



Agenda Item No. 12c.

Staff Report

Date: March 9, 2017

To: Mayor Hoertkorn and Council Members

From: Joe Chinn, Town Manager

Subject: Resolution Approval of an Amendment to the Town's Salary Schedule

Recommendation

Adopt Resolution No. 1991 approving an amendment to the Town's Salary Schedule.

Background and discussion

In December 2016, the Town created a new position for a Public Works Director. Richard Simonitch was hired for that position. The only amendment to the existing salary schedule is the addition of the Public Works Director position on the schedule. The Town Council approved the existing salary schedule in September 2016.

Fiscal, resource and timeline impacts

The salary schedule shows the Town's current salaries for all of the Town's positions.

Alternative actions

No alternative action is recommended.

Environmental review (if applicable)

N/A

Attachment

- Resolution No. 1991
- Salary Schedule

TOWN OF ROSS

RESOLUTION NO. 1991

A RESOLUTION OF THE TOWN OF ROSS APPROVING THE AMENDMENT TO THE TOWN'S SALARY SCHEDULE

WHEREAS, the Town of Ross added a new position for a Public Works Director; and

WHEREAS, the Ross Town Council desires to amend the Town's salary schedule to include the new Public Works Director position on the schedule.

NOW THEREFORE BE IT RESOLVED, the Town Council of the Town of Ross hereby approves the attached salary schedule which includes the Public Works Director position.

The foregoing resolution was duly and regularly adopted by the Ross Town Council at its regular meeting held on the 9th day of March 2017, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Kathleen Hoertkorn, Mayor

ATTEST:

Linda Lopez, Town Clerk

**TOWN OF ROSS
SALARY SCHEDULE**

Revised March 9, 2017 (per Resolution No. 1991)

		Hourly	Per Month				
Department/Position	Unit	Rate	Salary	Step A	Step B	Step C	Step D
TOWN MANAGER							
Town Manager	Unrepresented		\$ 16,315	--	--	--	--
Deferred Compensation - 6% of salary							
Auto Allowance \$400/month							
ADMINISTRATION/PLANNING							
Administrative Manager/Town Clerk	Unrepresented		\$ 7,370	--	--	--	--
Planning Manager	Unrepresented		--	\$ 9,167	\$ 9,625	\$ 10,106	\$ 10,612
Town Treasurer	Unrepresented		\$ 250	--	--	--	--
Office Assistant (333.33 hrs)	Unrepresented	\$22.55					
PUBLIC WORKS							
Public Works Director	Unrepresented						
Salary			--	\$ 10,438	\$ 10,960	\$ 11,508	\$ 12,084
Auto allowance of \$300/month							
Public Works Superintendent	Unrepresented		\$ 8,210	--	--	--	--
Building Dept. Secretary (3/4 Time)	Unrepresented	\$35.22					
Maintenance Worker	Unrepresented		--	\$ 4,167	\$ 4,375	\$ 4,594	\$ 4,824
POLICE CHIEF							
Police Chief	Unrepresented		\$ 11,254	--	--	--	--
Education pay of \$250/month							
POLICE							
Police Sergeant	Ross Police Officers Assn		--	\$ 7,462	\$ 7,836	\$ 8,228	\$ 8,639
Police Officer	Ross Police Officers Assn		--	\$ 6,325	\$ 6,641	\$ 6,974	\$ 7,322
MOU also calls for:							
Longevity pay of 2.5% - 5% of salary							
Education pay of \$50 to \$300 per month							
Shift differential pay of 5% for night hours							
Holiday in lieu pay for 12 holidays per year							
Uniform pay of \$1,000/year							
RECREATION							
Recreation Manager (3/4 time)	Unrepresented		\$ 6,667	--	--	--	--
Recreation Specialist	Unrepresented	\$27.55 - \$34.85					
Office Assistant (666.66 hrs)	Unrepresented	\$22.55					
Clerk	Unrepresented	\$21.53 - \$26.17					
Head Preschool Teacher	Unrepresented	\$22.55 - \$35.88					
Preschool Teacher	Unrepresented	\$18.45 - \$30.24					
Preschool Substitute	Unrepresented	\$18.45 - \$20.50					
Recreation Instructor/Program Lead	Unrepresented	\$15.00 - \$78.00					
Recreation Leader	Unrepresented	\$10.00 - \$13.00					
Administrative Assistant	Unrepresented	\$25.61 - \$31.12					