreation Instructor/Program Lead	<i>Unrepresented</i>	\$15.00 - \$78.00					
Recreation Leader	<i>Unrepresented</i>	\$12.00 - \$14.50					
Administrative Assistant	<i>Unrepresented</i>	\$27.30 - \$34.00					

TOWN OF ROSS
DRAFT 5 YEAR CAPITAL IMPROVEMENT PLAN (CIP)
Fiscal Year 2018-19 through 2022-23

Background and discussion

The Five-Year Capital Improvement Plan (CIP) is a planning tool designed to identify facilities and infrastructure improvements which will be considered for development over a five-year time frame beginning in FY 2018-19 through FY 2022-23. This item includes CIP tables showing improvements and their currently estimated expenses as well as identified revenues for funding those improvements. The CIP is a companion portion of the budget process for the fiscal year 2019-2020 (FYE20) budget.

A 5-Year CIP is useful in:

- Identifying long-term capital improvement objectives with direction from Council
- Identifying possible funding opportunities
- Enhancing coordination and communication between departments and other entities involved in the development of capital projects
- Increasing alignment between infrastructure and facilities projects and the Council's goals, objectives and annual budget process
- Increasing the awareness of planned capital projects for the public and community partners

The continued development of capital infrastructure and public facilities will be essential to the future of the Town. Like most other jurisdictions, the Town faces challenges in which demand for infrastructure and facilities exceeds the resources available for their construction and operation. This challenge is better understood by going through the process of developing the CIP. The improvements identified in the CIP that get approved by the Council will provide a clear and achievable investment which will maintain, improve, and expand the infrastructure and facilities serving the citizens of Ross.

The CIP is intended to be dynamic in nature and will change from year to year as priorities, needs and funding change. The CIP is a guide for the consideration, selection, and development of roads, drainage facilities, bridges, and other Town buildings and facilities. There will be continual refinement of this information as we move forward.

On February 13, 2019, staff met with the Town Council at the Strategic Workshop to review the CIP improvements and priorities, estimated costs, and revenues. This CIP has been updated for the FYE20 budget to incorporate Council comments and new information received.

The following tables are included:

Figure 1 - Expenses shows capital projects included in this year’s budget as well as the next four fiscal years for road resurfacing, bridge replacement or repair, drainage infrastructure, and other Town facilities. The expenditures for actual estimated FYE19 costs are the same as included in the budget unless current cost estimates are available.

Projects selected for Pavement Rehabilitation Program are prioritized based on annual condition assessment and the timing of major underground pipeline projects by the Town (i.e. Bolinas storm drain) as well as RVSD, MMWD and PG&E undergrounding projects. Except for the relatively large Bolinas storm drain project contract which was awarded in May 2019, all of the Town’s drainage improvement projects are small, localized replacement projects which are primarily identified in consideration of public safety and frequency of failure. The Winship Bridge replacement project, which is fully funded by the Highway Bridge Program (HBP) is in the final stages of CEQA analysis.

There is generally better knowledge related to roads, bridges, and drainage project capital planning than for Town-owned buildings and recreational assets. The section below called “Town Facilities Challenge” provides a more detailed discussion of these other Town facilities.

Figure 2 - Revenues show the revenue sources for the capital projects included in Figure 1. The Roadways, Bridges, and Drainage improvements are shown being funded by a mix of grant programs, roadway and drainage impact fees, and by utilizing a portion of the existing fund balances in the Roadway and Drainage Funds (which are designated for capital improvements). The funding for other Town facilities comes from other sources such as the Town Operating Fund and Facilities and Equipment Fund. The FYE19 and FYE20 budgets includes transferring \$400,000 from the Operating Fund to meet the significant facility needs of the Town. Other funding will come from grants, contributions, and existing Facilities and Equipment Fund balances which are to be used for capital improvement projects.

Figure 3 - shows the specific roadway segments to be rehabilitated each year as part of the 5-year Pavement Rehabilitation Program schedule. The costs in total by fiscal year are included in Figure 1.

Town Facilities Challenge

Facilities such as Town Hall and the public safety building have not received regular maintenance funding and as such there is significant deferred maintenance of some of the facilities. In addition, the buildings are physically and functionally obsolete and require significant dollars to rehabilitate or re-build new. The Town will be preparing a Town Facilities Master Plan to develop a multi-year strategic plan encompassing facility programming and needs assessment planning, conceptual space planning and cost model budgeting in order to guide future phased expansion/renovation of the existing Town Hall, public safety building, and other Town buildings. In addition, the Common turf, pathways, and landscaping is aging and is in need of significant rehabilitation. Given these issues and the need for the Facilities Master Plan, the attached Figure 1 identifies that “Assessments Needed to Determine Future Projects”

which will be scoped and cost estimates provided with the potential future projects as a result of those studies and discussions with the Council and community.

