Agenda Item No. 10b.

Staff Report

Date: June 16, 2022

To: Mayor Robbins and Councilmembers

From: Christa Johnson, Town Manager

Subject: Approve Demands of May 2022

Recommendation
It is recommended that the Town Council approve the May 2022 demands as part of the Consent Calendar.

Attachments
- Demands

List of Demands of the Town of Ross for the month of May 2022 presented to the Town Council at their regular meeting on June 16, 2022 for approval.

FUND	DEMAND NUMBERS	AMOUNT
PAYROLL	See below	$ 163,731.97
OPERATING FUND	35267, 35273 - 35275, 35290 - 35397 excluding checks below	410,560.60
FACIL & EQUIP FUND	35376	18,918.00
GAS TAX FUND		-
ROADWAY FUND	35340, 35357	35,968.11
DRAINAGE FUND	35337	29,355.00
PERMIT DEPOSITS	35313 - 35315, 35318, 35341	23,460.00
UNDERGRD UTILITY	35291	2,729.84
Total Outflow (Total payroll, checks, EFTs)		**$ 684,723.52**

PAYROLL

Check #	PAYABLE TO	5/6/22	5/20/22		TOTAL PAYROLL
Direct Deposits & checks	Employees	48,141.63	54,576.48		102,718.11
EFT	Fed Taxes - FWH, FICA, & Med.	23,478.23	27,718.52		51,196.75
EFT	Emply Dev Dept - SWH	4,364.31	5,306.60		9,670.91
EFT	Emply Dev Dept - SUI & ETT	27.37	118.83		146.20
		$ 76,011.54	$ 87,720.43	$ -	$ 163,731.97

OPERATING FUND

Check #	Date	Payee	Amount
35267	5/1/22	Pacific Mobile Structures, Inc.	1,069.21
35273	5/1/22	Delta Dental of California	1,737.71
35274	5/1/22	Ross Valley Fire Department	181,917.67
35275	5/1/22	Sun Life Assurance Co. of Canada	793.33
35290	5/2/22	Colin Albert	320.00
35292	5/2/22	Eastman Investigative LLC	1,150.00
35293	5/2/22	Fara's Auto Inc.	1,278.51
35294	5/2/22	HdL Software, LLC	165.00
35295	5/2/22	Western Exterminator Company	358.45
35296	5/2/22	IDT Inc.	628.00
35297	5/2/22	Meyer Levinson	275.00
35298	5/2/22	Marin IT, Inc.	4,847.19
35299	5/2/22	Pacific Gas & Electric	113.82
35300	5/2/22	Pitney Bowes Global Financial Svcs LLC	179.12
35301	5/2/22	Ross Valley Fire Department	2,164.11
35302	5/2/22	Rugged Computing, Inc.	2,142.69
35303	5/2/22	Staples Business Credit	527.47
35304	5/2/22	Total Compensation Systems, Inc.	1,710.00
35305	5/2/22	United Site Services, Inc.	749.80
35306	5/2/22	Verizon	215.55
EFT	5/3/22	Pacific Gas & Electric	1,597.29
35307	5/4/22	Elizabeth Ford	6,343.75
35308	5/4/22	Debbie Ghiringhelli Catering	629.64
35309	5/4/22	Lisa Harper	510.00
35310	5/4/22	Pacific Gas & Electric	2,114.67
35311	5/4/22	U.S. Bank Equipment Finance	1,288.21
35312	5/4/22	United Site Services, Inc.	438.20
35316	5/4/22	Marin County Fire Department	13,704.53
EFT	5/4/22	Pacific Gas & Electric	85.35
EFT	5/4/22	California Public Emp. Retirement Sys. - health	24,217.66
EFT	5/6/22	Paychex, Inc.	156.68
EFT	5/6/22	WEX - PS	12.00
EFT	5/6/22	WEX - PW	28.11
35317	5/9/22	Burke, Williams & Sorensen, LLP	14,218.00
35319	5/9/22	Barbara Reher	16.00
35320	5/9/22	American Fidelity Assurance Company	38.46
35321	5/9/22	American Messaging	7.56
35322	5/9/22	AT & T	355.27
35323	5/9/22	B.W.S. Distributors, Inc.	67.19
35324	5/9/22	Bartlett Tree Experts	225.00
35325	5/9/22	Cagwin & Dorward	638.00
35326	5/9/22	Eastman Investigative LLC	700.00
35327	5/9/22	Charles Ferrando	3,290.00
35328	5/9/22	Ed Gurka	426.25
35329	5/9/22	IDT Inc.	159.00
35330	5/9/22	Jackson's	34.84
35331	5/9/22	Marin Sanitary Service	4,000.00
35332	5/9/22	Pacific Gas & Electric	61.42
35333	5/9/22	Ross Valley Fire Department	1,435.12
35334	5/9/22	City of San Rafael	2,329.00
35335	5/9/22	The Ed Jones Co., Inc.	525.94
35336	5/9/22	AT & T	237.47
35338	5/9/22	Marin IT, Inc.	110.00
35339	5/9/22	Pacific Gas & Electric	9.47
EFT	5/9/22	CalPERS 457 Program	3,438.46
EFT	5/9/22	ExpertPay	865.38
EFT	5/9/22	California Public Emp. Retirement Sys.	5,970.58