Funding for the Town's buildings and parks will be challenging. Currently, there is approximately \$2.8 million in the Facilities and Equipment Fund that is available to fund these types of capital improvements. In addition, the FYE19 budget includes a \$400,000 transfer from the Operating Fund to the Facilities and Equipment Fund, and the five-year Financial Forecast conducted as part of this Strategic Workshop includes \$400,000 funding annually beginning in FYE20 and continuing thereafter to fund these types of facilities from the Town's Operating Fund. Other funding sources will be reviewed, analyzed, and potentially pursued including additional funds from the Operating Fund, grants, partnering relationships, contributions, and potential ballot measures.

Fiscal, resource and timeline impacts

This CIP shows rough estimated expenses and revenues to fund the Town's future capital projects through FYE23. Many of the expense estimates are very preliminary and are anticipated to change as scopes and designs move forward on the respective projects. Figures will be updated as better information becomes known.

**Figure 1
Capital Improvement Plan (CIP) Expenses**

Expenses

Item	Account	FY 18-19 Est. Actual	FY 19-20 Budget Est.	FY 20-21 Budget Est.	FY 21-22 Budget Est.	FY 22-23 Budget Est.	Total	Comments
Expenditures								
Roadway Improvements								
Pavement Rehabilitation Program	9040-45	\$365,000	\$740,000	\$571,000	\$715,000	\$629,000	\$3,020,000	
ADA Transition Plan - Improvements	9125-45/51	\$10,000	\$25,000	\$25,000	\$25,000	\$25,000	\$110,000	Curb Ramp & access in ROW
Rule 20A PG&E Undergrounding	9201-45			\$20,000	\$200,000		\$220,000	\$220,000 work credit
SFD/Lagunitas signal modifications	9204-45		\$10,000				\$10,000	minor timing adjustments
Bolinas Avenue Median	9079-45			\$10,000			\$10,000	represents 50% cost share
Sidewalk Improvement Program	9202-45		\$50,000	\$50,000	\$50,000	\$25,000	\$175,000	
Subtotal		\$375,000	\$825,000	\$676,000	\$990,000	\$679,000	\$3,545,000	
Bridges & Drainage								
Bridge Historic Evaluation	9206-65	\$15,000					\$15,000	
Winship Bridge - HBP - Replacement	9064-65	\$115,000	\$640,000	\$1,140,000	\$580,000		\$2,475,000	100% Federal and FCD Funding
Drainage Improvements - Townwide	9007-65	\$25,000	\$50,000	\$50,000	\$50,000	\$50,000	\$225,000	
Bolinas Drainage (50% share with S.A.)	9205-65	\$24,000	\$400,000		\$169,000		\$593,000	50% cost share except FY21-22
Creek Bank Protection at Town Hall					\$100,000	\$100,000	\$200,000	slope protection - Town Hall to corp. yard
Subtotal		\$179,000	\$1,090,000	\$1,190,000	\$899,000	\$150,000	\$3,508,000	
Facilities								
Natalie Coffin Greene Park & 3 Bear Hut	9062-66	\$278,500	\$85,000				\$363,500	FY 17/18 - Design; FY 18/19 Construction
Civic Center - Facilities Master Plan	9105-66	\$0	\$70,000				\$70,000	Scoping
Ross Common Rehabilitation	9188-66	\$12,340	\$100,000				\$112,340	
Post Office Lighting		\$0	\$12,000					
Seismic Study - Civic Center	9105-66	\$11,000	\$9,000				\$20,000	Used to determine needs
ADA Transition Plan	9126-66	\$0	\$20,000				\$20,000	
Town Hall Improvements	9189-66	\$0	\$60,000				\$60,000	
Public Safety Building	9199-66	\$20,000	\$20,000				\$40,000	
Resurface Allen Park Tennis Courts		\$0	\$48,000				\$48,000	
Downtown Enhancements		\$0	\$42,000				\$42,000	
6 Redwood	9138-66	\$10,520	\$70,000				\$80,520	
Facilities Maintenance				\$80,000	\$80,000	\$80,000	\$240,000	Scoping with Facilities Replacement Plan
ADA improvements	9125-66		\$20,000	\$20,000	\$20,000	\$20,000	\$80,000	Scoping
Subtotal		\$332,360	\$556,000	\$100,000	\$100,000	\$100,000	\$1,176,360	
Total Expenditures		\$886,360	\$2,471,000	\$1,966,000	\$1,989,000	\$929,000	\$8,229,360	

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Figure 2
Capital Improvement Plan (CIP) Revenues

Revenues

Item	Account	FY 18-19 Est. Actual	FY 19-20 Budget Est.	FY 20-21 Budget Est.	FY 21-22 Budget Est.	FY 22-23 Budget Est.	Total	Comments
<u>Roadway Improvements</u>								
Road Impact Fees	5115-45	\$250,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,050,000	
TAM Measure A - local streets	5504-45	\$33,611	\$34,000	\$35,000	\$35,000	\$35,000	\$172,611	
TAM Measure B - Element 1	5505-45		\$26,000				\$26,000	
Rule 20A PG&E Undergrounding				\$20,000	\$200,000		\$220,000	SFD UG at police/fire station
Sidewalk Improvement Reimb	5509-45	\$19,365	\$10,000	\$10,000	\$10,000	\$10,000	\$59,365	
Gas Tax/RMRA	5120-51	\$104,000	\$244,316	\$236,000	\$106,000	\$106,000	\$796,316	Apply to pavement rehab projects
TAM Safe Routes Grants	5501-45						\$0	
Subtotal Roadway Funding		\$418,976	\$714,316	\$501,000	\$635,500	\$351,000	\$2,620,792	
<i>from(+) or to(-) Road Fund balance</i>							\$924,208	
<u>Bridges & Drainage</u>								
Winship Bridge - HBP - Replacement	5140-65	\$115,000	\$640,000	\$1,140,000	\$580,000		\$2,475,000	100% funding - federal & MCFCD
Drainage Impact Fees	5115-65	\$250,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,050,000	
Subtotal Bridge + Drainage Funding		\$365,000	\$840,000	\$1,340,000	\$780,000	\$200,000	\$3,525,000	
<i>from(+) or to(-) Drainage Fund balance</i>							(\$17,000)	
<u>Facilities</u>								
Contributions - NCG Park	5400-60	\$22,000	\$5,000				\$27,000	
Contributions - Downtown enhancements		\$0	\$20,000					
Recreation Fund - NCG Park		\$337,000					\$337,000	
Other Funding/Fund Balance			\$531,000	\$100,000	\$100,000	\$100,000	\$831,000	
Subtotal Facilities Funding		\$359,000	\$556,000	\$100,000	\$100,000	\$100,000	\$1,215,000	
Total Revenue		\$1,142,976	\$2,110,316	\$1,941,000	\$1,515,500	\$651,000	\$8,268,000	

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Figure 3 - PAVEMENT REHABILITATION PROGRAM

Schedule for 2018-19

Wellington Avenue (Madera to 95 Wellington)	100	2,985 SF	\$14,674
Wellington Avenue (Fallen Leaf to Madera)	100	14,091 SF	\$69,271
Wellington Avenue (Garden to Fallen Leaf)	100	13,413 SF	\$65,938
Fallen Leaf (entire length)	100	4,950 SF	\$24,334
		Subtotal	\$174,218
		Including 20% Contingency and 25% Engineering	\$252,616

Schedule for 2019-20

Bolinas Avenue (1/2 width in Ross only)	17-13-22	36,600 SF**	\$420,900
Olive Avenue (West/Left of Walnut)	69	4,590 SF	\$22,564
Olive Avenue (East/Right of Walnut)	46	1,445 SF	\$7,104
Walnut Avenue (Lagunitas to Olive)	43	5,040 SF	\$24,777
Walnut Avenue (Olive to Dead End)	64	6,120 SF	\$30,086
Slurry Seal Program			\$5,000
		Subtotal	\$510,431
		Including 20% Contingency and 25% Engineering	\$740,124
		** Bolinas requires full pavement reconstruction @\$11.50/sf	

Schedule for 2020-21

Lagunitas Road (213' W. of Willow to Woodside)	48	22,282 SF	\$109,538
Lagunitas Road (Allen to 213' W of Willow)	52	31,283 SF	\$153,787
Thomas Court (Entire Court)	59	6,900 SF	\$33,920
Chestnut Avenue (Bridge Road to Town Limit)	70	18,590 SF	\$91,388
Slurry Seal Program			\$5,000
		Subtotal	\$393,634
		Including 20% Contingency and 25% Engineering	\$570,770

Schedule for 2021-22

El Camino Bueno (Entire Length)	63	23,530 SF	\$115,673
Lagunitas Road (Woodside to Glenwood)	60	42,390 SF	\$208,389
Laurel Grove (Walters to Canyon)	66	33,410 SF	\$164,244
Slurry Seal Program			\$5,000
		Subtotal	\$493,306
		Including 20% Contingency and 25% Engineering	\$715,294

Schedule for 2022-23

Winding Way (Laurel Grove to 600' West)	64	9,600 SF	\$47,194
Upper Road (Entire Length)	63-68-64	77,660 SF	\$381,777
Slurry Seal Program			\$5,000
		Subtotal	\$433,970
		Including 20% Contingency and 25% Engineering	\$629,257