Town of Ross **List of Demands - May 2022**

OPERATING FUND

Check #	Date	Payee	Amount
EFT	5/9/22	California Public Emp. Retirement Sys.	3,362.25
EFT	5/9/22	California Public Emp. Retirement Sys.	2,622.28
EFT	5/9/22	California Public Emp. Retirement Sys.	1,667.42
EFT	5/9/22	California Public Emp. Retirement Sys.	693.04
EFT	5/9/22	WEX - PS	1,157.00
EFT	5/10/22	Cardknox Development Inc.	2.50
EFT	5/10/22	Pacific Gas & Electric	567.00
EFT	5/13/22	Pacific Gas & Electric	72.88
35342	5/16/22	AT & T	339.05
35343	5/16/22	California Department of Justice	32.00
35344	5/16/22	Void	-
35345	5/16/22	City of Foster City	520.00
35346	5/16/22	Ed Gurka	1,133.75
35347	5/16/22	Marin IT, Inc.	455.00
35348	5/16/22	Performa Labs, Inc.	125.00
35349	5/16/22	Ross Property Owners Association	1,650.00
35350	5/16/22	Softfile, Inc.	2,588.45
35351	5/16/22	Western Exterminator Company	283.55
35352	5/16/22	Ross Valley Fire Department	5,206.00
35353	5/16/22	Void	-
35354	5/16/22	Lisa Harper	210.00
35355	5/16/22	The Permanente Medical Group Inc.	65.00
35356	5/16/22	North Bay Bottling	178.50
EFT	5/19/22	California Public Emp. Retirement Sys.	5,958.87
EFT	5/19/22	California Public Emp. Retirement Sys.	4,306.96
EFT	5/19/22	California Public Emp. Retirement Sys.	2,647.14
EFT	5/19/22	California Public Emp. Retirement Sys.	1,667.42
EFT	5/19/22	California Public Emp. Retirement Sys.	693.04
EFT	5/20/22	Paychex, Inc.	159.73
EFT	5/20/22	CalPERS 457 Program	3,438.46
EFT	5/20/22	ExpertPay	865.38
EFT	5/20/22	Optum Financial	5.55
35358	5/23/22	American Fidelity Assurance	155.91
35359	5/23/22	Cagwin & Dorward	2,989.00
35360	5/23/22	J.W. Mobile	5,702.52
35361	6/1/22	June check	-
35362	5/23/22	American Fidelity Assurance Company	38.46
35363	5/23/22	AT&T Mobility	220.15
35364	5/23/22	DC Electric Group, Inc.	156.02
35365	5/23/22	FasTrak Invoice Processing Dept	90.50
35366	5/23/22	Chelsea Marie Hill	1,400.00
35367	5/23/22	Holly Salamun	6,952.00
35368	5/23/22	Staples Credit Plan	77.81
35369	5/23/22	AT&T Mobility	154.16
35370	6/1/22	June check	-
35371	6/1/22	June check	-
35372	5/23/22	Pacific Gas & Electric	151.83
35373	5/23/22	United Site Services, Inc.	749.80
35374	5/27/22	Employee payroll check - record 6/3/22 payroll	-
35375	5/27/22	Employee payroll check - record 6/3/22 payroll	-
EFT	5/27/22	Wells Fargo - credit card	81.75
EFT	5/27/22	Wells Fargo - credit card	280.34

OPERATING FUND

Check #	Date	Payee	Amount
35377	5/31/22	Gretchen Castets	30.00
35378	5/31/22	Colin Albert	320.00
35379	5/31/22	CSG Consultants, Inc.	3,830.24
35380	5/31/22	Dance Arts Ballroom & Fitness	21,312.00
35381	5/31/22	Charles Ferrando	3,110.00
35382	5/31/22	Forster & Kroeger Landscape	1,400.00
35383	5/31/22	Greenclean Building Maintenance, Inc.	1,290.00
35384	5/31/22	Preservation Arts	1,360.00
35385	5/31/22	George Zahorsky - tennis	12,867.20
35386	5/31/22	Marin Municipal Water District	2,259.42
35387	5/31/22	Bay Alarm Company	177.00
35388	5/31/22	LC Action Police Supply, LTD	339.00
35389	5/31/22	Santa Rosa Junior College	473.00
35390	5/31/22	Verizon	42.93
35391	5/31/22	C.L.E.A.	122.50
35392	5/31/22	Crown Trophy Petaluma	82.00
35393	5/31/22	Ed Gurka	747.50
35394	5/31/22	Marin Municipal Water District	721.60
35395	5/31/22	Pacific Gas & Electric	2,385.29
35396	5/31/22	United Site Services, Inc.	438.20
35397	5/31/22	Staples Business Credit	454.02
EFT	5/31/22	Wells Fargo - credit card	1,249.44
EFT	5/31/22	Wells Fargo - credit card	1,048.66
		Total Operating Fund	410,560.60

Town of Ross **List of Demands - May 2022**

FACILITIES & EQUIPMENT FUND

Check #	Date	Payee	Amount
35376	5/31/22	Forster & Kroeger - portable toilet enclosures	18,918.00
			18,918.00

GAS TAX FUND

Check #	Date	Payee	Amount
			-
			-

ROADWAY FUND

Check #	Date	Payee	
35340	5/16/22	BKF Engineers - Laurel Grove pathway	29,147.61
35357	5/23/22	BKF Engineers - Laurel Grove pathway	6,820.50
			35,968.11

DRAINAGE FUND

Check #	Date	Payee	Amount
35337	5/9/22	Schaaf & Wheeler - master plan	29,355.00
			29,355.00

PERMIT DEPOSITS

Check #	Date	Payee	Amount
35313	5/4/22	John Jones	3,600.00
35314	5/4/22	Andrew Dodge	9,000.00
35315	5/4/22	Malin Wolf	3,300.00
35318	5/9/22	Olga Jerdeva	3,060.00
35341	5/16/22	Darius & Erin Mozaffarian	4,500.00
			23,460.00

UNDERGROUND UTILITY ACCOUNT

Check #	Date	Payee	Amount
35291	5/2/22	CSW/Stuber-Stroeh Engr Group, Inc.	2,729.84
			2,729.84